



City of Port Orchard Council Meeting Agenda
July 9, 2019
6:30 p.m.

Mayor:

Rob Putaansuu
Administrative Official

Councilmembers:

Bek Ashby (Mayor Pro-Tempore)

Chair: ED/Tourism/LT Committee

Staff: Development Director

Finance Committee

KRCC / PSRC TransPol / KRCC TransPol

KRCC PlanPo-alt / PRTPO

Shawn Cucciardi

Finance Committee

Land Use Committee

PSRC EDD-alt

Fred Chang

Utilities Committee

Sewer Advisory Committee (SAC)

Staff: Development Director

Jay Rosapepe

ED/Tourism/LT Committee

Utilities Committee

Sewer Advisory Committee (SAC)

KRCC-alt / KRCC TransPol-alt

Kitsap Transit-alt

John Clauson

Chair: Finance Committee

Staff: Finance Director

Kitsap Public Health District-alt

KEDA/KADA-alt

Cindy Lucarelli

Chair: Utilities and SAC Committee

Staff: Public Works Director

Chair: Chimes and Lights Committee

Staff: City Clerk

KEDA/KADA

Scott Diener

Chair: Land Use Committee

Staff: Development Director

ED/Tourism/LT Committee

Department Directors:

Nicholas Bond, AICP

Development Director

Mark Dorsey, P.E.

Director of Public Works/City Engineer

Debbie Hunt

Court Administrator

Noah Crocker, M.B.A.

Finance Director

Geoffrey Marti

Police Chief

Brandy Rinearson, MMC, CPRO

City Clerk

Contact us:

216 Prospect Street
Port Orchard, WA 98366
(360) 876-4407

1. CALL TO ORDER

A. Pledge of Allegiance

2. APPROVAL OF AGENDA

3. CITIZENS COMMENTS

*(Please limit your comments to **3 minutes** for items listed on the Agenda and that are not for a Public Hearing. When recognized by the Mayor, please state your name for the official record)*

4. CONSENT AGENDA

(Approval of Consent Agenda passes all routine items listed below, which have been distributed to each Councilmember for reading and study. Consent Agenda items are not considered separately unless a Councilmember so requests. In the event of such a request, the item is returned to Business Items.)

A. Approval of Vouchers and Electronic Payments

B. Approval of Payroll and Direct Deposits

C. Approval of the June 18, 2019, Council Work Study Session Minutes

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5. PRESENTATION

A. Introduction of Utility Manager Jacki Brown

B. Kitsap Economic Development Alliance (Powers)

6. EXECUTIVE SESSION: Pursuant to RCW 42.30.110(1)(i), the City Council will hold a 20-minute executive session to discuss a potential litigation matter.

7. PUBLIC HEARING

8. BUSINESS ITEMS

A. Adoption of a Resolution to Approve Agreement and Notice to Form for Accessory Dwelling Units (Bond) Page 7

B. Adoption of a Resolution Appointing a Planning Commissioner (Mayor) Page 13

C. Approval of the June 25, 2019, Council Meeting Minutes Page 17

9. DISCUSSION ITEMS (No Action to be Taken)

10. REPORTS OF COUNCIL COMMITTEES

11. REPORT OF MAYOR

12. REPORT OF DEPARTMENT HEADS

13. CITIZEN COMMENTS

(Please limit your comments to 3 minutes for any items not up for Public Hearing. When recognized by the Mayor, please state your name for the official record)

14. OATH OF OFFICE: Police Chief Matthew Brown

15. ADJOURNMENT

COMMITTEE MEETINGS

	Date & Time	Location
Finance	July 16, 2019; 5:30pm	City Hall
Economic Development and Tourism	August 12, 2019; 9:30 am	City Hall
Utilities	August 19, 2019; 9:30am	City Hall
Sewer Advisory	August 14, 2019; 6:30pm	City Hall
Land Use	August 5, 2019; 9:30am	DCD*
Lodging Tax Advisory	TBD	City Hall
Festival of Chimes & Lights	August 19, 2019; 3:30 pm	City Hall
Outside Agency Committees	Varies	Varies

*DCD, Department of Community Development, 720 Prospect Street, Port Orchard

CITY COUNCIL GOOD OF THE ORDER



**City of Port Orchard
Council Meeting Minutes
Work Study Session Meeting of June 18, 2019**

CALL TO ORDER AND ROLL CALL

Mayor Robert Putaansuu called the meeting to order at 6:30 p.m.

