



**City of Port Orchard  
Council Meeting Minutes  
Regular Meeting of July 9, 2019**

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**1. CALL TO ORDER AND ROLL CALL**

Mayor Putaansuu called the meeting to order at 6:30 p.m.

Roll call was taken by the City Clerk as follows:

Mayor Pro-Tem Ashby	Present
Councilmember Chang	Present
Councilmember Clauson	Present
Councilmember Cucciardi	Absent
Councilmember Diener	Absent
Councilmember Lucarelli	Present
Councilmember Rosapepe	Present
Mayor Putaansuu	Present

Staff present: Finance Director Crocker, Community Development Director Bond, City Attorney Cates, City Clerk Rinearson and Deputy City Clerk Floyd.

**A. PLEDGE OF ALLEGIANCE**

**Mayor Putaansuu** led the audience and Council in the Pledge of Allegiance.

**Gail Porter**, Police Chaplain, gave an invocation prayer for new Police Chief Brown and everyone who was in attendance for the oath of office.

**2. APPROVAL OF AGENDA**

**MOTION:** By Councilmember Ashby, seconded by Councilmember Clauson, to add to the consent agenda the excusal of Councilmen's Cucciardi and Diener for personal reasons from this evening's meeting.

**The motion carried.**

**MOTION:** By Councilmember Clauson, seconded by Councilmember Lucarelli, to approve the agenda as amended.

**The motion carried.**

### **3. CITIZENS COMMENTS**

There were no citizen comments.

### **4. CONSENT AGENDA**

- A.** Approval of Voucher Nos. 76760 through 76765, and 77033 through 77168 including bank drafts in the amount of \$2,589,311.32 and Electronic Payments in the amount of \$140,605.06 totaling \$2,729,916.38.
- B.** Approval of Payroll Check Nos. 77021 through 77032, including bank drafts and EFT's in the amount of \$253,128.84; and Direct Deposits in the amount of \$0 totaling \$253,128.84.
- C.** Approval of the June 18, 2019, Council Meeting Minutes
- D.** New Item: Excusal of Councilman's Cucciardi and Diener for Personal Reasons From this Evening's Meeting.

Mayor Putaansuu asked if there were any objections to tonight's consent agenda. After hearing no objections, Mayor Putaansuu said the Consent Agenda is approved by unanimous consent.

### **5. PRESENTATION**

#### **A. Introduction of Utility Manager Jacki Brown**

Mayor Putaansuu introduced Jacki Brown, the City's new Utility Manager, who provided her background and qualifications.

#### **B. Kitsap Economic Development Alliance**

John Powers, Executive Director of the Kitsap Economic Development Alliance, gave a brief update on second quarter numbers and provided regional information and media outreach.

### **6. EXECUTIVE SESSION**

At 6:52 p.m., Mayor Putaansuu recessed the meeting for a 20-minute executive session pursuant to RCW 42.30.110(1)(i) to discuss ongoing and potential litigation matters. City Attorney Cates, Finance Director Crocker and Community Development Director Bond were invited to attend.

At 7:12 p.m., Mayor Putaansuu reconvened Council back into regular session.

### **7. PUBLIC HEARING**

There were no public hearings.

## **8. BUSINESS ITEMS**

### **A. Adoption of a Resolution to Approve Agreement and Notice to Form for Accessory Dwelling Units**

**MOTION:** By Councilmember Clauson, seconded by Councilmember Rosapepe, to adopt a resolution approving the form for the City's ADU Agreement and Notice to Title.

**The motion carried.  
(Resolution No. 017-19)**

### **B. Adoption of a Resolution Appointing a Planning Commissioner**

**MOTION:** By Councilmember Lucarelli, seconded by Councilmember Clauson, to adopt a Resolution confirming the Mayor's appointment of Mr. Phillip King to the Planning Commission, as set forth in the Resolution presented.

**The motion carried.  
(Resolution No. 018-19)**

### **C. Approval of the June 25, 2019, Council Meeting Minutes**

**MOTION:** By Councilmember Clauson, seconded by Councilmember Chang, to approve the Council meeting from June 25<sup>th</sup>.

**The motion carried. Councilmember Lucarelli abstained.**

## **9. DISCUSSION ITEMS (No Action to be Taken)**

There were no discussion items.

## **10. REPORTS OF COUNCIL COMMITTEES**

Mayor Putaansuu reported the Finance Committee is scheduled to meet next Tuesday [July 16, 2019].

Councilmember Ashby reported the Economic Development and Tourism Committee is scheduled to meet the second Monday in August [August 13<sup>th</sup>].

Councilmember Lucarelli reported the Utilities Committee is scheduled to meet August 19<sup>th</sup>; the Sewer Advisory Committee is scheduled to meet August 14<sup>th</sup>; and the Chimes and Lights Committee is scheduled to meet August 19<sup>th</sup>.

Community Development Director Bond reported on the July 1<sup>st</sup> Land Use Committee meeting.

Mayor Putaansuu reported he will be attending a special meeting with the Growth Management Policy Board to work on Vision 2050.

### **11. REPORT OF MAYOR**

The Mayor reported the following:

- Tremont Street celebration is scheduled for August 2<sup>nd</sup> at 1:00pm;
- We received \$1.3 million initial funding from the Transportation Policy Board Puget Sound Regional Council Executive Board for the Tremont project;
- McCormick water system updates;
- Well 13 updates;
- City employee updates;
- Vacancy rates and rents;
- Attended AWC conference;
- Received his Advanced Certificate of Municipal Leadership from AWC [Association of Washington Cities];
- Finance Director Crocker was confirmed to serve on the Workers' Comp Retro Board; and
- City's insurer recommended the City does not allow bouncy houses in our parks as they are considered high risk.

### **12. REPORT OF DEPARTMENT HEADS**

Finance Director Crocker reported the State Auditor's office has been at the City for the past month, and an exit conference will be scheduled soon.

### **13. CITIZEN COMMENTS**

There were no citizen comments.

### **14. OATH OF OFFICE**

Mayor Putaansuu administered the oath of office to Police Chief Matt Brown.

Mrs. Brown pinned Police Chief Brown's badge to his uniform.

Police Chief Brown thanked the Council and Mayor and explained how incredible it is to have everyone here. He thanked his wife who supported him through these transitions. He would not be standing here without her.

Mayor Putaansuu asked everyone to join him for refreshments upon the adjournment of the meeting.

**15. ADJOURNMENT**

The meeting adjourned at 7:35 p.m. No other action was taken. Audio/Visual was successful.

  
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Brandy Rinearson, MMC, City Clerk

  
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Robert Putaansuu, Mayor

