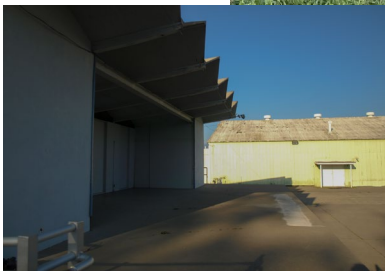




City of Petaluma, Fairground Rentals

www.cityofpetaluma.org
parksnrec@cityofpetaluma.org

175 Fairgrounds Drive
Petaluma, CA 94952
(707) 778-4380





FAIRGROUND RENTAL DESCRIPTIONS

	Non-Alcohol Deposit	Alcohol Deposit
All Fairground Rental Deposit	\$800	\$1,000

DEPOSITS – ALL FACILITIES

Deposits are due at time of reservation. The deposit will be refunded in its entirety within 4-6 weeks after the event so long as there is no property damage and/or additional cleaning required. *The deposit is subject to change based on size, history of event, event type, and/or hours*

PRICE PER DAY	Non-Profit	Private Resident	Commercial	Government
Herzog Hall	\$770	\$875	\$1532	\$578
Beverley C. Wilson Hall	\$396	\$450	\$788	\$297
Behren's Park <i>Fee (discount when adding on to Herzog)</i>	\$440 (\$132)	\$500 (\$150 when adding on to Herzog)	\$875 (\$263)	\$330
Gardenway Lawn & Stage	\$2500	\$2850	\$5000	\$1875
Main Exhibit Building	\$950	\$1085	\$1900	\$715
Show Ring(s)	\$132	\$150	\$263	\$99
Lot A	\$125	\$145	\$250	\$95
Lot B or Main Parking Lot	\$250	\$285	\$500	\$190
Carnival Lot/Concourse	\$2500	\$2850	\$5000	\$1875
Restrooms: Concourse, Carnival, Behrens Park	\$220	\$250 per day, per location	\$438	\$165

PRICE PER 1 HOUR (Hourly rate, 4 hour min)	Non-Profit	Private Resident	Commercial	Government
Herzog Hall	\$257	\$292	\$511	\$193
Beverley C. Wilson Hall	\$132	\$150	\$263	\$99
Behren's Park <i>Fee (discount when adding on to Herzog)</i>	\$147 (\$44)	\$167 (\$50 when adding on to Herzog)	\$293 (\$88)	\$111 (\$33)
Gardenway Lawn & Stage	\$315	\$360	\$625	\$235
Main Exhibit Building	\$120	\$135	\$240	\$90
Show Ring(s)	\$44	\$50	\$88	\$33
Lot A	\$20	\$25	\$35	\$15
Lot B or Main Parking Lot	\$35	\$40	\$65	\$25
Carnival Lot/Concourse	\$315	\$360	\$625	\$235
Restrooms: Concourse, Carnival, Behrens Park	\$73	\$83 per day, per location	\$146	\$55

RENTAL CATEGORIES

NON-PROFIT: For events sponsored by non-profit organizations, a non-profit number is required at time of booking.

PRIVATE RESIDENT: Any event, program or activity, being held by an individual(s) with no charge to the public or donations and/or contributions made by those attending.

COMMERCIAL: Any business that does not qualify as a non-profit.

GOVERNMENT: Any school, federal, state, county or local government agency requesting use of facilities for a public hearing, meeting, conference, either of an educational or recreational nature.



FAIRGROUND RENTAL DESCRIPTIONS

Facility Descriptions

Whether you are looking to host a personal event or a business function, the Sonoma-Marin Fairgrounds and Event Center offers a variety of spaces to fit your needs, you can even rent the whole fairgrounds! The Sonoma-Marin Fairgrounds and Event Center is nestled on 60+ beautifully landscaped acres in the City of Petaluma. With several banquet rooms available for Wedding Receptions, Quinceañeras, Birthday Parties, Family Reunions, School Dances, Company Parties, and Conferences, the Sonoma-Marin Fairgrounds and Event Center is sure to have the perfect space for your event. Our dedicated and professional staff is here to assist with the planning, set-up, and execution of your event.

Below you can find information about our banquet rooms and rental spaces. Please contact us at (707) 778-4387 or email parksnrec@cityofpetaluma.org for more information.

HERZOG HALL

6,358 Square Feet

Capacity: 425 dining or 900 assembly
Notes: Includes kitchen and restrooms

One of our larger halls on the grounds, Herzog Hall, is an excellent setting for banquets, wedding receptions, trade shows, job fairs, or dances. Use of the hall includes a caterer's kitchen.

BEVERLY C. WILSON HALL

3,440 Square Feet

Capacity: 100 dining
Notes: Includes kitchen, restrooms, and air-conditioning

Perfect for smaller weddings, anniversaries, birthday parties, conferences, or training sessions, Beverly C. Wilson Hall includes a small kitchen. A lobby area can be used for registration or greeting your guests.

BEHRENS PARK

36,000 Square Feet

Capacity: Event dependent

The flat, shady area of Behrens Park is ideal for picnics, barbecues, and other outdoor gatherings. No alcohol allowed at this location.

GARDENWAY LAWN & STAGE

17,600 Square Feet, Lawn 2,196 Square Feet

Capacity: 2,500-3,000
Notes: Festival Area, restrooms nearby.

Between the Main Exhibit Building and the Arts & Crafts Building, this is the area where concerts can be held. This area is ideal for your concert or mini-festival. The outdoor stage area can be rented separately. It is a versatile venue for a variety of needs.

SHOW RINGS

3 Show Rings

Capacity: Varies
Notes: Ag education, market shows, livestock, milk barn, bathrooms, showers, trailer hookups

Used mainly during the fair time for Ag education and livestock shows, the rustic barns and well-kept show rings make a great spot for your next agriculture event.



FAIRGROUND RENTAL DESCRIPTIONS

MAIN EXHIBIT BUILDING	14,000 Square Feet
------------------------------	--------------------

Capacity: 1500+

Notes: Large parties, corporate events, expos, restrooms indoors, roll-up door feature

Our largest indoor facility at the Fairgrounds, this building boasts ample open space and a roll-up door feature to see your vision come to life. Frequently used for indoor concerts, large corporate gatherings, proms, and indoor roller skating.

LOT A	70,000 Square Feet
--------------	--------------------

Capacity: Event dependent

Notes: Sales, food distribution

Asphalt parking lot with ample space used for a variety of different events such as food distribution.

LOT B	225,000 Square Feet
--------------	---------------------

Capacity: 4000+

Notes: Car shows, carnivals, overflow parking, rodeos, drive-in movies, no restrooms

Often used for Drive-in Movies and Pop-Up Rodeos, this large area boasts high visibility and is adjacent to ample parking.