Roll call was taken by the City Clerk as follows:

Mayor Pro-Tem Ashby	Present
Councilmember Chang	Present
Councilmember Clauson	Present
Councilmember Cucciardi	Present
Councilmember Diener	Present
Councilmember Lucarelli	Present
Councilmember Rosapepe	Present
Mayor Putaansuu	Present

Staff present: Community Development Director Bond, Code Enforcement Officer Price, City Attorney Cates, City Clerk Rinearson and Office Assistant II Whisenant.

Pledge of Allegiance

Mayor Putaansuu led the audience and Council in the Pledge of Allegiance.

1. Human Services Update

Doug Washburn discussed the role of Kitsap County Human Services Department and the services provided. Mr. Washburn provided data on the assistance and outreach programs within the city and county.

Councilmembers, Mayor, and Mr. Washburn discussed accessing the information for the planning department and other potential city needs.

Council Direction: No direction was provided.

2. Plastic Bag Reduction

Mayor Putaansuu gave the background of discussions previously held and introduced presenters and audience representatives; Chris Piercy, Zero Waste Washington and the Northwest Grocers Association.

Mr. Piercy provided background regarding the legislative session to where the bill dropped and the changes proposed, with the focus being on the bag cost. Explained the county's current stance and efforts to move forward with approving the plastic bag reduction in the upcoming months. Also, discussed City of Bremerton's recent adoption.

Holly, with Northwest Grocers Association, explained the retail side of the reduction, impacts, and the reasoning to request cost standardization.

Mr. Piercy, Holly, Mayor, and Councilmembers discussed outreach, moving forward with adoption for the city, conversion costs, goal being waste reduction, environmental impacts, Bremerton food bank exemption, local retailer impacts, adoption date, and presenting the ordinance at the July 23 council meeting.

Council Direction: Staff is to present the ordinance at the July 23 council meeting.

3. Code Enforcement Code Revisions

a. POMC 20.39 and 20.58.140 – Regulations for Yard and Garage Sales

Code Enforcement Officer Doug Price expressed concern over not having regulations for yard and garage sales. Surveyed other jurisdictions and explained the various remedies used to mediate the concerns for an appropriate proposed ordinance that has been presented to Land Use Committee and the Planning Commission.

Mayor Putaansuu stated there are a few locations currently where there are complaints regarding ongoing sales that have turned into a year-round event.

Code Enforcement Officer Price explained the code being proposed, limitations on hours and number of events, approved items/goods, noncommercial and commercial estate sales.

Councilmembers discussed definition clarifications on the length of days per event, charitable auctions, public right of way use, nonresidential zones and commercial use, and definition of a jumble sale.

b. POMC 20.66 - Vehicle Repair Accessory to Residential Uses

Code Enforcement Officer Price explained the most recent revised adoption was in 2017 but needs additional revision definitions and to include private roads. Stated that the proposed revisions had been presented at the Land Use Committee and Planning Commission.

Mayor, Councilmembers, and staff discussed not creating nuisance and public disturbance, reformatting suggestions, level of work, and number of vehicles in repair.

c. POMC Title 20 – Enforcement Provisions and Penalties

Code Enforcement Officer Doug Price explained the various enforcement provision and penalties that were referenced throughout the Port Orchard Municipal Code and pulled them into the enforcement section making them consistent for Title 20.

