



City of Port Orchard Council Work Study Session
May 21, 2019
6:30 p.m.

Mayor:

Rob Putaansuu
 Administrative Official

Councilmembers:

Bek Ashby (Mayor Pro-Tempore)

Chair: ED/Tourism/LT Committee

Staff: Development Director

Finance Committee

KRCC / PSRC TransPol / KRCC TransPol

KRCC PlanPol-alt / PRTPO

Shawn Cucciardi

Finance Committee

Land Use Committee

PSRC EDD-alt

Fred Chang

Utilities Committee

Sewer Advisory Committee (SAC)

Staff: Public Works Director

Jay Rosapepe

ED/Tourism/LT Committee

Utilities Committee

Chair: Lodging Tax Committee

Sewer Advisory Committee (SAC)

KRCC-alt / KRCC TransPol-alt

Kitsap Transit-alt

John Clauson

Chair: Finance Committee

Staff: Finance Director

Kitsap Public Health District-alt

KEDA/KADA-alt

Cindy Lucarelli

Chair: Utilities and SAC Committee

Staff: Public Works Director

Chair: Chimes and Lights Committee

Staff: City Clerk

KEDA/KADA

Scott Diener

Chair: Land Use Committee

Staff: Development Director

ED/Tourism/LT Committee

PSRC Growth Mgmt-alt

Department Directors:

Nicholas Bond, AICP

Development Director

Mark Dorsey, P.E.

Director of Public Works/City Engineer

Tim Drury

Municipal Court Judge

Noah Crocker, M.B.A.

Finance Director

Geoffrey Marti

Police Chief

Brandy Rinearson, MMC, CPRO

City Clerk

Contact us:

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1. Plastic Bag Reduction (Council) *Page 3*
 Estimated Time: 20 Minutes

2. Downtown Parking (Council)
 Estimated Time: 30 Minutes

3. Status of DCD Work Plan and Comprehensive Plan Implementation (Bond) *Page 9*
 Estimated Time: 30 Minutes

4. Community Service Day (Mayor)
 Estimated Time: 15 Minutes

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City of Port Orchard Work Study Session Executive Summary

Issue Title: Plastic Bag Reduction

Meeting Date: May 21, 2019

Time Required: 20 Minutes

Attendees: N/A

Action Requested at this Meeting: Weather to move forward with a plastic bag reduction ordinance or wait until the next legislative session.

Background/Issue: The City's Economic Development and Tourism Committee and Kitsap County have been coordinating efforts to have a unified ordinance for a plastic bag reduction throughout the County.

Council and staff have discussed the single use plastic bag reduction for our area and as this issue was going to be brought before the legislators, it was decided discussion could hold off until after the session. The City was notified that the legislation to ban single use plastic bags failed.

The City's lobbyist provided the following update:

House Bill 1205, sponsored by Rep. Strom Peterson (D- Edmonds), would ban plastic bags throughout the entire state. Several jurisdictions have already imposed plastic bag bans locally. This proposal would preempt those local regulations. The bill requires retail establishments to collect a pass-through charge of 10 cents per bag and allows local jurisdictions to require a higher rate. The bill was amended to make a series of small changes including extending the deadline for retail establishments to continue providing plastic bags until January 1st, 2020, changing the minimum thickness for reusable plastic bags to 3 mils, specifying that recycled-content bags must each be at least 40 percent postconsumer recycled paper, specifying that local bag ordinances not yet in effect are preempted as of the act's effective dates, clarifying that the 10 percent pass-through charge may not be collected from those using electronic cards for federal food assistance programs, and requiring food banks and food assistance programs to only use green or brown tinted bags for compostable items.

Alternatives: N/A

Relationship to Comprehensive Plan: N/A

Recommendations: N/A

Attachments: HB 1205.

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Environment & Energy Committee

HB 1205

Brief Description: Reducing pollution from plastic bags by establishing minimum state standards for the use of bags at retail establishments.

Sponsors: Representatives Peterson, Orwall, Doglio, Senn, Mead, Gregerson, Fitzgibbon, Dolan, Ortiz-Self, Lovick, Frame, Slatter, Walen, Macri, Goodman and Tarleton.