MAIN PARKING LOT	70,000 Square Feet
-------------------------	--------------------

Capacity: Event dependent

Notes: Sales, carnivals

Asphalt parking lot with ample space that can be rented for a variety of events such as carnivals.

CARNIVAL LOT / CONCOURSE	238,000 Square Feet
---------------------------------	---------------------

Capacity: 4000+

Notes: Car shows, dog shows, carnivals, indoor restrooms adjacent, hook-ups for water & power available.

Often used for automotive shows, sales, and large outdoor shows, this large area boasts higher visibility, adjacent indoor restrooms, and hook-ups for water & power.

ALL SPACES

- ✓ A clean-up/damage/security deposit is required for all events and is refundable.
- ✓ Liability insurance is required for all events.
- ✓ Inquire with staff about tables and chairs available for your rental.
- ✓ Easy freeway access from Highway 101 and Highway 116.
- ✓ Indoor and outdoor space can be rented separately or in conjunction with your event.
- ✓ For more information, estimates, or availability information please call 707-778-4380



FAIRGROUND RENTAL DESCRIPTIONS

Local Vendors

We, the City of Petaluma, cannot recommend any of the following companies. We have assembled this list for your convenience.

CATERING

Apple Spice Box Lunch	707-981-5366	www.applespice.com
Lombardi's BBQ and Catering	707-773-1271	www.lombardisbbq.com
Mary's Pizza Shack	707-765-1959	www.maryspizzashack.com
Petaluma Market	707-762-5464	www.petalumamarket.com
Petaluma Pie Company	707-766-6743	www.petalumapiecompany.com
Preferred Sonoma Caterers	707-769-7208	www.sonomacaterers.com
Ray's Catering	415-883-4939	www.rayscatering.com
Red Boy Pizza	707-765-1300	www.redboypizza.com
Sally Tomatoes	707-665-9472	www.sallytomatoes.com
Sweet T's	707-687-5185	www.sweettssouthern.com

EVENT SUPPLIES / AUDIO and VISUAL

ATL	707-528-3557	www.atlevents.com
Corporate Media Systems	415-457-9550	www.cmsrents.com
Encore Events and Rentals	707-763-3322	www.encoreeventsrentals.com
Lace House Linen	707-763-1515	www.lacehouselinen.com

BOUNCE HOUSE COMPANIES *Each company must provide a copy of current insurance.*

Astro Events of the North Bay	415-499-0955	www.astrojump.com
Jubilee Jumps	707-202-9590	www.jubileejumps.com
Jumpin' Jacks	707-578-1140	www.jumpinjacks.com
Party Jump	707-528-7529	www.partyinteractive.com

ONLINE INSURANCE

The Event Helper	www.theeventhelper.com/#fqCh6b
Eventsured	www.eventsured.com/city-of-petaluma/

SECURITY *Each company must be licensed and bonded. Each guard must provide a guard card.*

JMA Security	707-206-7766	www.jmasecurity.com
LaFrance Protection Services	707-570-1550	lafranceprotectiveservices.com
Praetorian Protective Services	707-780-3018, ext. 701	www.praetorianusa.com
Professional Event Services, Inc	707-463-1733	n/a



FAIRGROUND RENTAL DESCRIPTIONS

INSURANCE REQUIREMENT

Please provide this page to your insurance agent.

Additional requirements may be requested based on a variety of factors such as the number of people in attendance.

07-04 Insurance not accepted.

The City of Petaluma must be notified if insurance coverage is canceled prior to the start of the event, failure to do so may result in the forfeiture of fees and/or deposits

Description Block	Name and Event Date
Certificate Holder	City of Petaluma Office of the City Clerk c/o 320 N. McDowell Blvd Petaluma, CA 94954
Additional Insured	The City of Petaluma, its officials, officers, employees, agents, and volunteers are listed as additional insured.
Liability Amounts	Each Occurrence: \$1,000,000 (in an occurrence policy) Damage to Rented Premises: \$100,000 Personal and ADV Injury: \$1,000,000 General Aggregate: \$1,000,000 Products-COMP/OPAGG: \$1,000,000 *** Must Show Proof of Host Liquor Liability if serving alcohol ***
Cancellation	Should any of the above described policies be cancelled before the expiration date thereof, the issuing company will mail 30 days written notice to the certificate holder named above.
Required Documents	<ul style="list-style-type: none"> ✓ Certificate of Liability Insurance ✓ Additional Insured Endorsement (CG 20 12 04 13 or comparable) naming the City of Petaluma, its officials, officers, employees, agents, and volunteers as additional insured.



FAIRGROUND RENTAL DESCRIPTIONS

Facility Rental Checklist

ITEMS REQUIRED WHEN RESERVING A FACILITY:

- Facility Application & Use Policies (Completed, Initialed & Signed)
- Deposit
- Insurance
- Private Security Policy
- Alcohol Policy
- Clean Up Policy
- Fees Paid (if less than 30 days from event date)
- ABC Permit (if selling alcohol)

STEPS TO RESERVE A FACILITY

DAY OF BOOKING:

- Completed **Facility Application** and **Facility Use Policies**
- Alcohol Policy** (if serving alcohol)
- Private Security Policy**
- Pay Facility Deposit** (if required) and/or rental **Fees in Full**

DUE 30 DAYS PRIOR TO EVENT:

- Pay rental **Fees in Full**
- Turn in **Insurance**
- Turn in copy of **Security Contract**
- Turn in **ABC Permit** (if applicable)
- Send in Special Event Permit (if applicable)

Fairground Map and Index



BuildingID	Name	Stories	Area (sq. ft.)
12	Admin Building		2914.64
32	Areana 1		8245.35
33	Areana 2		3889.13
10	Barn 1		21473.81
16	Barn 2		13054.14
25	Barn 3		7333.97
8	Barn 4		13413.38
31	Beverly C Wilson Hall		4121.15
11	Carnival Bathrooms		919.98
3	Concourse Bathrooms		3108.46
20	Expo Building		15158.87
6	Grandstands		4411.20
23	Groove Transport		884.76
1	Happy Hearts		3502.62
18	Herzog Hall 1		9369.47
27	Herzog Hall 2		1584.06
19	Java Hut		169.12
26	Kiwanis Shed		1161.74
4	Live Oak Elementary 1		5603.97
24	Live Oak Elementary 2		1101.49
15	Live Oak Elementary 3		1137.69
22	Live Oak Elementary 4		1749.81
30	Live Oak Elementary 5		4883.34
5	Live Oak Middle School		12605.71
28	Main Entrance Gates		1339.23
21	Maintenance 1		7981.03
13	Maintenance 2		3268.02
7	Petaluma Regional Library		30997.31
17	Rebuilding Together		3999.18
29	Stage		1368.64
2	Storage A		11463.46
9	Storage B		11650.21
14	Teen Center		5896.88



