

**MAYORS' & COUNCILMEMBERS' ASSOCIATION OF SONOMA COUNTY**

Cloverdale, Cotati, Healdsburg, Petaluma, Rohnert Park, Santa Rosa, Sebastopol, Sonoma, Windsor

**BOARD OF DIRECTORS MEETING**

Cloverdale Veterans Memorial Building

205 W. 1<sup>st</sup> Street

Cloverdale, CA 95425

Thursday, February 8, 2024

6:00 P.M.

**BOARD MEETING AGENDA**

**1. Call to Order**

Vice Chair Susan H. Adams (City of Rohnert Park)

**2. Roll Call**

Cloverdale		Petaluma		Sebastopol
Cotati		Rohnert Park		Sonoma
Healdsburg		Santa Rosa		Windsor

**3. Public Comment**

If members of the public would like to provide public comment, we encourage you to submit them via email to the Sonoma County Mayors' and Councilmembers Association Clerk, Lauren Berges, by 3:00 p.m. on the day of the meeting: [scmcaclerk@gmail.com](mailto:scmcaclerk@gmail.com)

**4. Business Items**

- A. Review and approve the proposed 2024 Board of Directors meeting schedule
- B. Discuss meeting topics for the upcoming MCA General Membership meetings

**5. Adjournment**

The next Board of Directors Meeting with be held on March 14, 2024

/s/ Lauren Berges, Association Clerk

**Upcoming 2023 Meetings**

March 14, 2024	TBD
April 11, 2024	Cotati
May 9, 2024	TBD
June 13, 2024	Healdsburg
July 11, 2024	TBD
August 8, 2024	Petaluma
September 12, 2024	TBD
October 10, 2024	Rohnert Park
November 14, 2024	TBD

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Copies of all staff reports and documents subject to disclosure that relate to any item of business referred to on the agenda are available for public review the Monday prior to the regularly scheduled meeting on the City of Petaluma's website at: <https://cityofpetaluma.org/mayors-councilmembers-association-of-sonoma-county/> or by email upon request at [scmcaclerk@gmail.com](mailto:scmcaclerk@gmail.com). Any documents subject to disclosure that are provided to all, or a majority of all, of the members of the Association regarding any item on this agenda, after the agenda has been distributed, will be made available for review. Contact number: (707) 778-4360. In accordance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Petaluma City Clerk's Office at (707) 778-4360. Notification 72-hours prior to the meeting will enable the Association to make reasonable arrangements to ensure accessibility to this meeting.

## **2024 Meeting Schedule for the Sonoma County Mayors' and Councilmembers' Board of Directors**

### Recommendation

It is recommended that the Board of Directors of the Sonoma County Mayors' and Councilmembers' Association approve by motion the 2024 Board of Directors monthly meeting schedule.

### Background

Pursuant to Article VII, Section 2 – Board of Directors Meetings of the Sonoma County Mayors' and Councilmembers' Association By-laws, the Board of Directors Meetings shall be held on the second Thursday of the month for the purpose of reviewing policy items, making appointments as may be required or authorized, and developing the agenda for the General Membership meeting of the Association. The time and place of the Board of Directors' meeting shall be determined by the Chairperson but shall be held throughout the county and to the greatest extent practicable rotate amongst the member jurisdictions and may include a combination of in-person, virtual or hybrid meetings as deemed appropriate by the Board of Directors. The Board shall strive to set the meeting calendar with an in-person meeting at the start of each year.

All Board of Directors meetings are noticed and held in accordance with the Ralph M. Brown Act.

### Analysis/Discussion

The Board of Directors (BOD) holds its regular meetings the second Thursday of each month. A proposed calendar of meetings for 2024 is listed below for the BOD's consideration. The February, April, June, August, and October meetings are scheduled in accordance with the planned General Membership meeting dates and host cities.

<b>Proposed Board of Directors Meeting Dates</b>	
January 11 – Canceled	July 11 – Sebastopol
February 8 – Cloverdale	August 8 – Petaluma
March 14 – Santa Rosa	September 12 – Windsor
April 11 – Cotati	October 10 – Rohnert Park
May 9 – Sonoma	November 14 – Santa Rosa
June 13 – Healdsburg	December 12 – Petaluma

Should there be a future conflict with any scheduled host city, the Association Clerk will work with each city to determine a mutually agreed upon change. Meeting cancelations, as decided by the BOD or the mutual consent of the Chairperson and Vice Chairperson, will be noticed in accordance with the Brown Act.

### Financial Consideration

None.

### Environmental Issues

This action is exempt from the California Environmental Quality Act (CEQA) because it is not a project which has a potential for resulting in either a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment, pursuant to CEQA Guideline section 15378.