Brief Summary of Bill

- Restricts the provision of single-use plastic carryout bags by retail establishments.
- Authorizes retail establishments to provide recycled content paper carryout bags and reusable bags made of film plastic that meet minimum performance and technical specifications, and establishes a per bag charge to be collected and retained by the retail establishment for those bags.
- Establishes restrictions related to the labeling of bags as "compostable".
- Preempts local governments from establishing local carryout bag ordinances.

Hearing Date: 1/21/19

Staff: Jacob Lipson (786-7196).

Background:

A number of municipalities in Washington have adopted ordinances addressing single-use plastic bags and other types of carryout bags. In addition to restricting single-use plastic bags, some local ordinances establish bag performance specifications and require a charge to be levied by grocers and other retail establishments for the provision of single-use paper or other carryout bags.

Civil infractions are noncriminal offenses that provide monetary penalties. A person that commits a Class 1 civil infraction is subject to a fine of up to \$250.

This analysis was prepared by non-partisan legislative staff for the use of legislative members in their deliberations. This analysis is not a part of the legislation nor does it constitute a statement of legislative intent.

The American Society of Testing and Materials (ASTM) is an international organization that adopts technical standards applicable to a variety of consumer products.

The United States Department of Agriculture (USDA) oversees a variety of state-administered food distribution and nutrition programs, including the Supplemental Nutrition Assistance Program (SNAP) and the Women, Infants, and Children (WIC) Nutrition Program. The Food Assistance Program (FAP) for legal immigrants is a state-funded program through the Washington State Department of Agriculture that provides food assistance to legal immigrants who are ineligible for federal SNAP benefits solely because of their alien status. Applicants must otherwise meet all the eligibility requirements of SNAP. The Temporary Assistance for Needy Families (TANF) is a program that provides federal block grants to states in order to support temporary cash assistance, subsidized childcare, and work programs for families.

Summary of Bill:

Restrictions on Carryout Bags.

Retail establishments may not provide single use plastic bags designed to be used once and disposed. Retail establishments are defined to include entities that sell or provide food, merchandise, goods, or materials directly to a customer, including home delivery and vendors operating at events. Food banks and food assistance programs are not retail establishments, but are encouraged to reduce the use of single-use plastic bags.

Retail establishments may provide the following types of carryout bags to customers:

- recycled content paper carryout bags, which must contain at least 40% post-consumer recycled content materials, be capable of composting consistent with existing American Society of Testing and Materials (ASTM) standards for the labeling of items with paper substrates and plastic or polymer coatings, and display the post-consumer recycled content on the bag's exterior; and
- reusable carryout bags, which must have a minimum lifetime of 125 uses and be machine washable or made of a durable material that can be cleaned or disinfected.

Reusable carryout bags include reusable carryout bags made of film plastic, which must have a minimum thickness of 4 mils, be made from at least 40% postconsumer recycled content material, and display wording on the bag's exterior that shows the bag is reusable as well as the percentage of its recycled content.

Carryout bags do not include bags used inside stores by customers to:

- package bulk items;
- contain or wrap items where dampness or sanitation may be a problem;
- contain unwrapped prepared foods or bakery items;
- contain prescription drugs; or
- protect an item from damaging other items when placed inside a carryout bag.

Pass-Through Charges on Carryout Bags.

Retail establishments must collect and retain from customers a pass-through charge of at least 10 cents for each paper carryout bag and reusable carryout bag made of film plastic. This charge is a taxable retail sale, and must be shown on customer receipts. Retail establishments may not collect a pass-through charge from persons with vouchers or electronic benefit cards issued under

the Women, Infants, and Children (WIC) Nutrition Program, the Temporary Assistance for Needy Families (TANF) program, Supplemental Nutrition Assistance Program (SNAP) or the Food Assistance Program (FAP) .

Restrictions Regarding the Identification of Bags as Compostable.

Compostable film bags provided to customers by retail establishments for products must be tinted brown or green. Non-compostable plastic bags provided by retail establishments may not be tinted brown or green or labeled as "biodegradable," "compostable," or similar terms.

To qualify as a compostable film bag, a bag must meet ASTM standards for the labeling of plastics designed to be aerobically composted in municipal or industrial facilities and be labeled as "compostable" consistent with guides published by the United States Federal Trade Commission.

Other Provisions.