PETALUMA FAIRGROUND APPLICATION

This reservation/contract is issued in accordance with the policies as established by the City Council, City of Petaluma. Failure to comply by any group/individual may cause reason to revoke this agreement. Reservations are on a first-come, first-served basis. **Your reservation date is not confirmed until reviewed and approved by the Recreation Supervisor.**

Customer Information

Contact Person: _____
 Street Address: _____
 City, State, Zip: _____
 Phone: _____ Alt Phone: _____
 Email: _____

Company/Customer Information

- Commercial Government/School
 Private Resident Non-Profit # _____

Company Name: _____ Street _____
 Address: _____
 City, State, Zip: _____
 Phone: _____
 Email: _____

Description:

Please provide us with as much detail as possible. This will allow us to better understand your events' needs and accommodations. If your event is a fundraiser or community event please include a complete agenda.

Event Information

Name of Event: _____
 Date of Event: _____
 Attendance:
 _____ Guests over 21 years old
 _____ Guests under 21 years old
 _____ Total number of guests

Facility Information (Mark all that apply)

- Herzog Hall Show Ring(s) Wine Garden
 Carnival Behren's Park Concourse
 Beverly C. Wilson Hall Restroom(s) Other _____

Reservation Date

Renter Arrival Time: _____ am/pm
 Renter Departure Time: _____ am/pm
 Total Time: _____ am/pm

 Guest Arrival Time: _____ am/pm
 Guest Departure Time: _____ am/pm

Please answer the following:

	Yes	No
Is this open to the public?	<input type="checkbox"/>	<input type="checkbox"/>
Is this a fund-raiser?	<input type="checkbox"/>	<input type="checkbox"/>
Vendor/Booth Fee?	<input type="checkbox"/>	<input type="checkbox"/>
Entertainment Activities?	<input type="checkbox"/>	<input type="checkbox"/>
Admission charged / Tickets sold?	<input type="checkbox"/>	<input type="checkbox"/>
Donations requested?	<input type="checkbox"/>	<input type="checkbox"/>
Will alcohol be served? If Yes, Beer/Wine?	<input type="checkbox"/>	<input type="checkbox"/>
Will alcohol be sold? If yes, ABC Permit required.	<input type="checkbox"/>	<input type="checkbox"/>



PETALUMA FAIRGROUND APPLICATION

SECURITY REQUIRMENTS

All costs associated with security are the responsibility of the renter. All contracts are required, in writing, at least thirty (30) days prior to the event. Signed security contracts for paid services may be submitted by scanning and emailing the documents to: parksnrec@cityofpetaluma.org.

Private security is required for all events. Security services may be obtained from any security agency licensed, bonded, and insured by the State of California. The City does not endorse any particular vendor, however a list of companies is available in the facility rental booklet. Private Security may not apply to some programming. The Parks and Recreation supervisor has the discretion to determine security requirements based on a variety of factors, such as event size, history of event, event type, and/or hours.

Security’s responsibilities include providing a safe environment for all individuals, to assist with the enforcement of the City of Petaluma’s facility use policies and procedures and ensure the responsible use of alcohol.

1. Private Security Companies are **not** permitted to carry firearms on City property while hired to provide security services for private or public events.
2. All security guards are to be licensed, bonded, and insured by the State of California. Upon arrival, each guard must provide a valid driver’s license and guard card to the Building Attendants on duty.
3. All guards must be identifiable by a guard uniform.
4. A supervising guard must be present at each contracted event.
5. **Security must be on site thirty (30) minutes prior to the arrival of guests and remain on site thirty (30) minutes following guest departure.**
6. Security guards are required to monitor the number of attendees in accordance with the executed contract, and not to exceed room capacity. If necessary, this may include limiting and controlling the number of attendees entering an event.
7. If an incident or accident occurs, the security company will furnish the City of Petaluma with witness reports and statements within two business days upon request from City.
8. Alcohol will not be permitted unless an executed security contract has been approved.
9. The number of security guards required for an event is determined by the size and nature of the event. Please see below.

Petaluma Fairgrounds, with alcohol

# of Guests	1-99	100-199	200-299	300-399	400+
# of Guards	2	4	6	8	*Varies

Petaluma Fairgrounds, without alcohol

# of Guests	1-99	100-199	200-249	250-300	300+
# of Guards	1	2	3	4	*Varies

_____ I understand that I will be furnishing private security, in accordance with the above requirements, for my event and must provide a copy of the signed contract to the City of Petaluma Parks and Recreation Services at least thirty (30) days prior to my event. I understand that our security requirements and policies are subject to change based on the nature of events and at the discretion of authorized staff.

 Permittee Signature

 Date

 Date of Event



PETALUMA FAIRGROUND APPLICATION

RENTAL RULES AND REGULATIONS

This reservation/contract is issued in accordance with the policies as established by the City Council, City of Petaluma. Failure to comply by any group/individual may cause reason to revoke this agreement. Reservations are on a first-come, first-served basis, up to one year in advance of the rental date. **Your reservation date is not confirmed until reviewed and approved by the Recreation Supervisor.**

A. FACILITY USE EXPECTATIONS

Initials

1. All Fairground facilities have a 4-hour minimum charge. If the event goes beyond the scheduled hours, the permittee will be charged at 1 ½ times the hourly rate for overtime in 15-minute increments.
2. NO EVENTS CAN EXTEND BEYOND 10 p.m., including time spent on cleanup.
3. Holiday rates (1 ½ times the normal hourly rate) may apply to city observed Holidays.
4. Any individuals associated with your event will not be allowed to enter or remain in the facility before or after times reserved.
5. All permittees must accept the facilities and areas in the condition found. The City makes no warranty as to safety and usability of any facility beyond that afforded to the general public.
6. The purposes of occupancy shall be limited to the use provided on this rental contract and shall be for no other purpose or purposes whatsoever.
7. Renter further agrees that he will not sell, exchange, barter, or permit employees to sell, exchange or barter, any permits issued to Renter or his employees hereunder.
8. All safety orders of the Division of Industrial Safety, Department of Industrial Relations, must be strictly observed if applicable.
9. "Contractor, by signing this contract, does swear under penalty that no more than one final unappealable finding of contempt of court by a Federal court has been issued against that Contractor within the immediately preceding two-year period because of the Contractor's failure to comply with an order of the National Labor Relations Board (Government Code Section 14780.5) (SAM Sec 12127)" if applicable.
10. The parties hereto agree that Renter, and any agents and employees of Renter, and any agents and employees of Renter, in the performance of this agreement, shall act in an independent capacity and not as officers or employees or agents of the City of Petaluma. The renter cannot represent themselves as an agent of the City of Petaluma.
11. PARKING: On-grounds parking is limited. No parking on grass or landscape areas. The speed limit on the fairgrounds is 5 mph. Driving is permitted on paved roadways and Gness Concourse only. Depending on the nature or size of your event a parking plan and dedicated parking attendants may be required.
12. Loitering is prohibited. Patron must be attending or exiting the Fairgrounds.
13. All patrons are subject to search and seizure, and may be ejected from the Fairgrounds for any of the following:
 - Public intoxication
 - Illegal Activities
 - Inappropriate Behavior
14. Contraband- No glass, knives, weapons or gang affiliation allowed at any time.