Council Direction: Staff is to present all items at the June 25 council meeting.

4. POMC 10.08 Speed Limits – Resolution Update

Mayor Putaansuu gave the background on modifying various speed limit signs within the city due to annexations and explained that codifying speed limit signs still needs to involve Police Chief and Public Works Department.

Community Development Director Bond provided a revised resolution, and discussed the reasons, proposed changes, locations and timelines for speed limit changes.

Staff, Mayor and Councilmembers discussed clarifications on locations with proposed speed limit changes, children present locations, additional parking for McCormick Village Park, collaborating with county changes, change of other signs to be consistent within the city, and notifications/precautions suggested when speed limit changes occur.

Council Direction: Staff is to move forward with proposed changes.

5. Vision 2050 Update

Community Development Director Bond provided a revised update to the presentation included in the packet from PlanPOL [Planning Policy Committee] and discussed the city's previous comments to PSRC under the draft environmental impact statement, expressing support for the transit focused growth alternative. Since then, PSRC [Puget Sound Regional Council] has completed their county by county growth forecast and identified that Kitsap County has not been meeting their growth targets and PSRC is proposing to reduce the county's growth allocations. All cities and counties got together and agreed to write a letter that will be discussed at the next regional meeting. There are concerns over changing Urban Growth Areas and buildable lands throughout Kitsap County.

Councilmembers, Mayor, and staff discussed the signed letter, other Kitsap County jurisdictions perspectives on allocations, proposed changes, annexations, patterns of development, joint planning agreement with the county, and discussions with other agencies in the area.

Council Direction: No direction was provided.

6. Naming of Rockwell Park and Sign

Mayor Putaansuu gave background on naming locations after former elected officials, and consideration of naming future city properties.

Councilmembers, Mayor, and staff discussed alternative options as memorializing or commemorating former elected officials at properties and leaving the names of parks associated with the geographical location. Also, discussed honoring city hall building turning 20 years old and honoring former Mayor Jay Weatherill.

Council Direction: Continue with park names as being geographical location and explore cost for plaques to honor or commemorate former elected officials at city properties.

OTHER ITEMS DISCUSSED:

Mayor Putaansuu gave updates on additional items needed and reaching out to area service clubs for donations of benches at Rockwell Park, Tremont Street Widening Project paving underway and celebration of construction completion to be August 2 at 1:00pm, current employment positions open, and update on securing funds for Tremont at PSRC.

Councilmember Ashby gave appreciation to various outside elected officials for their involvement and support in assisting the city with the funding discussion at PSRC.

Mayor Putaansuu extended donation request for a shadow box for retiring Police Chief Marti. Informed Council there will be a ceremonial swearing in of incoming Police Chief Matt Brown with cake and refreshments at the July 9 council meeting.

ADJOURNMENT

The meeting adjourned at 8:50 p.m. No other action was taken. Audio/Visual was successful.

Brandy Rinearson, MMC, City Clerk

Robert Putaansuu, Mayor



City of Port Orchard

216 Prospect Street, Port Orchard, WA 98366
(360) 876-4407 • FAX (360) 895-9029

Agenda Staff Report

Agenda Item No.: Business Item 8A
Subject: Adoption of a Resolution to Approve
Agreement and Notice to Form for
Accessory Dwelling Units

Meeting Date: July 9, 2019
Prepared by: Nicholas Bond, AICP
DCD Director
Atty Routing No.: N/A
Atty Review Date: N/A

Summary: On March 12, 2019, the City Council adopted Ordinance No. 011-19, which established POMC Chapter 20.68, Accessory Dwelling Units. Pursuant to section 20.68.070(1)(c), the owner of any property containing an accessory dwelling unit (ADU) shall record with the Kitsap County Auditor an ADU agreement and notice to title. The ADU agreement and notice to title shall be approved by the City planning director, on a form approved by the City Council. The City Attorney has worked with DCD staff to prepare the ADU Agreement and Notice to Title form, and has prepared a resolution for the City Council to approve this form.