Local governments are preempted from implementing local carryout bag ordinances, taking effect January 1, 2020 for existing ordinances, except that the amount of the 10 cent minimum pass-through charge may be raised by local ordinance.

Restricted carryout or compostable bags may be provided from existing inventory until January 1, 2020, except as provided by local ordinances. Upon request by the Department of Ecology (ECY), retail establishments must provide documentation that the acquisition of restricted bags preceded the effective date of the restrictions.

The ECY may adopt rules to implement, administer, and enforce the restrictions on carryout and in-store bags. Enforcement of bag restrictions must be largely on a complaint basis, and the ECY must establish a forum such as a telephone hotline or electronic social media strategy to receive complaints.

The ECY must provide education and outreach activities to inform retail establishments, consumers, and others; the act is null and void if funding is not provided from the Waste Reduction, Litter Control, and Recycling Account by July 1, 2019, for purposes of implementing the ECY's education and outreach activities.

A severability clause is included.

Appropriation: None.

Fiscal Note: Available.

Effective Date: The bill takes effect 90 days after adjournment of the session in which the bill is passed.

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City of Port Orchard Work Study Session Executive Summary

Issue Title: Status of DCD Work Plan and Comprehensive Plan Implementation

Meeting Date: May 21, 2019

Time Required: 30 Minutes

Attendees: Nick Bond, Community Development Director

Action Requested at this Meeting: Provide staff with direction on 2019-2020 DCD work plan items and proposed Comprehensive Plan implementation measures.

Background/Issue: In June 2016, the City Council adopted the City’s updated Comprehensive Plan. The Council requested that Department of Community Development staff prepare and maintain a general departmental work plan on an annual basis, as well as a chart of the measures that will be taken to implement each of the Comprehensive Plan’s goals, and the current status of each goal. One purpose of the implementation chart and work plan is to provide information for the City Council’s annual retreat, so that Council can review the City’s progress in meeting these goals, and can direct staff on revised or additional measures that should be taken. Each year, DCD staff review and update the chart and work plan as appropriate, so that a current picture of the City’s Comprehensive Plan implementation status and the long-range projects that DCD is working on will always be available for review by elected officials and the public.

Alternatives: Provide staff with direction for next steps on continuing or revising actions that are being taken to implement the Comprehensive Plan and the DCD work plan.

Relationship to Comprehensive Plan: The implementation status chart provides information on the City’s ongoing actions to implement the Comprehensive Plan goals.

Recommendations: Staff recommends that Council discuss the implementation status chart and the DCD work plan and provide direction to the administration.

Attachments: Comprehensive Plan Goals Implementation Status Chart – May 2019; DCD 2019-2020 work plan.

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Comp Plans Goals Implementation Status – April 2019

Goal/Page	Implementing Strategy	Coordination	Status
Chapter 2 - Land Use			
<p>Goal 3 Goal 8 Goals 10-20</p>	<p>2-6 2-8 2-15 – 2-20</p>	<p>Prepare and adopt subarea plans for the designated Centers of Local Importance.</p>	<p>Dept of Community Development</p> <p>DCD has initiated sub area planning for Sidney and Sedgwick neighborhood, other centers to follow. The Centers section and goals are currently being revised under the 2019 comp plan amendments.</p>
<p>Goal 1 Goals 6-9 Goals 10-20</p>	<p>2-5 2-7 – 2-8 2-16 – 2-22</p>	<p>Revise development regulations to encourage attractive designs, improve street and pedestrian connections, and establish preferred uses within individual neighborhoods and on a citywide basis.</p>	<p>Dept of Community Development</p> <p>The March 2019 adoption of the Zoning Code update joins the previously-adopted single-family/duplex residential standards and sign ordinance (2017), and provides comprehensive design standards for new residential and commercial developments, subdivisions and designated centers; establishes subdivision and street design standards; and provides guidance for future neighborhood development.</p>

