



**Board of Directors Meeting Agenda**  
**Tuesday, February 16, 2021**  
**6:00 PM**

**Location: Zoom Video Conference:**

[Click Here to Join the Meeting](#)

or go to [www.zoom.us](http://www.zoom.us) and enter Meeting ID 825 1505 3077  
Passcode: 247326

**For Audio Only, Dial:**

1-669-900-6833

and Enter Meeting ID 82515053077#, \*247326#

**BOARD OF DIRECTORS**

Cindy Thomas – Chair  
Domenica Giovannini – Vice-Chair  
Ronda Black – Secretary  
Randy Stewart – Treasurer  
Fred Carroll  
Vacant Seat  
Vacant Seat  
Ingrid Alverde - City of Petaluma Designate  
Vacant - Petaluma School District Designate

**1. ROLL CALL – 6:00 PM**

**2. PUBLIC COMMENT**

Public comment on issues not on the agenda. Time for comment on agenda items will be made available during discussion of those items. No action can be taken by the Board on issues raised in any comments; however, the Board may refer questions to PCA Management for review.

**3. BOARD OF DIRECTORS COMMENTS & ANNOUNCEMENTS**

Directors Comments, Announcements

**4. AGENDA APPROVAL**

Requests for modifications, deletions

**5. APPROVAL OF MINUTES**

Minutes for January 19, 2020 PCA Board of Directors Meeting

**6. TREASURER'S REPORT**

Report for November and December 2020, and January 2021 Financial Statements (Stewart)

**7. EXECUTIVE DIRECTOR'S REPORT**

Report for November and December 2020 and January 2021 (Belway)

**8. CONSENT CALENDAR**

None.

**9. REPORTS OF COMMITTEES**

- Executive Committee (Thomas, Giovannini, Black, Stewart)
- Finance Committee (Stewart, Black)
- Nominating Committee (Giovannini, Carroll, Alverde)
- Policies & Procedures (Thomas, Giovannini, Alverde)
- Outreach Committee (Thomas, Black, Carroll)

**10. OLD BUSINESS**

- A) Implementation Plan Review - Standing Item (All)
- B) Discussion and possible action for reopening PCA post Shelter in Place – Standing Item (All)
- C) Discussion and possible action for timeline/completion date of Operations Manual (Belway)

**11. NEW BUSINESS**

- A) Discussion and possible action to approve an attendance policy (Exec. Committee)
- B) Discussion and possible action to purchase attendance tracking software (Exec Committee)

**12. ADJOURN TO CLOSED SESSION:**

- A) Personnel matters

**13. REPORT OUT OF CLOSED SESSION**

**ADJOURN**

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