



**City of Port Orchard
Council Meeting Minutes
Regular Meeting of February 26, 2019**

1. CALL TO ORDER AND ROLL CALL

Mayor Putaansuu called the meeting to order at 6:30 p.m.

Roll call was taken by the City Clerk as follows:

Mayor Pro-Tem Ashby	Present
Councilmember Chang	Present
Councilmember Clauson	Absent
Councilmember Cucciardi	Present
Councilmember Diener	Present
Councilmember Lucarelli	Present
Councilmember Rosapepe	Present
Mayor Putaansuu	Present

Staff present: Public Works Director Dorsey, Finance Director Crocker, Development Director Bond, City Attorney Cates, City Clerk Rinearson, and Deputy City Clerk Floyd.

A. PLEDGE OF ALLEGIANCE

Mayor Putaansuu led the audience and Council in the Pledge of Allegiance.

2. APPROVAL OF AGENDA

MOTION: By Councilmember Cucciardi, seconded by Councilmember Diener, to excuse Councilmember John Clauson for business reasons to tonight's meeting.

The motion carried.

MOTION: By Councilmember Ashby, seconded by Councilmember Rosapepe, to approve the agenda as amended.

The motion carried.

3. CITIZENS COMMENTS

Melissa Pittenger thanked public works for their work during the snow event.

4. CONSENT AGENDA

A. Approval of Check Nos. 76203 through 76265 totaling \$560,599.71; and Bi-Weekly Payroll including Check Nos. 148133 through 148145 totaling \$483,174.68.

B. New Item: Excusal of Councilmember Clauson Due to Business Reasons

MOTION: By Councilmember Lucarelli, seconded by Councilmember Diener, to accept the consent agenda as amended.

The motion carried.

At 6:32 p.m., Mayor Putaansuu recessed the meeting for a 10-minute executive session to discuss a potential litigation matter pursuant to RCW 42.30.110.(1)(i). City Attorney Cates, Development Director Bond, and Finance Director Crocker were invited to attend.

At 6:42 p.m., Mayor Putaansuu extended the executive session an additional 5 minutes.

At 6:47 p.m., Mayor Putaansuu extended the executive session an additional 5 minutes.

At 6:52 p.m., Mayor Putaansuu reconvened Council back into regular session.

Collective Bargaining Session held pursuant to RCW 42.30.140.

5. PRESENTATION

A. Ready! for Kindergarten

Melissa Pittenger gave a presentation about Ready! for Kindergarten.

B. South Kitsap Community Event Center

Steve Sego discussed the proposed South Kitsap Community Event Center and showed 3 brief 'Imagine Port Orchard' videos. He also invited Council to the March 11th presentation of the Event Center to the Public Facilities District.

6. PUBLIC HEARING

There were no public hearings.

7. BUSINESS ITEMS

A. Adoption of an Ordinance Approving the Collective Bargaining Agreement with Teamsters for Public Works

MOTION: By Councilmember Cucciardi, seconded by Councilmember Diener, to adopt an ordinance ratifying the terms of the Collective Bargaining Agreement with the Teamsters Local 589 representing the Public Works Employees' bargaining unit and authorizing the Mayor to execute the same.

**The motion carried.
(Ordinance No. 009-19)**

B. Adoption of an Ordinance Approving Certain Employee Benefits for Non-Union Represented Employees Classified as FLSA Non-Exempt and Executive Exempt

MOTION: By Councilmember Cucciardi, seconded by Councilmember Diener, to adopt an ordinance, establishing certain employee benefits for non-union represented employees classified as FLSA Non-Exempt and Executive Exempt.

**The motion carried.
(Ordinance No. 010-19)**

C. Adoption of an Ordinance, Thereby Causing New Chapter 12.36, New Sections 13.04 and 13.06, Adopting the 2019 Public Works Engineering Standards and Specifications (PWESS) and Repealing Resolution No. 006-14

MOTION: By Councilmember Lucarelli, seconded by Councilmember Chang, to adopt Ordinance No. 006-19 amending the Port Orchard Municipal Code by creating new Chapter 12.34 and new Sections 13.04.300 and 13.06.300; adopting the 2019 Public Works Engineering Standards and Specifications; and repealing Resolution No. 006-14, with final form approved by the City Attorney.