Comp Plans Goals Implementation Status – April 2019

Goal/Page		Implementing Strategy	Coordination	Status
Goal 2	2-5	Monitor supply and demand for available land based on the City's population growth rate, zoning, and development proposals.	Dept of Community Development	The County has initiated a new annual reporting and tracking program in which the city will participate. The City also needs to develop new assumptions for growth based on zoning code updates.
Goal 5	2-6	Continue to implement appropriate environmental review and mitigation, and update development regulations to encourage open space and critical areas protection.	Dept of Community Development	Critical areas ordinance and other development regs updates were adopted 6/2017.
Chapter 3 - Housing				
Goal 10	3-11	Monitor population growth, and adopt appropriate reasonable measures as necessary, to continue compliance with the City's 2036 population target.	Dept of Community Development	Ongoing. The City continues to experience population growth in line with targets.
Goal 6	3-9	Revise development regulations to encourage attractive designs, improve street and pedestrian connections, and establish preferred uses within individual neighborhoods and on a citywide basis.	Dept of Community Development	The March 2019 adoption of the Zoning Code update joins the previously-adopted single-family/duplex residential standards and sign ordinance (2017), and provides comprehensive design standards for new residential and commercial developments, subdivisions and designated centers; establishes subdivision and street design standards; and provides guidance for future neighborhood development.

Comp Plans Goals Implementation Status – April 2019

Goal/Page		Implementing Strategy	Coordination	Status
Goal 1 Goal 2 Goal 5	3-8 3-8 3-9	Update development regulations to support development of varied types of housing that are available to all income levels	Dept of Community Development	The March 2019 updated Zoning Code provides a number of new zones that support mixed use residential/commercial buildings, varied housing types within neighborhoods, accessory dwelling units, and transit-oriented development.
Goal 3	3-9	Establish development regulations for local centers that encourage mixed-use development.	Dept of Community Development	Pending following development of centers plans.
Goal 7	3-10	Review and revise the City's permitting process to ensure maximum efficiency of plan review and approval steps.	Dept of Community Development/Dept of Public Works	The City's new permit center began operating in July 2017. Process improvements continue as does work to launch web portal.
Goal 4	3-9	Continue to coordinate with Public Works, Kitsap County, and the City's outside utility purveyors to maintain an orderly, efficient process of utility provision and annexation.	Dept of Community Development, Dept of Public Works, Kitsap County, other utility purveyors	Ongoing
Goal 8	3-10	Develop programs to assist property owners with maintaining and improving their properties.	Dept of Community Development	Pending
Goal 9	3-10	Continue to implement appropriate environmental review and mitigation, and update development regulations to encourage open space and critical areas protection.	Dept of Community Development	Critical areas ordinance and other development regs updates were adopted 6/2017.
Chapter 4 - Parks				
Goal 1	4-8	As part of local centers planning, updates to development and critical areas regulations, and intergovernmental coordination, identify and establish desired open space corridors and connections.	Dept of Community Development, Kitsap County, Tribes, federal and state agencies.	Ongoing, centers portion to be done as part of centers plans

Comp Plans Goals Implementation Status – April 2019

Goal/Page		Implementing Strategy	Coordination	Status
Goals 2-4 Goal 7 Goal 6 Goal 9	4-9 – 4-10 4-11 4-10 4-11	Research and develop effective plans and programs that expand and improve park and recreational facilities and provide attractive open spaces throughout the City.	Dept of Community Development, Dept of Public Works, Port of Bremerton, other agencies and civic organizations	Pending, Parts of this will be included in parks plan work.
Goal 5	4-10	Work with civic and athletic organizations to promote sports programs and physical activities.	Dept of Community Development, civic agencies and organizations	Completing a Parks Plan is a first step towards this goal.
Goal 6	4-11	Implement and update when appropriate the City's Shoreline Master Program and shoreline development regulations to protect the shoreline and encourage public access and use.	Dept of Community Development, WA Dept of Ecology	The required 2019-2020 SMP update will begin 7/2019.
Goal 7	4-11	Update development and critical areas regulations to enhance requirements for open space preservation and critical areas protection in new developments.	Dept of Community Development	Critical areas ordinance and other development regs updates were adopted 6/17.
Goal 10	4-12	Install wayfinding signage	Dept of Public Works	Ongoing, phase 2 completed as part of Tremont project.
Goals 8-9	4-11	Continue to explore opportunities for open space and parks acquisition through grants and development requirements, and maintain existing parks.	Dept of Public Works	Public Works is currently addressing two related issues to open space and parks as follows; 1) the City received a Demand Letter from KCHD to clean up homeless camps located on city properties located within Black Jack Creek and 2) with the 2019 1.0 FTE addition for parks/CS & meter reading, PW is determining how to maintain new and existing facilities.

