

CITY OF PORT ORCHARD

Permit Center

Office located at 720 Prospect Street Mailing address: 216 Prospect Street Port Orchard, WA 98366 (360) 874-5533 • permitcenter@cityofportorchard.us

DEFERRED SUBMITTAL FORM

Please check with the City's Primary Contact (the Assigned Lead for this project) before submitting revisions using this form.

ALL REVISIONS MUST BE SUBMITTED TO THE PERMIT CENTER

	1. PROJECT INFORMATION.			
Permit Number:				
Project Name:				
Project Address:				
Project Architect of Record:				
Project Engineer of Record:				
2. CONTACT INFORMATION.				
Contact Name:				
Mailing Address:				
Phone Number:	Email Address:			
3. ACKNOWLEGEMENT.				
I have previously discussed the proposed deferred submittal items with the City's Assigned Lead on this project. Prior approval is required, this is generally noted on the cover sheet of the approved plans. Select one: □ Yes □ No				
Signature	_ ,			
Signature	Date:			
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Project Name:	
Form completed by: _	
	Name

No.	Date Deferred Submittal will be Submitted	Document	Description of Deferred Submittal Be specific. Include type of plans, specs, etc
1.			

Revised Submittal Matrix (07/26/2021)
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