



**City of Port Orchard: City Council Retreat Agenda**

April 12, 2024 | 9:00 a.m. – 3:00 p.m. |

Port Orchard City Hall, 216 Prospect Street, Port Orchard

**Zoom Link:** <https://us02web.zoom.us/j/89402470463>

**Webinar ID:** 894 0247 0463

**Telephone:** 253.215.8782

**Purpose:** The 2024 City Council retreat will focus on prioritizing items for the 2025-2026 City of Port Orchard budget.

Time	Agenda Topic
9:00 a.m. (10 min)	<b>Welcome</b> ( <i>Sophie Glass – Triangle Associates Facilitator</i> ) <ul style="list-style-type: none"> <li>Overview of retreat agenda and purpose</li> </ul>
9:10 a.m. (60 min)	<b>Status of Existing Projects</b> ( <i>Mayor Putaansuu</i> ) <ul style="list-style-type: none"> <li>Overview of the status of existing projects</li> <li>Questions, answers, and discussion</li> </ul>
10:10 a.m. (90 min)	<b>Timing of Budget Priorities</b> ( <i>Sophie Glass</i> ) <ul style="list-style-type: none"> <li>Collectively organize budget priorities into (1) Now; (2) 2025-2026 budget; and (3) Future initiatives</li> </ul>
11:40 a.m. (60 min)	<b>Lunch</b>
1:40 p.m. (30 min)	<b>2025-2026 Budget Ranking</b> ( <i>Sophie Glass</i> ) <ul style="list-style-type: none"> <li>Councilmembers to individually rank top priorities for 2025-2026 budget</li> </ul>
2:10 p.m. (10 min)	<b>Short Break</b> <i>Facilitator to tabulate budget ranking</i>
2:20 p.m. (30 min)	<b>Review 2025-2026 Top Priorities</b> ( <i>Sophie Glass</i> ) <ul style="list-style-type: none"> <li>Review results of ranking exercise</li> <li>Discussion</li> </ul>
2:50 p.m. (10 min)	<b>Wrap Up</b> ( <i>Mayor Putaansuu</i> ) <ul style="list-style-type: none"> <li>Commitment to goals moving forward</li> <li>Wrap up</li> </ul>
3:00 p.m.	<b>Adjourn</b>



## **Attachment A: Policy Directives and Budget Proposals**

*Below are policy directives and budget-related proposals for discussion during the annual Port Orchard retreat.*

- Election requirements
- Public comment at City Council meetings
- Staffing shortages global – mid level management positions
- Police staffing analysis of needs – Puyallup Report
- Body worn cameras – 5-year contract \$66K per year, \$330K over 5-years. Start the process now to implement in 2023.
- 60% Design for Bay Street – Fredrick to Geiger (Schedule 74, Sewer, Water & Storm) \$1M (25% enterprise funds)
- Orchard Public Plaza \$2M (50% RCO Grant) Park Impact Fees for local match 2025-2026 Budget Process
- Street paving and maintenance
- Utility taxes discussion
- The Transfer of Veterans Park to the City – Amend Parks Plan?
- Transportation Benefit District sales tax for Bethel and/or the creation of a Parks District (1/10<sup>th</sup> sales \$1.6M per year \$32M over 20 years)
- Annexation via ILA
- Costs related to special events
- Communications
- Homeless discussion
- Homeless encampments clean up funding \$100K in abatement funds available in current budget (Daily operations & cleanup efforts) – Additional staff member in 2023
- Growth
- In person and Zoom meetings