Comp Plans Goals Implementation Status – April 2019

Goal/Page	Implementing Strategy	Coordination	Status
Goal 11	4-12	Consider establishing a parks commission or similar citizen board, either as a standing committee or ad hoc committee, to provide citizen advice to City officials prior to significant decisions affecting park and recreational facilities.	City Council City Council should revisit this goal now that the McCormick Village Park phase 2 project has been completed and as we consider funding the update of a new parks plan.

Comp Plans Goals Implementation Status – April 2019

Goal/Page	Implementing Strategy	Coordination	Status
Chapter 5 – Natural Systems			
Goal 2 Goal 5 Goal 6 Goal 9	5-10 5-12 5-13 5-14	Review and update stormwater regulations and revise as necessary for consistency with Best Available Science and federal/state requirements. Establish incentives for use of Low Impact Development stormwater techniques and enhanced water quality treatment.	Dept of Public Works, Dept of Community Development
Stormwater/LID regulations updated 12/2016 to comply with Ecology requirements and NPDES permit.			
Goal 1 Goal 3 Goal 9 Goal 10 Goal 12	5-10 5-11 5-14 5-15 5-16	Maintain a Critical Areas Ordinance that incorporates Best Available Science and complies with all current state and federal regulations for protection of natural resources, including critical areas and listed species.	Dept of Community Development
Critical areas ordinance and other development regs updates were adopted 6/17.			
Goal 11 Goal 13 Goal 15	5-15 5-16 5-17	Work with other governmental jurisdictions, tribes, public-private partnerships and other agencies to provide accurate, updated inventories of listed species and their habitats and identify ways to coordinate protection of listed species.	Dept of Community Development, other governments, tribes and agencies
Ongoing			
Goal 14	5-17	Update the Ross and Blackjack Creek watershed plans.	Dept of Community Development, Tribes, other parties and agencies
Blackjack Creek plan updated completed 12/17. Ross Creek plan pending.			
Goals 16-17	5-18	Develop and maintain a citywide water quality and quantity monitoring program, including educational outreach, retrofitting and use of best management practices.	Dept of Public Works
Ongoing (a function of the City's compliance with the NPDES Ph. 2 Permit			
Goals 18-19 Goal 21	5-19 5-20	Encourage appropriate, diverse shoreline uses that avoid impacts to the shoreline environment	Dept of Community Development
Ongoing, SMP update begins in later in 2019.			
Goal 4	5-11	When updating the City's maps for critical areas, future land use and zoning, consider geological hazards when determining appropriate classifications and protection overlays to ensure compliance with Best Available Science and the most current federal/state regulations.	Dept of Community Development
To be implemented as needed in centers and subarea planning, rezones, and regulation updates.			
Goals 7-8	5-13 – 5-14	Review existing floodplain regulations and flood maps, and update as appropriate.	Dept of Community Development
Floodplain maps and regs are currently consistent with FEMA regs; ongoing monitoring			

Comp Plans Goals Implementation Status – April 2019

Goal/Page		Implementing Strategy	Coordination	Status
Goal 20	5-20	When updating the Shoreline Master Program and Parks Plan, develop policies and regulations that encourage appropriate, diverse shoreline recreational opportunities.	Dept of Community Development	Pending (2019-2020)
Goal 19	5-19	Consider developing a waterfront historic overlay district and identifying shoreline sites and structures that should be preserved while still allowing appropriate development and redevelopment along the shoreline.	Dept of Community Development	Pending
Chapter 6 - Economic Development				
Goal 2 Goal 6 Goal 8	6-10 6-12 6-12	Develop and implement subarea plans and regulations for local centers and existing development concentrations that promote appropriate commercial development.	Dept of Community Development	Pending following development of centers plans
Goal 1 Goal 3 Goal 9	6-9 6-10 6-13	Expand coordination and partnerships with economic development agencies such as KEDA and the Port Orchard Chamber of Commerce, and with other local and regional agencies, to create a business-friendly environment and promote opportunities for business establishment and growth.	Dept of Community Development, KEDA, PO Chamber of Commerce, City of Bremerton, Port of Bremerton, other agencies	Economic Development and Tourism committee has established an educational program for small business owners and prepared a tourism strategic plan, in conjunction with POBSA. A welcome letter and informational package has been prepared for new business owners.
Goal 4	6-11	Review development regulations and revise as necessary to promote and facilitate tourism, small businesses, home businesses and local arts.	Dept of Community Development	The March 2019 Zoning Code update created more flexibility for live-work units and mixed-use buildings, and clarified requirements for home businesses.
Goal 5	6-11	Review and revise development regulations, as necessary, to promote healthy living opportunities.	Dept of Community Development	Pending, as part of centers and subarea planning
Goal 7	6-12	Explore opportunities to attract clean, heavy industrial uses with an appropriate balance of production and environmental protection.	Dept of Community Development	Pending

