



Board of Directors Meeting Minutes

Tuesday, April 20, 2021

6:00 PM

Location: Zoom Video Conference:

[Click Here to Join the Meeting](#)

or go to www.zoom.us and enter Meeting ID 825 1505 3077

Passcode: 247326

For Audio Only, Dial:

1-669-900-6833

and Enter Meeting ID 82515053077#, *247326#

BOARD OF DIRECTORS

Cindy Thomas – Chair

Domenica Giovannini – Vice-Chair

Ronda Black – Secretary

Randy Stewart – Treasurer

Fred Carroll

Vacant Seat

Vacant Seat

Ingrid Alverde - City of Petaluma Designate

Vacant - Petaluma School District Designate

1. ROLL CALL – 6:15

Present: Giovannini, Black, Stewart, Carroll

Absent: Thomas, Alverde

2. PUBLIC COMMENT

- None

3. BOARD OF DIRECTORS COMMENTS & ANNOUNCEMENTS

-None

4. AGENDA APPROVAL

- Stewart 1st / Black 2nd / All Approve

5. APPROVAL OF MINUTES

Minutes for March 16, 2020 PCA Board of Directors Meeting

- Stewart 1st / Carroll 2nd / All Approve

6. TREASURER'S REPORT

Report for March 2021 Financial Statements (Stewart)

7. EXECUTIVE DIRECTOR'S REPORT

Report for March (Belway)

8. CONSENT CALENDAR

-None

9. REPORTS OF COMMITTEES

- Executive Committee (Thomas, Giovannini, Black, Stewart)
- Finance Committee (Stewart, Black)
- Nominating Committee (Giovannini, Carroll, Alverde)
- Policies & Procedures (Thomas, Giovannini, Alverde)
- Outreach Committee (Thomas, Black, Carroll)

10. OLD BUSINESS

- A) Implementation Plan Review - Standing Item (All)
Tabled
- B) Development Calendar Review – Standing Item (All)
Tabled
- C) Discussion and possible action for reopening PCA post Shelter in Place – Standing Item (All)
No action.
- D) Discussion and possible action to approve the draft Operations Manual (Belway)
No action.
- E) Discussion and possible action to approve an attendance policy (Exec Committee)
No action.
- F) Discussion and possible action to purchase attendance tracking software (Exec Committee)
No action.
- G) Discussin and possible action to hold a Board Retreat, Part #2 (Thomas)
No action.
- H0 Discussion and possible action to hire a consultant for Strategic Planning (Thomas)
No action.

11. NEW BUSINESS

- A) Discussion and possible action to appoint a board director (Thomas)
No action.
- B) Discussion and possible action to develop a communication plan (Thomas)
No action.

12. ADJOURN TO CLOSED SESSION:

None.

13. REPORT OUT OF CLOSED SESSION

14. ADJOURN

- Stewart 1st / Carroll 2nd / All Approve
Adjourned at 6:48pm

* * * * *