B. RESERVATION/DEPOSIT/REFUND

Initials

1. A deposit is required for all Fairground facilities and is due at the time of booking. Deposits are processed immediately upon receipt and will be returned four to six weeks after the event date, providing no damages or violations occur. Deposits may be claimed for the following reasons:
 - a. Cleaning beyond the normal, daily Fairground maintenance.
 - b. Repairs or replacement due to structural or equipment damage.
 - c. Fire Department response due to false alarm or exceeding room capacity per the Fire Code.
 - d. Police Department response due to failure to follow all laws and ordinances, including, but not limited to, the City's sound ordinance and laws related to disturbing the peace.

The deposit will be used to pay for any additional fees. If fees exceed amount of the deposit, the renter is required to pay the additional amount

2. Facility inspections are conducted by City of Petaluma staff immediately following events to determine the condition of the facility (including common areas, restrooms, kitchen, etc.). Deposits will be refunded if all the clean-up criteria are met, the rental time was not exceeded, and no damage has occurred.
3. The City reserves the right to retain the entire security deposit if the applicant has knowingly made a false statement of material fact or has knowingly omitted a material fact in the rental application.



PETALUMA FAIRGROUND APPLICATION

C. RENTAL FEES & CHANGES

Initials

1. All fees are due and payable 30 days prior to scheduled use. Payments may be in the form of a check, cash or credit card (MC, Visa, Discover, or AmEx).
2. Failure to meet this deadline may result in cancellation of the permit and forfeiture of deposit and/or fees paid.
3. Renters who arrive earlier or stay later than the reserved time will be charged for the additional time at 1 ½ times the hourly rate.
4. Additional fees will be charged for any time necessary for cleanup, caterers, bands, DJ's, and permittee to depart facility. The hourly rate for any occupancy of the building past the contracted ending time will be charged to the permittee.
5. Rental times must include your set-up and take-down/clean-up time.
6. Fees are not refunded for reserved time not used.
7. The City reserves the right to adjust fees at any time.
8. If the renter wishes to change the event date(s), a \$30 service fee may be assessed for each date change.
9. Only the person(s) listed as 'responsible' on the application is authorized to submit rental changes. Changes must be made in writing and be approved by staff; additional fees may apply.

D. INSURANCE REQUIREMENTS

Initials

1. Permittee shall procure and maintain for the duration of the rental period insurance against claims for injuries to persons or damages to property which may arise from or in connection with the use of the facilities and the activities of the permittee, his guests, agents, representatives, employees, or subcontractors. Coverage shall be at least as broad as Insurance Services Form CG 00 01 covering CGL on an "occurrence" basis, including property damage, bodily injury and personal & advertising injury with limits no less than \$1,000,000 per occurrence. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this project/location (ISO CG 25 03 or 25 04) or the general aggregate limit shall be twice the required occurrence limit.
 - a. If the use includes athletic activities, the Permittee shall provide evidence that the CGL includes coverage for injuries to athletic participants and should also provide evidence of Participant Accident Insurance.
 - b. If Permittee will be supplying alcoholic beverages, the general liability insurance shall include host liquor liability coverage. If Permittee is using a caterer or other vendor to supply alcohol that vendor must have liquor liability coverage. If Permittee intends to sell alcohol either the Permittee or vendor providing the alcohol for sale must have a valid liquor sales license and liquor liability insurance covering the sale of alcohol.
 - c. In some cases, the Permittee's homeowner's liability insurance may provide coverage sufficient to meet these requirements. Permittee should provide these requirements to his or her agent to confirm and provide verification to the City.
2. If the Permittee maintains broader coverage and/or higher limits than the minimums shown above, the City requires and shall be entitled to the broader coverage and/or the higher limits maintained by the Permittee. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the City.
3. The insurance policies are to contain, or be endorsed to contain, the following provisions:
 - a. The City, its officers, officials, employees, and volunteers are to be covered as additional insureds on the CGL policy with respect to liability arising out of the rental of the facility, work or operations performed by or on behalf of the Permittee including materials, parts, or equipment furnished in connection with such work or operations. General liability coverage can be provided in the form of an endorsement to the Permittee's insurance (at least as broad as ISO Form CG 20 10 11 85 or if not available, through the addition of both CG 20 10, CG 20 26, CG 20 33, or CG 20 38; and CG 20 37 if a later edition is used).
 - b. For any claims related to this contract, the Permittee's insurance coverage shall be primary and non-contributory insurance coverage at least as broad as ISO CG 20 01 04 13 as respects the City, its officers, officials, employees, and volunteers. Any insurance or self-insurance maintained by the City, its officers, officials, employees, or volunteers shall be excess of the Permittee's insurance and shall not contribute with it. This requirement shall also apply to any Excess or Umbrella liability policies.
 - c. Each insurance policy required above shall provide that coverage shall not be canceled, except with notice to the City.
 - d. Permittee hereby grants to City a waiver of any right to subrogation which any insurer of said Permittee may acquire against the City by virtue of the payment of any loss under such insurance. Renter agrees to obtain any endorsement that may be



PETALUMA FAIRGROUND APPLICATION

necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not the City has received a waiver of subrogation endorsement from the insurer.

- e. Insurance is to be placed with insurers authorized to conduct business in the state with a current A.M. Best's rating of no less than A:VII, unless otherwise acceptable to the Entity.
 - f. Permittee shall furnish the City with original Certificates of Insurance including all required amendatory endorsements (or copies of the applicable policy language effecting coverage required by this clause) and a copy of the Declarations and Endorsement Page of the CGL policy listing all policy endorsements to City before work begins. All certificates and endorsements are to be received and approved by the City *at least five days* before Permittee commences activities. The certificate holder should be City of Petaluma, Office of the City Clerk, c/o 320 North McDowell Boulevard, Petaluma, CA 94954
4. City reserves the right to modify these requirements based on the nature of the risk, prior events, insurance coverage, or other special circumstances.
 5. Permittee agrees to indemnify, defend with counsel acceptable to the City and hold harmless the City of Petaluma, its officers, officials, employees, agents, and volunteers from any liability, loss, suits, civil penalties and fines, expenses and costs, claim for damages for personal injury, including death, and for property damage which might arise from or in connection with the rental facilities or furnishings.