Comp Plans Goals Implementation Status – April 2019

Goal/Page		Implementing Strategy	Coordination	Status
Goal 10	6-13	In conjunction with the South Kitsap School District, Olympic College and other educational institutions, establish partnerships to promote and encourage local educational opportunities for a skilled workforce.	Dept of Community Development, SK School District, Olympic College, other agencies	Pending
Chapter 7 - Utilities				
Goals 1-3 Goal 5	7-9 – 7-10 7-11	Provide ongoing informational updates to utility purveyors that will assist in providing adequate utilities to serve the City's population and projected growth. Ensure that the City's development regulations support availability and expansion of new technologies to all of the City's residents.	Dept of Community Development, Dept of Public Works, PSE, Cascade, wireless and telephone utilities, etc	Ongoing
Goal 3	7-10	Revise development regulations as necessary to minimize aesthetic impacts of utilities while retaining functionality.	Dept of Community Development, Dept of Public Works, PSE, Cascade, wireless and telephone utilities, etc	Pending, Small Cell Standards adopted, PW Handbook Updated.
Goal 4	7-10	Establish incentives to educate citizens about resource conservation and encourage conservation.	Dept of Community Development, Dept of Public Works	Pending
Chapter 8 – Transportation				
Goals 1-2 Goal 17 Goal 20 Goal 22 Goals 24-25	8-62 – 8-63 8-71 8-73 8-73 8-74	Implement adopted roadway design standards and update as necessary, maintain established LOS and concurrency requirements, and maintain consistency between land use and transportation requirements in development approvals.	Dept of Public Works, Dept of Community Development	Ongoing, PW Standards Updated
Goal 18	8-72	Develop design guidelines and standards for streets, sidewalks, landscaping and ROW utilities.	Dept of Public Works, Dept of Community Development	Updated standards for subdivision design, landscaping, significant tree preservation and pedestrian connections were adopted with the March 2019 Zoning Code update.
Goal 23	8-74	Continue to pursue funding for street and transit improvements as proposed in the Bethel Corridor Plan	Dept of Public Works, Kitsap Transit	Ongoing

Comp Plans Goals Implementation Status – April 2019

Goal/Page		Implementing Strategy	Coordination	Status
Goal 3	8-63	Explore funding mechanisms and potential partnerships for identified improvements.	Dept of Public Works, Kitsap Transit, WA Dept of Transportation	Ongoing, TIF study update underway, McCormick Woods DA under negotiation.
Goal 19	8-72	Review and revise parking regulations and design standards as appropriate. Consider partnership projects with the Port of Bremerton for waterfront parking and alternatives.	Dept of Public Works, Dept of Community Development	Pending
Goals 6-9 Goal 11	8-64 – 8-66 8-67	Work with Kitsap Transit to expand transit options and rider facilities, and develop a model TOD program.	Dept of Public Works, Dept of Community Development, Kitsap Transit, Kitsap Co. Public Works	PW assisting KT as needed on their plans to develop Park & Ride Facilities along SR 16 Corridor.
Goal 10	8-66	Review and amend development and shoreline regulations as appropriate. Adopt the Kitsap County Bicycle Facilities Plan.	Dept of Public Works, Dept of Community Development	Shoreline Master Program will be updated July 2019-July 2020.
Goals 12-16	8-67 – 8-71	Review and amend development regulations and street standards as appropriate.	Dept of Public Works, Dept of Community Development	Ongoing, Zoning and PW standards updated 3/19.
Goal 21	8-73	Establish an idling policy in coordination with Kitsap Transit.	Dept of Public Works, Kitsap Transit	Pending
Goal 5	8-64	Develop TMPs citywide and monitor/revise existing TDM and CTR programs as appropriate.	Dept of Public Works	Pending
Chapter 9 - Capital Facilities				
Goal 1 Goal 4	9-7 9-9	Identify and acquire additional facilities and land as needed to meet concurrency requirements. Require that developers provide adequate facilities to serve new development and redevelopment.	Dept of Public Works, Dept of Community Development	Ongoing
Goal 9 Goal 11	9-12 9-13	Maintain the identified level of service for drinking water quality and quantity to serve the City's residents, businesses and future growth, through appropriate maintenance and development of City water facilities and conservation of resources, as indicated in the City's Water Plan and Capital Improvements Plan.	Dept of Public Works, Dept of Community Development	Ongoing

