



**Board of Directors Meeting Agenda**

**Tuesday, June 15, 2021**

**6:00 PM**

**Location: Zoom Video Conference:**

[Click Here to Join the Meeting](#)

or go to [www.zoom.us](http://www.zoom.us) and enter Meeting ID 825 1505 3077

Passcode: 247326

**For Audio Only, Dial:**

1-669-900-6833

and Enter Meeting ID 82515053077#, \*247326#

**BOARD OF DIRECTORS**

Cindy Thomas – Chair

Domenica Giovannini – Vice-Chair

Ronda Black – Secretary

Randy Stewart – Treasurer

Fred Carroll

Tim Williamsen

Vacant Seat

Ingrid Alverde - City of Petaluma Designate

Vacant - Petaluma School District Designate

**1. ROLL CALL – 6:00 PM**

**2. PUBLIC COMMENT**

Public comment on issues not on the agenda. Time for comment on agenda items will be made available during discussion of those items. No action can be taken by the Board on issues raised in any comments; however, the Board may refer questions to PCA Management for review.

**3. BOARD OF DIRECTORS COMMENTS & ANNOUNCEMENTS**

Directors Comments, Announcements

**4. AGENDA APPROVAL**

Requests for modifications, deletions

**5. APPROVAL OF MINUTES**

Minutes for May 18, 2021 PCA Board of Directors Meeting

**6. TREASURER'S REPORT**

Report for May 2021 Financial Statements (Stewart)

**7. EXECUTIVE DIRECTOR'S REPORT**

Report for May 2021 (Thomas)

**8. CONSENT CALENDAR**

None.

**9. REPORTS OF COMMITTEES**

- Executive Committee (Thomas, Giovannini, Black, Stewart)
- Finance Committee (Stewart, Black)
- Nominating Committee (Giovannini, Carroll, Alverde)
- Policies & Procedures (Thomas, Giovannini, Alverde)
- Outreach Committee (Thomas, Black, Carroll)

**10. OLD BUSINESS**

- A) Implementation Plan Review - Standing Item (All)
- B) Development Calendar Review – Standing Item (All)
- C) Discussion and possible action for reopening PCA post Shelter in Place (Thomas)
- D) Discussion and possible action to approve the draft Operations Manual (Thomas)
- E) Discussion and possible action to approve attendance tracking software(Giovannini)
- F) Discussion and possible action to develop a communication plan (Giovannini)
- G) Discussion and possible action for restructuring PCA (Thomas)

**11. NEW BUSINESS**

- A) Discussion and possible action to approve 2021-2022 Budget and Annual Report (Thomas)
- B) Discussion and possible action on a timeline for hiring an Executive Director (Thomas)
- C) Discussion and possible action on a timeline for the 2021 Board Election (Giovannini)

**12. ADJOURN TO CLOSED SESSION:**

Personnel Matters

**13. REPORT OUT OF CLOSED SESSION**

**ADJOURN**

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