



Board of Directors Meeting Minutes

Tuesday, June 16, 2021

6:00 PM

Location: Zoom Video Conference:

[Click Here to Join the Meeting](#)

or go to www.zoom.us and enter Meeting ID 825 1505 3077

Passcode: 247326

For Audio Only, Dial:

1-669-900-6833

and Enter Meeting ID 82515053077#, *247326#

BOARD OF DIRECTORS

Cindy Thomas – Chair

Domenica Giovannini – Vice-Chair

Ronda Black – Secretary

Randy Stewart – Treasurer

Fred Carroll

Tim Williamsen

Vacant Seat

Ingrid Alverde - City of Petaluma Designate

Vacant - Petaluma School District Designate

1. ROLL CALL – 6:00 PM

Call to order at 6:06

Thomas, Giovannini, Stewart, Carroll, Williamsen present

Black, Alverde absent

2. PUBLIC COMMENT

None.

3. BOARD OF DIRECTORS COMMENTS & ANNOUNCEMENTS

Directors Comments, Announcements none

None.

4. AGENDA APPROVAL

Requests for modifications, deletions

- Williamsen 1st / Carroll 2nd / All Approve

5. APPROVAL OF MINUTES

Minutes for May 18 2021 PCA Board of Directors Meeting

- Carroll 1st / Williamsen 2nd / All Approve

6. TREASURER'S REPORT

- Report for May 2021 Financial Statements (Stewart)

7. EXECUTIVE DIRECTOR'S REPORT

Report for May 2021 (Thomas)

8. CONSENT CALENDAR

None.

9. REPORTS OF COMMITTEES

- Executive Committee (Thomas, Giovannini, Black, Stewart)
- Finance Committee (Stewart, Black)
- Nominating Committee (Giovannini, Carroll, Alverde)
- Policies & Procedures (Thomas, Giovannini, Alverde)
- Outreach Committee (Thomas, Black, Carroll)

10. OLD BUSINESS

- A) Implementation Plan Review - Standing Item (All)
No action.
- B) Development Calendar Review – Standing Item (All)
No action.
- C) Discussion and possible action for reopening PCA post Shelter in Place (Thomas)
No action.
- D) Discussion and possible action to approve the draft Operations Manual (Thomas)
No action.
- E) Discussion and possible action to approve attendance tracking software(Thomas)
-Tabled until 6/15 meeting so Domenica can research.
- F) Discussion and possible action to develop a communication plan (Giovannini)
-Tabled until an Executive Director is hired.
- G) Discussion and possible action for restructuring (Thomas)
-Tabled.

11. NEW BUSINESS

- A) Discussion and possible action to approve 2021-2022 Budget and Annual Report (Thomas)
-Tabled.
- B) Discussion and possible action on a timeline for hiring and Execturive Director (Giovannini)
-Tabled.

12. ADJOURN TO CLOSED SESSION:

Personnel Matters

- Williamsen 1st / Stewart 2nd / All Approve

13. REPORT OUT OF CLOSED SESSION

- No action.

ADJOURN

- Stewart 1st / Thomas 2nd / All Approve