



Community Development Department
11 English Street
Petaluma, CA 94952
<http://cityofpetaluma.org>

Building Division
Phone: (707) 778-4301
To schedule inspections: (707) 778-4479
Email: building@cityofpetaluma.org

Online Permit Portal Link: <https://petalumaca-energovweb.tylerhost.net/apps/SelfService#/home>

Request for Temporary Gas Meter

Jobsite Address _____

Subdivision _____ Lot No. _____

Permit No. _____ Contractor/Owner _____

It is understood and agreed that this request for a temporary gas meter is to allow building finishes to be installed does not constitute approval for occupancy.

Temporary gas meter will be authorized for installation when:

1. **All Development Impact Fees have been paid.**
2. The heated portions of the structure are totally enclosed and lockable.
3. All gas piping in the system must have been previously pressure tested and must be protected from physical damage. All unconnected gas piping must be capped (gas valves will not be accepted)
4. The furnace is connected to gas, electric, vents, ducts and combustion air is properly provided
5. Thermostats must be operational
6. Water heater is in place and fully connected.

I acknowledge the above and will be responsible for maintaining the installation in a safe condition until final acceptance.

Contractor/Owner _____

(please print)

Signature _____

Phone No. _____ Date _____

*****PLEASE READ AND SIGN BOTH SIDES*****

Approval _____

Inspector

Date

UTILITY RELEASE FOR NEW CONSTRUCTION

Electrical service is available to each new building structure as temporary and later permanent service. However, the gas meter is released when all City agencies have approved the building for occupancy.

During inclement weather, it is our policy to allow the developer, contractor or homebuilder to bond for work that cannot be done, such as grading and landscaping. The bonded work is required to be completed within a specific time frame and the bond is released after the work is inspected and approved. This allows uninterrupted progress of building construction and occupancy.

In keeping with this policy, Temporary Gas Meters, when requested, will be allowed for building finishes to be installed. This does not in any way imply that occupancy of the building is granted or that any other department or agency of the City of Petaluma has granted occupancy. If the building is occupied before final City approval, the Temporary Gas Meter will be removed.

If unforeseen circumstances require a gas meter set, they shall be presented to the Permit Service Counter and will be reviewed on an "as needed, individual case" basis and will be determined by the Chief Building Official.

Questions relating to the above policy can be directed to the Chief Building Official at (707) 778-4301.

*****PLEASE READ AND SIGN BOTH SIDES*****

Contractor/Owner _____

Date