



City of Port Orchard

216 Prospect Street, Port Orchard, WA 98366
 (360) 876-4407 • FAX (360) 895-9029

BID AND CONTRACT DOCUMENT

The City of Port Orchard, upon award, will sign the document and return one copy to the successful bidder; that will become the contract between the City and the Newspaper. All documents referenced therein become part of the contract by their reference.

The bidder understands that the bid includes:

1. For the purposes of publication verification, a subscription to the newspaper printed by the successful bidder at no cost to the City.
2. Affidavit of publication for each item published at no cost to the City.
3. The City will not pay for any ad which is improperly run. The successful bidder will re-run an improperly run ad at its expense.
4. The successful bidder shall furnish an itemized statement of the City’s account monthly, listing the invoice number, item(s) published, and the total amount of each invoice.
5. Bidder must fill in all spaces. Bids must be submitted on this form:
 - a. Cost per single column inch \$ _____
 - b. Cost for addition line \$ _____
 - c. Width of column in inches _____
6. Provide the circulation numbers within City limits, as well as inside the South Kitsap Urban Growth Area :

Circulation Number within City Limits: _____

Circulation Number within the South Kitsap Urban Growth Area: _____
7. Term: Bid shall be for the period of July 1, 2019 through June 30, 2020.

8. The City of Port Orchard reserves the right to reject any or all proposals in its sole discretion.

The undersigned states that he or she is authorized to submit a bid on behalf of the corporation, partnership, or sole proprietorship listed below and further states that the corporation, partnership, or sole proprietorship is bound by the above offer.

Legal Newspaper: _____
Print/Type Name of Newspaper

Signature Title Date

Print/Type Signature Name

Business Street Address City State Zip

Phone No. Fax No. Email

The following is to be completed if the bid has been awarded by the Port Orchard City Council:

Robert Putaansuu, Mayor

ATTEST:

By: _____
Brandy Rinearson, MMC, City Clerk

DATED: _____

APPROVED AS TO FORM

By: _____
Sharon Cates, City Attorney