

# 2024 Holiday on the Bay

## Bay St. Tree Decoration Contest


City of Port Orchard/Port Orchard Bay Street Association


### Details/Requirements:


 Reservations accepted starting August 30<sup>th</sup> at [www.portorchardwa.gov/2024-tree-decorating-contest](http://www.portorchardwa.gov/2024-tree-decorating-contest) or with attached form.


 **Reservation is not complete and planter choice not secured until payment is made.**


Select planter number from planter map including 2<sup>nd</sup> and 3<sup>rd</sup> choices. Your choice of planters cannot be guaranteed. Please Do not move or shift planters and do not switch to an undecorated planter.

 \$55 payable to the City of Port Orchard. Reserve and Pay online at [www.portorchardwa.gov/2024-tree-decorating-contest](http://www.portorchardwa.gov/2024-tree-decorating-contest) OR fill out attached reservation form and deliver with payment to the Port Orchard City Hall at 216 Prospect St. Port Orchard. You can pay by card, check or cash.


 Trees must be decorated as Christmas trees, please no commercial/business or organization themed trees. No giving or charity trees. There is no theme per se other than 'Holiday on the Bay'. Your tree can be Christmas whimsical, traditional, historical, but not a commercial advertisement. *This is a slight change from years past. This is part of our effort to make downtown very Christmasey/Holiday feeling.*


 LED lights or battery lights are REQUIRED. All trees MUST have lighting. Trees are most successful with lots of lighting, lots of ornaments – bold, big and colorful, lots of garlands and decorations!


 The City and POBSA do not accept liability for any lost or stole decorations. We strongly recommend you wire decorations, garlands etc. to tree. This is the best way to avoid theft or vandalism.


 Prizes will be awarded in the following categories: Best Traditional, Best Whimsical, Most Beautiful and Overall Best in Show. Additional acknowledgement and recognition will be given to the trees and sponsors adopting them


### Timeline:

 City will place trees in sidewalk planters November 4-6, 2024. Signs indicating business/organization

 Decorating will take place November 12 through the 24<sup>th</sup>. Your tree MUST be completely decorated **no later** than November 24<sup>th</sup>. There is always a waiting list and if you cannot or do not decorate your tree we will go to our wait list for other potential tree sponsors.

 City will provide extension cords. Please end your lighting towards the top of the tree for easier plug in to extension cords. When you have completed decorating your tree, contact Brandy at [bwallace@portorchardwa.gov](mailto:bwallace@portorchardwa.gov), indicate your tree number and that you are ready for electrical hook up.

 Trees will be judged by independent judges after November 25<sup>th</sup>. Winners will be announced at the Holiday on the Bay event Saturday December 7<sup>th</sup> at approximately 6 pm.

 Please remove all decorations and lighting AFTER January 2<sup>nd</sup> but NO LATER than January 7<sup>th</sup>. Do not remove tree. City will remove trees and recycle trees.

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**Bay St. Tree Sponsorship Reservation**

Your Name/Sponsor Name \_\_\_\_\_

Name to be listed on Planter (Business or Organization or Individual/Family)

\_\_\_\_\_

Email (**required**) \_\_\_\_\_

Phone \_\_\_\_\_

1st Planter Choice # \_\_\_\_\_ 2nd Planter Choice # \_\_\_\_\_ 3<sup>rd</sup> Planter Choice# \_\_\_\_\_

 **I have read and accept the details/requirements and timeline on previous page.** 

Signature: \_\_\_\_\_

Payment by card, cash or check made out to City of Port Orchard.

Payment date received \_\_\_\_\_