Relationship to Comprehensive Plan: Adoption of the accessory dwelling unit code and approval process implements several goals and policies of the City’s Comprehensive Plan, including the following:

- Housing Goal 1: Ensure that the City’s housing stock responds to changes in desired housing types based on demographic trends and population growth.
- Housing Goal 2: Ensure that housing is affordable and available to all socioeconomic levels of Port Orchard residents.
- Housing Goal 7: Improve the time associated with processing and approving proposed development while ensuring housing and design standards are suitable for maintaining an efficient, attractive and safe housing supply.
- Policy HS-2: Support the development of a variety of housing types, including apartments, townhomes, mixed-use (residential and other uses) and live-work development, small-lot and zero lot line single-family homes, and manufactured homes, as well as traditional single-family homes, through innovative planning, efficient and effective administration of land and building codes, and, where available, applicable financial assistance.
- Policy HS-15: Allow the development of residential accessory dwelling units (ADUs) and detached accessory dwelling units (DADUs) in appropriate residential areas with sufficient public facilities to adequately serve additional residents.
- Policy HS-22: Streamlining the permitting process for development by implementing policies and procedures that reduce the length of time involved in plan approval.

Recommendation: Staff recommends that the City Council adopt a resolution approving the form for the City’s ADU Agreement and Notice to Title.

Motion for consideration: “I move to adopt a resolution approving the form for the City’s ADU Agreement and Notice to Title.”

Fiscal Impact: This proposal is not expected to impact the city’s budget.

Alternatives: Direct staff to revise the Agreement and Notice to Title form.

Attachments: Resolution and Agreement and Notice to Title Form.

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY OF PORT ORCHARD, WASHINGTON,
APPROVING THE FORM OF THE ACCESSORY DWELLING UNIT AND
NOTICE TO TITLE DOCUMENT REQUIRED BY CHAPTER 20.68 OF THE
PORT ORCHARD MUNICIPAL CODE.**

WHEREAS, Chapter 20.68 of the Port Orchard Municipal Code (POMC) (“Accessory Dwelling Units”) sets forth the City’s regulations relating to Accessory Dwelling Units (ADUs); and

WHEREAS, Section 20.68.070 POMC requires the owner of any property containing an ADU to “record with the Kitsap County Auditor an accessory dwelling unit agreement and notice to title for the ADU”; and

WHEREAS, such an agreement and notice must include certain information, at a minimum, as set forth in POMC 20.68.070; and

WHEREAS, POMC 20.68.070 also requires that such an agreement and notice “shall be approved by the planning director on a form approved by the city council”; and

WHEREAS, the Department of Community Development has drafted a form of accessory dwelling unit agreement and notice to include the necessary information; and

WHEREAS, the City Council has reviewed the draft form of accessory dwelling unit agreement and notice and found it to be appropriate; **NOW, THEREFORE**,

**THE CITY COUNCIL OF THE CITY OF PORT ORCHARD, WASHINGTON, HEREBY RESOLVES
AS FOLLOWS:**

1. Recitals. The recitals set forth above are hereby incorporated by reference as if set forth fully herein.
2. Approval of Form of ADU Agreement and Notice. The City Council hereby approves the form of the ADU agreement and notice required by POMC 20.68.070, which is attached hereto as Attachment 1.
3. Severability. If any one or more sections, subsections, or sentences of this Resolution are held to be unconstitutional or invalid, such decision shall not affect the validity of the remaining portion of this Resolution and the same shall remain in full force and effect.
4. Effective Date. This Resolution shall take effect immediately upon its passage.

PASSED by the City Council of the City of Port Orchard, SIGNED by the Mayor and attested by the City Clerk in authentication of such passage this 9th day of July 2019.