Comp Plans Goals Implementation Status – April 2019

Goal/Page		Implementing Strategy	Coordination	Status
Goals 10-11	9-13	Maintain the identified level of service for sanitary sewer to serve the City's residents, businesses and future growth, through appropriate maintenance and development of City sewer facilities, as indicated in the City's Sewer Plan and Capital Improvements Plan	Dept of Public Works	Ongoing
Goal 12	9-14	Establish development standards and incentives to reduce stormwater runoff and flooding impacts and continue to implement the City's Stormwater Management Plan	Dept of Public Works	Stormwater/LID regulations updated 12/2016 to comply with Ecology requirements and NPDES permit. Additional standards addressing LID adopted 6/2017 with new Title 20 Unified Development Code.
Goal 6	9-10	Evaluate opportunities for public safety improvement and implementation.	Dept of Public Works, Police Dept	Pending
Goal 8	9-10	Based on the adopted Parks Plan and Capital Improvements Plan, continue to provide park and recreational facilities at an appropriate level of service for all residents	Dept of Public Works	Ongoing
Goals 2-3	9-8	Monitor and revise as necessary the City's adopted LOS standards.	Dept of Public Works, Dept of Community Development	Ongoing
Goal 7	9-10	Coordinate with the South Kitsap School District and develop joint policies and programs as appropriate.	Dept of Public Works	Pending, Parks Plan will look at joint use park and school facilities.

Port Orchard Department of Community Development 2020-2021 Work Plan

Project	Subtask	Deadline	2019						2020						2021		
			July	August	September	October	November	December	January	February	March	April	May	June	Q3	Q4	Q1
City Projects																	
Comprehensive Plan																	
	2019 Update Annual																
	2019 Update (Budget - if required)																
	2020 Update Annual																
	2020 Update Annual (Budget)																
	2021 Update																
Shoreline Master Program Update																	
	Required review and minor refresh.	30-Jun-20															
Parks Plan Update																	
	Required for RCO Grant Eligability	1-Apr-20															
Local Centers Plans																	
	Sidney Road SW and Sedgwick Countywide Center Plan																
	Depends on mid budget funding - PSRC grant applications due in April 2020 and 2022																
Bethel Sedgwick Design																	
	Old Clifton Corridor Planning/Design																
	Coordination with McCormick Communities																
Buildable Lands																	
	Monitoring - Committee with Kitsap County																
McCormick Woods Development Agreement																	
	Downtown Redevelopment Plan and Development Agreement																
	Includes 640 Bay Street																
Community Events Center Feasibility																	
	Traffic Impact Fee Study (refresh)																
	Funded	31-Dec-19															
Interlocal Agreement with School District																	
	Launch SmartGOV Web Portal																
Zoning Code Housekeeping																	
	Kitsap County Coordination																
Kitsap County Comprehensive Plan																	
	TIS Implementation																
	Annual Amendments																
Joint Planning Agreement																	
	New Building Code Adoption																
Stormwater Plan - Coordination																	
	Water System Plan - Coordination																
Sewer Lift Station - Coordiantion and Shoreline Permitting																	
PSRC Projects																	
	Vision 2050																
Multi County Planning Policies																	
	Regional Staff Committee Attendance																
KRCC Projects																	
	Countywide Planning Policies - Centers																
	Countywide Planning Policies - Vision																
	Countywide Planning Polcies - Growth Allocations																