**The motion carried.
(Ordinance No. 006-19)**

D. Adoption of a Resolution Adopting a Reimbursement of Equipment Expenditures Paid Prior to Financing

MOTION: By Councilmember Ashby, seconded by Councilmember Cucciardi, to adopt a resolution approving the reimbursement to the City of equipment expenditures paid by the City prior to the financing of such expenditures.

**The motion carried.
(Resolution No. 007-19)**

E. Approval of Change Order No. 13 to Contract No. 037-17 with Active Construction Inc, for the Tremont Street Widening Project

MOTION: By Councilmember Diener, seconded by Councilmember Lucarelli, to authorize the Mayor to execute Change Order No. 13 with Active Construction, Inc. in an amount not to exceed \$24,500.

The motion carried.

F. Approval of the 2019 Comprehensive Plan Amendment Agenda - Docket

MOTION: By Councilmember Chang, seconded by Councilmember Diener, to approve the 2019 Comprehensive Plan amendment agenda pursuant to POMC 20.04.060, as presented.

The motion carried.

8. DISCUSSION ITEMS (No Action to be Taken)

A. After Hours Use of City Hall

Mayor Putaansuu said Councilmember Chang opened City Hall as a warming shelter over the weekend during the snow storm. The City's insurance company was notified, and they voiced liability concerns. Their recommendation to the City is to develop policies and procedures if they wish to continue this practice. City staff should also receive training and pay for this specific use of the facility. Our current code and Resolution do not address this.

Additionally, the after hour fees for facility use should be adjusted. Currently, the staff after hours charge is \$35 per hour, and it really should be about \$100. The City Clerk recommends \$75.

Councilmember Chang explained why he opened City Hall as a warming shelter. He asked Council to consider adding use of hallways into the Facility Use Resolution to be used as a warming shelter.

Council and Mayor continued the conversation of facility use and fees and agreed to revise the staff after hours charge to \$100 per hour and bring forward for approval in the next month.

9. REPORTS OF COUNCIL COMMITTEES

Mayor Putaansuu reported the Finance Committee is scheduled to meet March 26th. The Economic Development and Tourism Committee is scheduled to meet March 11th. The Utilities Committee is scheduled to meet tomorrow [February 27th].

Councilmember Lucarelli reported the Sewer Advisory Committee is scheduled to meet April 17th. The Festival of Chimes and Lights Committee is scheduled to meet tomorrow [February 27th].

Councilmember Diener reported on the [February 25th] Land Use Committee meeting. The next meeting is scheduled for March 25th.

Councilmember Rosapepe reported the Lodging Tax Advisory Committee is scheduled to meet next Wednesday [March 6th].

Councilmember Ashby reported KRCC [Kitsap Regional Coordinating Council] meets next Tuesday and briefly mentioned the TransPOL meeting.

10. REPORT OF MAYOR

The Mayor reported the following:

- Regional Maritime magazine cover;
- Well City award;
- Community Service Day scheduled for April 27th;
- 2020 application process for funding at KRCC; and
- Meeting with Senator Randall in Olympia.

11. REPORT OF DEPARTMENT HEADS

Public Works Director Dorsey reported on PSRC RPAC [Puget Sound Regional Council Regional Project Evaluation Committee] funding.

Community Development Director Bond said West Sound Utility District withdrew their SEPA decision; reported on last Thursday's Vision 2040 meeting; and noted PSRC is hosting a Vision 2050 open house on March 19th.

City Clerk Rinearson reported on audio issues during Council meetings.

12. CITIZEN COMMENTS

There were no citizen comments.

13. ADJOURNMENT

The meeting adjourned at 8:42 p.m. No other action was taken. Audio/Visual was successful.



Brandy Rinearson, MMC, City Clerk



Robert Putaansuu, Mayor