E. CANCELLATIONS/RESCHEDULING

Initials

1. A \$30 processing fee may be charged for any cancellation, refund, and/or re-scheduling of an event.
2. If the nature of the event, or the number of participants changes, the City of Petaluma, Recreation Services staff must be notified at least 10 days in advance, and if necessary, fees will be charged in accordance with applicable rates. The department reserves the right to disapprove of any such changes.
3. Cancellation Policy
 - a. Cancellations made 61 or more days prior to the event will result in forfeiture of 100% of the deposit. All rental fees will be refunded.
 - b. Cancellations made less than (60) days prior to the event will result in forfeiture of 100% of all rental fees (your deposit will be returned to you as if the event occurred), regardless of when the event was reserved and the permit was issued, including regular renters who have ongoing files.
 - c. All cancellations are required to be in writing by authorized agent who is named on the contract.

F. CANCELLATION BY CITY

Initials

1. In addition to the right to terminate this rental agreement upon permittee's default, the Recreation Supervisor shall have the right to terminate part or all of this agreement at any time in the following circumstances:
 - a. Upon 30 days written notice.
 - b. Immediately without notice if the City Council, City Administrative Officer, the County Emergency Services Director, Supervisor, or local, state or federal official determines that the facility is required for public necessity or emergency use.
 - c. Immediately without notice if the facility is destroyed or damaged.
 - d. Neither City nor any of its officers, agents, or employees shall be liable to permittee for any damages that may be sustained by permittee through exercise by City of any of its rights to cancellation pursuant to this section. Upon such cancellation, any deposit and fees paid by permittee shall be refunded.



PETALUMA FAIRGROUND APPLICATION

G. ALCOHOL/SMOKING

Initials

1. Intent to serve and/or sell alcoholic beverages must be noted on the application and must receive departmental approval. Service is limited to 5 hours per event. Alcohol must be consumed only in the room(s) rented.
2. Serving alcohol to minors is strictly prohibited and it is the responsibility of the permittee to ensure that minors are not permitted to consume alcoholic beverages. Groups where the majority (51%) of participants are under 21 years of age will not be permitted to serve, consume, or have alcohol.
3. No alcohol shall be served or sold prior to the arrival of security and/or one hour prior to departure.
4. Permittees who charge an admission fee or accept donations and serve alcohol must obtain a temporary alcohol sales permit from the State of California Alcoholic Beverage Control Board. A copy of the license must be on file at the Department's office 30 days prior to the event. The original ABC license must be posted on site during the entire event.
5. NO GLASS bottles permitted. Beverages must be served in plastic cups. Alcoholic drinks must be served in a different colored cup than non-alcoholic drinks.
6. Only one keg of beer per 100 adults is permitted.
7. Per City Ordinance, SMOKING IS NOT PERMITTED inside or within 20 feet of the facility. A \$100 fine will be assessed for each infringement.
8. No hard alcohol or liquor is permitted on the premise. This includes any parking locations.
9. No alcohol consumption is allowed in the Behren's Park area.

H. SECURITY/CHAPERONES

Initials

1. Private security requirements are required for all events. All arrangements and costs associated with security are the responsibility of permittee. A copy of the security contract must be provided at least thirty (30) days prior to the event. The Private Security requirements may not apply to some programming. The Parks and Recreation supervisor has the discretion to determine security requirements based on a variety of factors, such as event size, history of event, event type, and/or hours.
2. Private security may be obtained from any security agency licensed, bonded, and insured by the State of California. The City does not endorse any particular vendor, however, a list of companies is available in the facility rental booklet. Each guard must provide a valid driver's license and guard card to the Building Attendants on duty.
3. When applicable, the City of Petaluma, Recreation Services may require adult chaperones for youth activities. A list of chaperones must be submitted to the Department at least 30 days prior to the event, including addresses and phone numbers.
4. Any event with attendance of 1,500 or more will be required to schedule a minimum of two Petaluma Police Officers. This is subject to change per discretion of the Recreation Supervisor.
5. Based on the size and type of your event, history of like events, OR if alcohol is served, sold, or present private security and/or law enforcement will be required. If guest attendance number or event hours change from what is stated in the rental agreement, the Renter must notify the Parks & Recreation Department. The number of security guards required is at the discretion of the Recreation Supervisor and will be based on event type, hours, and attendance. The minimum requirement for coverage of security guards is a ratio of 1:100 for events not serving alcohol and a 1:50 ratio for events serving alcohol. If more than 4 guards are required, a supervisor must be contracted. The ratio may be increased at the Recreation Supervisor's discretion.
6. All entry and exit points must be staffed with a security staff member(s) of sufficient number to provide standard safety protocols to prevent persons with weapons and/or alcohol, or those who are already intoxicated from entering an event. All patrons are subject to search and seizure and will be denied access or removed from the grounds for possessing weapons (including glass or knives) or alcohol, public intoxication, inappropriate behavior, and/or gang affiliation.
7. The Event Safety Coordinator is required to be on-site during the event to ensure compliance with this agreement. If the representative listed on the signature page is not the on-site safety coordinator, the person responsible for the onsite safety for this event is the following person:
 - Name:
 - Email:
 - Phone:
 - Date:



PETALUMA FAIRGROUND APPLICATION

8. City shall have the absolute right to enter premises herein specified, or any portion thereof, at all times.
9. If required, security must be on site thirty (30) minutes prior to the arrival of guests and remain thirty (30) minutes following guest departure.
10. Security requirements, based upon facility, size, and type of event are listed below:

