

Kenilworth Park Revitalization Project RFP - RFI Log

RFI No.	Information Requested	Response
1	What is the potential budget of the project?	The City has an estimated budget for design of roughly \$200,000. Construction is estimated at roughly \$5.5 - \$6 million. Construction engineering and construction management services are budgeted separately, estimated at approximately \$150,000.
2	If awarded the project, can the Consultant firm also provide a construction proposal via the project bid process?	No, a consultant who participates in the design phase of the project under this procurement would be precluded from bidding on the construction phase contract. Please refer to Attachment A: Form of Agreement in the RFP: Section 12.B. Conflict of Interest for further information.
3	Please verify that the response subject line is correct on page 2, section 3c of the RFP "Proposal for Street Rehabilitation Design Services."	Please replace the second sentence in paragraph 3.C. on page 2 of the RFP (Submittal Instructions) with the following: The Respondent must submit one (1) electronic copy of the PROPOSAL via email, with subject line "PROPOSAL for Kenilworth Park Design Services."
4	Should an underground utility survey be included with the topographic survey or will the City provide this information for use?	We will want an underground utility survey. Base mapping should include utilities. The park design will need to consider grading, drainage improvements, new tree plantings, new foundations and general excavations needing to avoid utilities. Our records are not necessarily complete for as-builts or utility mapping. The City will provide all available information.
5	What is the expected total construction budget for the park improvements? How much of that is covered by current grant funding?	Our construction budget is forecast at about \$5.5 to \$6 Million. Current grant funds cover design with other City funds contributing. We will be applying for grants and donor sources as we develop the design.
6	Please clarify the role of the consultant in Exhibit A section C "Community Outreach and Engagement". Is the scope limited to strategizing and participating in community engagement sessions, or will the consultant be planning, hosting and moderating the events?	Community outreach and engagement will be integral to the design process. The Consultant's role will be to participate with City staff in strategies, planning and implementation of outreach and engagement events, methods and materials. This would include but not be limited to roles in preparing presentation materials, presenting, engaging in workshop sessions, site visit design engagement with community and stakeholders, and reflecting input in conceptual renderings or feedback materials. The specific scope of work will be developed with the selected Consultant Team. Responses to this RFP can include the Consultant Team's proposed approach, resources, expertise and experience in these areas. City of Petaluma Communications Team staff will perform website production, survey form postings, social media postings and provide print and electronic materials and final copy production based on the consultant and design team inputs.
7	What is the proposed work schedule of the Public Art Designer?	The specific work schedule of the Public Art Designer is not yet known, and a separate contract will be issued by the City this summer. The intention is that the schedule and design efforts of the selected Public Artist will be closely coordinated with the overall design schedule and consultant team efforts.
8	Can the City provide access to the available surveys and geotechnical studies available on the parcel?	The City will provide any available records to the selected firm. Additional studies or efforts required to gather necessary data should be suggested by the Consultant for inclusion in the scope of work prior to contract execution. Proposals responding to this RFP may include the Consultant's scope suggestions and design approach.
9	On Attachment F, Site Map, please clarify the intent of the single dashed black line running along the sidewalk edge of east Washington. Is the landscaped area between the library and sidewalk part of the project area? Is the rectangular landscaped native garden area part of the project area?	The single dashed black line represents the approximate Kenilworth Park boundary. The sidewalk along East Washington Street is not included in the park boundary. The area between the library and the sidewalk on the East Washington St. side is not intended to be a part of the project. The rectangular landscaped native habitat garden area directly behind the library shown in the hatched markings is not included in the project.
10	Please confirm, based on Attachment F, Site Map that the project as scoped here is generally not to affect the surrounding sidewalk, parking, or buildings?	This is correct. However, the project scope includes addressing access, safety and ADA compliance. The design may look at recommended improvements to the sidewalk areas along Fairgrounds Drive and/or Payran St. as it relates to access, safety and ADA requirements for the park. The project design can reflect the adjacency and context of the Library and the Petaluma Teen Center building, however this project scope does not include improvements to the Teen Center building or areas immediately surrounding the Library.