



Community Development Department
11 English Street
Petaluma, CA 94952
<http://cityofpetaluma.org>

Building Division
Phone: (707) 778-4301
To schedule inspections: (707) 778-4479
Email: building@cityofpetaluma.org

Online Permit Portal Link: <https://petalumaca-energovweb.tylerhost.net/apps/SelfService#/home>

Projects Which Require Building Permits

All new installations listed below require permits. Permits, if required for replacement items, are also indicated. **The following is only a partial list and other things that are not listed may require a permit.** Note that all work, regardless of whether a permit is required, shall comply with the California Building Standards Code in CCR Title 24, Municipal Codes and City Ordinances.

BUILDING PERMITS

- Accessory dwelling units
- Accessory building over 120 sf
- Attached storage shed or structure
- Awnings
- Carports
- Covering the interior walls of an unfinished building/garage
- Commercial outdoor patio or deck
- Decks that are attached to the structure or serve doors
- Demolition (interior or exterior)
- Doors new
- Doors replacement if size is increased
- Garage and garage conversion
- Enclosing a porch
- Fence (new or replacement) – **planning permit application is required for all fences.**
- Fireplace
- Foundations
- Handicap restroom(s)
- Handicap ramp(s)
- New walls
- Partition wall
- Patio cover/trellis/arbor
- Patio enclosure
- Porch and sunrooms
- Pool (in and above ground)
- Re-roof
- Roof change (flat to sloped)
- Room addition
- Remodels
- Retaining walls over 4 feet in height, measured from the bottom of the footing to the top of the wall require a building permit and engineering calculations. Walls under 4' mat still need a permit if they are subject to a surcharge.
Retaining walls which are not over four (4) feet in height measured from the bottom of the footing to the top of the wall require a planning fence permit application.
- Seismic (earthquake) retrofit
- Shower wall repair and enclosures
- Signs
- Siding
- Skylight
- Spa/hot tub

Spray booth (fire permit also required)
Steps and stairways
Storage loft/platform
Storage shed/building having a floor area of 120 square feet or more
Sliding glass door
Sliding glass door replacement if area is increased
Suspended ceiling
T-bar ceilings
Termite/dry rot repair
Tenant improvements
Windows, new and replacement, commercial and residential
Windows, Replacement of windows where size of opening remains the same – energy compliance verification is required.
Windows, new and replacement, in Historic District structure

MECHANICAL PERMITS

Air conditioning
Central vacuum system
Commercial kitchen hoods
Ducting system
Extension of duct system
Exhaust fans (new): bathroom, kitchen, laundry
Exhaust fans replacement if type, size, or rating is changed
Fireplace insert
Heating unit (central furnace, wall furnace, floor furnace, unit heater)
Make-up air units
Paddle/ceiling fans
Product conveying systems
Ventilation systems
Wood stove/pellet stove

PLUMBING PERMITS

Dishwasher new
Dishwasher replacement if an air gap or plumbing connections are not existing
Fixtures (new): bathtub, bidet, laundry tray, lavatory, shower, sink, and toilet
Fixtures replacement if plumbing is changed
Garbage disposal new
Garbage disposal replacement if plumbing is changed
Gas piping (new, replacement, and extensions)
Grease traps
Lawn sprinkler anti-siphon valves
Sewer ejectors
Solar panel
Fire Sprinkler
Standpipe (washing machine or water softener)
Sewer line replacement
Sump pumps
Water heater (new, replacement and relocated)
Water piping (new, replacement and extensions)

ELECTRICAL PERMITS

Cook top/oven/range
Cook top/oven range replacement if type (gas or elec.) or rating is changed
Exterior lighting for commercial buildings (new or replacement)
Garbage disposal
Garage door opener only if adding outlet or wiring
Lighting fixtures

Paddle/ceiling fans (new only)
Pool related electrical
Service panel or sub panel (new, replacement, relocated, or upgraded)
Spa/hot tub related electrical
Temporary power poles
Wiring (new, extended, replacement, and upgrades)
Wiring devices (new) switch, outlet, etc.
Wiring and wiring devices for appliances such as air conditioners, space heaters, dishwashers, washing machines, water heaters, clothes dryers, etc.
Wiring and wiring devices for motors, generators, transformers, industrial heating, air conditioners and heat pumps, cooking and baking equipment, etc.
Wiring and wiring device for signs

The following is a **partial** list of projects that **DO NOT** require a permit. Note that all work, regardless of whether a permit is required, shall comply with the California Building Standards Code in CCR Title 24, Municipal Codes and City Ordinances. Please check with the other City of Petaluma Departments for their requirements. Departments may require approval and/or permits for work not mandated to have a permit by the Building Division.

Concrete Flatwork, unless in the public right-of-way, on an accessible path, or supporting structures or equipment requiring a permit
Retaining walls that are not over 4 feet in height measured from the bottom of the footing to the top of the wall, unless supporting a surcharge or impounding Class I, II or IIIA liquids, or on a property line.
Painting, papering, tiling, carpeting, cabinets, counter tops and similar finish work
Landscaping Floor covering French drains cabinet faces
Clean up interior Wall or floor tile minor wall repair such as hole repair.
Nonfixed and movable fixtures, cases, racks, counters and partitions not over 5 feet 9 inches in height.
One and two-family dwelling concrete or paver patios not serving a door
Swings and other playground equipment accessory to detached one- and two-family dwellings

Decks, serving one and two-family dwelling exempt from a building permit, include those not exceeding 200 square feet in area, that are not more than 30 inches above grade at any point, are not attached to a dwelling, and do not serve an exit door.

Detached storage building, play house or tree house having a floor area less than 120 square feet (measured exterior wall to exterior wall), no electrical, mechanical or plumbing installed, and no finish on interior walls such as insulation, wallboard or pegboard - **these buildings still need to meet zoning setbacks**

Plumbing fixtures where plumbing piping is not changed
Plug cord connected spa/hot tubs
Electrical receptacles, lights, switches replacement

This is a comprehensive **(but not complete)** list of items or projects that require permits. Other items not listed may or may not require a permit. Any project which is submitted to this office for review and approval could require the applicant to apply for one or more of the above permits.

- **Please feel free to contact the Building Division at building@cityofpetaluma.org whether a permit is needed or not. We will answer specific questions about your project.**
- **Walk in counter hours are from 10am – 3pm Monday through Thursday.**