Petaluma Fairgrounds, with alcohol

# of Guests	1-99	100-199	200-299	300-399	400+
# of Guards	2	4	6	8	*Varies

Petaluma Fairgrounds, without alcohol

# of Guests	1-99	100-199	200-299	300-399	400+
# of Guards	1	2	3	4	*Varies

I. CLEAN-UP/DECORATING RESPONSIBILITIES

Initials

1. **Use of confetti, rice, glitter, candles, dry ice and fog machines are strictly prohibited.** Use of any of these items will result in a forfeiture of the deposit and may result in additional fees.
2. Customers are responsible for their own set-up and breakdown of event equipment (i.e.- tables and chairs)
3. Guidelines for Set-Ups
 - Doorways may not be blocked.
 - Aisles must be a minimum 4 feet wide.
 - Exit pathways must be the same width as the doors.
4. Permittee is responsible for leaving the facility & kitchen in a clean condition in accordance with policy item J (see "J. KITCHEN CLEANING PROCEDURES"), in addition to those listed in this section (I "CLEAN-UP/DECORATING RESPONSIBILITIES). If additional cleaning is necessary, the permit holder will be responsible for additional charges and/or forfeiture of deposit.
5. Floors are to be cleaned so that they are free of debris and spills.
6. All items brought into the building by permittee must be removed upon departure.
7. Dispose of all loose trash (cans, paper products, decorations, etc) in receptacles provided.
8. Renters must place all garbage in the dumpster.
9. All cardboard is to be broken down and placed in the cardboard recycling container outside.
10. Wipe off all table surfaces and counter areas of spills.
11. Mop all liquid spills (including kitchen, bathrooms and entryways areas if applicable).
12. Remove all decorations, tape and equipment belonging to your group.
13. Report all damages or injuries to the building attendant.
14. Advise building attendant of final departure time. It is your responsibility to leave promptly at the time indicated on your permit. You will be charged overtime at 1 ½ times the rental rate for failing to do so.
15. Do not put food debris or scraps down drains or leave the sinks full. If there is any stoppage, please report it to the building attendant.
16. Do not dump grease on landscaping or grass.
17. Renter agrees to abide by the Clean Water Act and not allow any non-storm water discharges (illicit discharges) into the storm water drainage system. Illicit discharges include but are not limited to discharges from mobile cleaning and pressure washing operations. Remember - ONLY RAIN DOWN THE DRAIN!
18. Remove all food items from refrigerators and freezer. Any items remaining will be removed and disposed of by City staff, and you may be charged.



PETALUMA FAIRGROUND APPLICATION

J. KITCHEN CLEANING PROCEDURES

Initials

It is strongly recommended that renter also notify caterer of these kitchen-cleaning requirements.

Renter is responsible for kitchen cleaning requirements in Beverly Wilson and Herzog Hall. Failure to comply may result in forfeit of rental deposit.

1. Place new liners in all trash receptacles. Each piece of equipment used must be cleaned and properly turned off according to directions provided.
2. Surface clean all appliances used. Clean any spills in ovens and on oven racks. All stainless steel surfaces (prep tables and work counters) must be washed with dish soap and hot water.
3. Remove all food particles from sinks and stove-tops; wash with dish soap and hot water.
4. Do not put food of any kind down the garbage disposal. Repairs and maintenance as a result of this will be renter's responsibility.
5. Empty, rinse, and make sure all food particles are removed from inside the dishwasher.
6. Empty refrigerator and freezers of all food and beverage. Clean inside of refrigerator, mop any spills, and wipe off all racks in the refrigerators with a damp cloth.
7. Sweep all debris from floor; mop all floor surfaces used with detergent and hot water.
8. Clean all stainless steel surfaces behind and above cooking areas.

K. DAMAGE OR LOSS

Initials

1. Any damage or loss to facility or equipment is the responsibility of the permittee. The permittee may be liable for costs associated with restoring and/or replacing any damages or losses.
2. The permittee's additional liability insurance shall not be limited to the amount of the deposit. If the permittee refuses to pay, legal action may be taken. In any case, the permittee will not be allowed to use any City facilities until full payment has been made.
3. City of Petaluma is not responsible for items left behind before or after events.

L. PERMIT REVOCATION

Initials

1. A permit may be revoked for failure to observe any rules, regulations, and/or ordinances of the City of Petaluma, for improper conduct or cancellation (see "F. CANCELLATION BY CITY" section).
2. If incomplete or incorrect information regarding the nature of the event or attendance on the application is submitted, immediate cancellation of permit may result with no refund of fees and/or deposit.
3. Any publication of the proposed activity that occurs prior to the permit being approved shall cause the permit to be denied.
4. Not being in possession of the ABC license/permit, if applicable, will result in the immediate cancellation of the permit/and or event with no refund of fees and/or deposit.
5. Events that exceed expected attendance capacity may be immediately cancelled with no refund of fees and/or deposit.
6. Fights, vandalism, or unacceptable behavior occurring during an event will result in immediate cancellation of the permit and no refund of fees and/or deposit.

M. OTHER

Initials

1. In compliance with the Americans with Disabilities Act of 1990, renters are prohibited from discriminating against individuals with disabilities in any events, programs, or activities. RECREATIONAL OPPORTUNITIES FOR PERSONS WITH DISABILITIES: We welcome persons with disabilities to participate in any class or activity offered by the Petaluma Parks and Recreation Department. We will make reasonable effort to accommodate the participants' special needs so that they may enjoy the recreational opportunities offered by our department.
2. Air or Water Pollution Violation (WC 13301) Under the State laws, the Contractor shall not be: (1) in violation of any order or resolution not subject to review promulgated by the State Air Resources Board or an air pollution control district; (2) subject to cease and desist order not subject to review issued pursuant to Section 13301 of the Water Code for violation of waste discharge requirements or discharge prohibitions; or (3) finally determined to be in violation of provisions of federal law relating to air or water pollution.
3. Under the State laws, the Contractor shall not be: (1) in violation of any order or resolution not subject to review promulgated by the State Air Resources Board or an air pollution control district; (2) subject to cease and desist order not subject to review issued pursuant to Section 13301 of the Water Code for violation of waste discharge requirements or discharge prohibitions; or (3) finally determined to be in violation of provisions of federal law relating to air or water pollution.



PETALUMA FAIRGROUND APPLICATION

4. National Labor Relations Board (PCC Section 10296) Contractor, by signing this contract, docs swear under penalty of perjury that no more than on final unappealable finding of contempt of court by a Federal Court has been issued against contractor within the immediately preceding two-year period because of the contractor's failure to comply with an order of a Federal Court which orders the contractor to comply with an order of National Labor Relations Board(Public Contract Code Section I 0296).
5. The City of Petaluma prohibits discrimination in all its programs, facilities, activities, on the basis of race, color, national origin, age, disability, and where applicable, sex, marital status, familial status, parental status, religion, sexual orientation, genetic information, political beliefs, reprisal, or because all or a part of an individual's income is derived from any public assistance program.
6. No animals, except certified service dogs are permitted in the facility.
7. The City of Petaluma shall have the privilege of inspecting the premises covered by this agreement at any time or all times. The City of Petaluma shall have the right to retain a key to the Premises and may enter with at least 24-hours written notice to Renter.
8. RENTER cannot tamper with electric panels. Modification of electrical systems or hook-ups is prohibited unless prior approval is given by City staff. The City of Petaluma and/or Maintenance staff has complete access to all areas/building(s) rented and may enter the assigned building(s) at any time during the event.
9. The following is **strictly prohibited and will result in loss of deposit**:
 - a. Open flame candles.
 - b. Pyrotechnics or fireworks.
 - c. Blocking of exits or exit lights with curtain or booths, tables, chairs, or other objects.
 - d. Propane or flammable gas cylinders of any type.
 - e. Use of fog machine and/or dry ice

N. ACCESSIBILITY GUIDLEINES FOR EVENTS

Initials

Special event organizers need to be aware of the requirements for providing safe and clear access to the event for everyone's enjoyment. The following set of guidelines must be met before, during, and after the event and are required as part of the special permit process. It is the organizer's responsibility to comply with State and Federal disability access requirements applicable to the event. Compliance with the City's permit requirements does not exempt the permittee from any additional requirements that may be imposed by State or Federal Laws. In case of a conflict with existing federal laws, always adhere to the latest and most updated legal provisions.

1. Restrooms

10% of the total number of portable toilets shall be accessible. Layout shall indicate that all portable toilets are located on level sites with appropriate clear path-of-travel. Sign on them shall read "Priority is to be given to individuals with disabilities in the use of this accessible facility."

2. Layout

Layout shall indicate the location of all vendors and booths, portable toilets with those accessible to persons with disabilities and showing a clear path-of-travel (minimum 48" wide) throughout the event site and to all services. Layout shall take into consideration all wiring and cabling devices which must be visible using contrasting colors and not located within the 48" clear path-of-travel. If any wiring crosses the path of travel, a ramping system must be provided to allow access over wiring for persons using wheelchairs.

3. Vendors

Vendors must provide comparable access to their items, either through design modification or service changes. Self-service items are reachable from a seated position with accessible operating mechanisms. (Countertops are 28-34 inches high.)

4. Communications

All notices and announcements for the event must include accessibility information and who to contact to request accessibility accommodations. Printed materials must be made available upon request. Signage: must direct the public to the location of accessible parking spaces, passenger drop-off points, transit stops.

5. Stages

Stages must have accommodations for disabled patrons. If a microphone is provided for public participation, the microphone cable must be long enough to serve accessible seating area(s) or a wireless unit must be provided. If a dais or podium is provided for the public, an accessible dais or podium must also be provided.

6. Parking

Layout shall indicate the location of all blue zones (accessible permanent and temporary parking spaces) in the area. If the event itself includes transportation, wheelchair accessible vehicles must be available and advertised as available to the public. There must be accessible passenger loading and unloading space. An accessible route must be provided from the public transportation stop to the building or facility



PETALUMA FAIRGROUND APPLICATION

entrance.

7. Seating

If seating is provided, wheelchair and companion seating must be dispersed in multiple location(s) and satisfy applicable seating ratio requirements. Seating must be available for deaf and hard of hearing people near the front of the space so that attendees may see the interpreter/captioner, or lip read.

Accessibility Guidelines for Events, Definitions:

- **Accessible Entrance:** An entry door or gate that is a minimum of 32 inches clear when opened 90 degrees; threshold is no higher than ½ inch (¾ inch may be permitted in existing conditions if beveled) and door is easily opened or has automatic door opener.
- **Accessibility Information:** Meeting or Event Notice shall include information on how to request accommodations, including alternative formats or auxiliary aids and services, notice of wheelchair accessibility, and information on who to contact to make accommodation requests.
- **Accessible Parking Space:** An auto parking space with identification signage that is 9 feet minimum width and 19 feet minimum length with an adjacent 5 feet clear access aisle. The parking space and access aisle shall be level.
- **Accessible route:** A continuous unobstructed path connecting all accessible elements and spaces of a building or facility. Interior accessible routes may include corridors, floors, ramps, elevators, lifts and clear floor space at fixtures. Exterior accessible routes may include parking access aisles, curb ramps, crosswalks at vehicular ways, walks, ramps, and lifts. Fencing or other crowd barriers are placed so as not to hinder an accessible route. Special note: access path at the end of the event boundary streets so participants can make it across safely.
- **Hazards to blind or visually impaired participants:** Pedestrian and participant areas shall be clear of objects (including plant branches and public art) which overhang less than 80" from the floor surface, or wall, and post mounted or freestanding objects that protrude 4" or more between 27" and 80" above the floor or ground into circulation areas.
- **Seating ratio:** The number of accessible seats in relation to the number of seats provided as follows:
 - 1-25= 1 seat 26-50= 2 seats 51-300= 4 seats
 - 301-500= 6 seats over 500= 6 plus one additional space for each increase of 100



PETALUMA FAIRGROUND APPLICATION

O. INITIALS AND SIGNATURE

Initials

Failure to comply with any/all the City of Petaluma’s rental policies and procedures may result in loss of deposit and/or event being cancelled early or entirely.

My signature below signifies that I have read and understand ALL the rental policies and rules outlined in the application.

I agree to abide by all conditions outlined in this application and any permit(s) issued associated with this application.

I also agree to pay the City of Petaluma all costs the City may incur as a result of any failure to fully comply with all these conditions.

In consideration of participation in this rental, the Permittee agrees to indemnify, defend with counsel acceptable to the City (which acceptance will not be unreasonably withheld), and hold harmless, and to release, waive, and discharge, the City of Petaluma, and its agents, officers and employees, volunteers, and any community organization co-sponsoring the program, from any and all liability, loss, damage, claims, suits, actions, arbitration proceedings, administrative proceedings, regulatory proceedings, civil penalties and fines, expenses and costs (including, without limitation, claims expenses, attorney’s fees and costs and fees of litigation) (collectively, “Liability”) of every nature, whether actual, alleged or threatened, arising out of or in connection with participation by the undersigned and/or other persons pursuant to this permit, except those arising from the established active sole negligence or sole willful misconduct of the City or the City’s officials or employees. I have read the above Hold Harmless and Release Agreement and fully understand that I assume all risks for any injuries and property damage suffered.

My signature below signifies that: I am 21 years old or older; I agree to abide by all the conditions of this Facility Use Policy; and I also agree to pay to the City of Petaluma all costs the City may incur as a result of any failure to fully comply with all of these conditions.

Signature

Today’s Date

Printed Name

Office Use Only	
Staff Notes	
Supervisor Signature	Today’s Date



PETALUMA FAIRGROUND APPLICATION

ALCOHOL USE POLICY

Alcoholic beverages may only be served at City Parks and Recreation facilities upon City approval in accordance with this policy. Alcohol is strictly prohibited at events with 50% or more of participants under the age of 21. Approval to sell alcohol at City facilities must be obtained from the Director of Parks and Recreation or authorized representative and the Petaluma Police Chief or authorized representative. A copy of the ABC License must be on file with the City of Petaluma within thirty (30) days prior to scheduled event.

THE USE OF ALCOHOL AT CITY PARKS AND RECREATION FACILITIES IS SUBJECT TO THE FOLLOWING:

- Serving or selling alcoholic beverages to any person under age 21 is illegal. In addition to any sanctions under this policy, providing alcohol to minors is subject to criminal enforcement. Possession of alcohol by minors will result in the event being canceled.
- Upon such cancellation or closure, all fees and deposits paid for the event will be forfeited and may be retained by the City.
- The use of alcohol is restricted to no more than five hours per event.
- All alcoholic beverage services must terminate one hour before the scheduled end of the event unless the event.
- Beverage servers/sellers must refuse service/sale to anyone who appears to be intoxicated or without valid identification. A security guard must be present wherever alcoholic beverages are sold or served. The license holder/person(s) serving alcohol to minors during events held on City property are solely responsible for any criminal or civil penalties imposed.
- Proof of age is required for anyone who appears 30 years of age or younger. Acceptable forms of identification are Military I.D., Passport, or Driver's License and must include date of birth, physical description, and photograph. Servers must confirm that the I.D. is that of the presenter.
- All beverages must be served in plastic cups. Alcoholic and non-alcoholic beverages must be served in distinctly different containers.
- **Alcohol limitations:**
 - **Beer- one keg per 100 adults is permitted. (200 adults= 2 kegs, 300 adults = 3 kegs).**
 - **Wine- 14 bottles per 100 adults are permitted. (200 adults = 28 bottles, 300 adults = 42 bottles).**
 - **OR any combination of the above per 100 adults.**
- **Alcoholic beverage sales/services are not to exceed 2 standard drinks per person per visit to the point of service. For purposes of this policy, a standard drink is a 12-ounce beer, or a 4-ounce glass of wine. Serving practices will reflect this equivalency.**
- Non-alcoholic beers and wines may not be sold or served to minors.
- No alcoholic beverages may be brought into or taken out of the event by guests or participants.
- Non-alcoholic beverages (sodas, juices, waters, etc.) will be promoted and made available for the duration of any event where alcoholic beverages are sold or served.

FACILITY

- All alcohol must be presented to and inventoried by City staff and private security prior to the event. Once alcohol is inventoried no further alcohol will be permitted at the facility.
- No alcohol may be served or sold prior to the arrival of security.
- No alcohol may be allowed outside the area where alcohol is permitted as designated in the contract between the City of Petaluma and permittee, including outside the building.
- Alcohol is prohibited in the parking lot.

STAFFING/SERVERS

- All events with 100 or more guests distributing alcohol, must either utilize the services of a caterer who is licensed and insured to serve alcohol at their client's event or at least one person trained in **Responsible Beverage Service (RBS)** must be present for the duration of the event to assist servers and monitor the event. Depending on the type and size of event, all servers may be required to participate in **RBS** training. The **RBS** trained personnel will assume responsibility for insuring that alcohol related policies are enforced. The name(s) of the designated (**RBS**) person(s) will be submitted to facility management before the event. You can find an online training course at <http://www.sonomarbs.org/>.
- Volunteers are not allowed to drink alcohol while working at the event.

TRANSPORTATION

- At least one person present for the duration of the event will be designated to assist with arrangements for alternative transportation for alcohol impaired individuals, if requested by City staff or event participants. The name of this person will be submitted to City facility management before the event.






PETALUMA FAIRGROUND APPLICATION

ENFORCEMENT

- City facility management reserves the right to close any event that violates this policy or that poses a health or safety risk.
- A uniformed security guard must be present at all times during alcohol service and monitor all sales and distribution of alcoholic beverages.
- Alcoholic beverage servers must be identified as such through the use of badges, buttons, pins, vests, etc.
- Conditions of sale, including the ABC Permit if required, must be posted in a conspicuous place visible to the public and available upon request by any peace officer.

Blood Alcohol Concentration (BAC)	Effects
.02%	Reached after approximately one drink; light or moderate drinkers feel some effect; e.g. warmth and relaxation.
.04%	Most people feel relaxed, talkative, happy. Skin may flush.
.05%	First sizeable changes begin to occur. Lightheadedness, giddiness, lowered inhibitions, and less control of thought may be experienced. Both restraint and judgment are lowered; coordination may be slightly altered.
.06%	Judgment somewhat impaired; normal ability to make a rational decision about personal capabilities is affected; e.g. concerning driving ability.
.08%	Definite impairment of muscle coordination and a slower reaction time; driving ability suspect. Sensory feelings of numbness of the cheeks and lips. Hands, arms, and legs may tingle and then feel numb. (Since 1/1/90, it has been illegal in California to drive with a BAC of .08% or more.)
.10%	Clumsy; speech may become fuzzy. Clear deterioration of reaction time and muscle control.
.15%	Definite impairment of balance and movement. The equivalent of a half pint of whiskey is now in the bloodstream!
.20%	Motor and emotional control centers measurably affected; slurred speech, staggering; loss of balance, and double-vision.
.30%	Lack of understanding of what is seen or heard; individual is confused or stuporous. Consciousness may be lost at this level; i.e. individual "passes out."
.40%	Usually unconscious; skin clammy.
.45%	Respiration slows and can stop altogether.
.50%	Death can result.

Body Weight	Number of drinks over a two hour period.							
	One drink = 1 1/2 oz. 80 proof liquor, 12 oz. can of beer, or 4 oz. of wine							
90-109	2	3	4	5	6	7	8	
110-129	2	3	4	5	6	7	8	
130-149	2	3	4	5	6	7	8	
150-169	2	3	4	5	6	7	8	
170-189	2	3	4	5	6	7	8	
190-209	2	3	4	5	6	7	8	
210-229	2	3	4	5	6	7	8	
230 & up	2	3	4	5	6	7	8	

	(.01%-.04%) May be DUI
	(.05%-.07%) Likely DU
	(.08%-up) Definitely DUI

<input type="checkbox"/> I WILL have alcohol or allow alcohol consumption at the specified event venue. I understand the consequences of violating this policy and agree to be held responsible for any associated penalties or liabilities.
<input type="checkbox"/> I will NOT have alcohol or allow alcohol consumption at the specified event venue. I understand the consequences of violating this policy and agree to be held responsible for any associated penalties or liabilities.

I have read and fully understand the alcohol policies outlined in the facility rental agreement.
 By signing below, I confirm that foregoing is true and correct:

Signature

Date