Robert Putaansuu, Mayor

ATTEST:

Brandy Rinearson, MMC, City Clerk

When recorded, submit a copy to:
City of Port Orchard
Department of Community Development
216 Prospect Street
Port Orchard, WA 98366

ACCESSORY DWELLING UNIT (ADU) AGREEMENT AND NOTICE

GRANTOR: _____

GRANTEE: The City of Port Orchard

ASSESSOR'S PARCEL NUMBER: _____

ADDRESS: _____

LEGAL DESCRIPTION:

This ASSESSORY DWELLING UNIT ("ADU") AGREEMENT NOTIFICATION is executed this _____ day of _____, 20____, by _____ ("Property Owner") in conjunction with the City of Port Orchard Department of Community Development ("the City").

NOW THEREFORE, NOTICE IS HEREBY GIVEN that the following rights and duties relevant to the Property Owner lawfully maintaining an ADU on the real property captioned above (the "Subject Property") have been accepted and agreed to by the Property Owner and made binding upon her/his/its successors in interest and shall be known for the record now and in the future as follows:

1. That the Property Owner has voluntarily agreed to occupy either the principal dwelling or the ADU on the Subject Property pursuant to the Port Orchard Municipal Code (POMC), Chapter 20.68.
2. That the placement, size, and construction of the ADU will be consistent with the approved building permit (if required) and the ADU permit.
3. That compliance with the requirements and conditions of Chapter 20.68 POMC shall be the responsibility of the Property Owner, the Property Owner's heirs, successors and/or assigns and that said conditions shall be binding unless modified or amended and agreed to by the City.
4. That all of the terms and conditions set forth herein shall run with and attach to the Subject Property.

Signature of Owner

Signature of Owner

Print Name

Print Name

STATE OF WASHINGTON)
) ss.
COUNTY OF _____)

I certify that I know or have satisfactory evidence that _____
is/are the person(s) who appeared before me, and that said person(s) acknowledged that he/she/they signed this
instrument and acknowledged it to be his/her/their free and voluntary act for the uses and purposes mentioned
in the instrument.

Signed before me this _____ day of _____, 20__.

Signature

Print Name

NOTARY PUBLIC in and for the State of Washington,
residing at: _____
My Commission expires: _____





City of Port Orchard

216 Prospect Street, Port Orchard, WA 98366
(360) 876-4407 • FAX (360) 895-9029

Agenda Staff Report

Agenda Item No.:	<u>Business Item 8B</u>	Meeting Date:	<u>July 9, 2019</u>
Subject:	<u>Adoption of a Resolution Confirming</u>	Prepared by:	<u>Robert Putaansuu</u>
	<u>Mayoral Appointment to the Planning</u>		<u>Mayor</u>
	<u>Commission for a Vacancy</u>	Atty Routing No:	<u>N/A</u>
		Atty Review Date:	<u>N/A</u>

Summary: The City Clerk's office was notified by Mr. Marcus Lane that he will be resigning from the Planning Commission, as he will be moving out of the City. He agreed to stay on the Planning Commission until an appointment for his replacement was made.

His term expires December 31, 2022, and pursuant to RCW 35.63.030, when a vacancy occurs it shall be filled by the unexpired term. Pursuant to RCW 35.63.020, the appointment is by the Mayor with confirmation by the City Council.

The Mayor would like to appoint Mr. Phillip King to the Planning Commission with an unexpired term of December 31, 2022.

Recommendation: Mayor Putaansuu recommends adoption of a Resolution confirming Mr. Phillip King to the Planning commission, as presented.

Relationship to Comprehensive Plan: NA

Motion for consideration: "I move to adopt a Resolution confirming the Mayor's appointment of Mr. Phillip King to the Planning Commission, as set forth in the Resolution presented.

Fiscal Impact: None.

Alternatives: Not confirm the Mayor's appointment and provide further direction to Mayor.

Attachments: Resolution.

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RESOLUTION NO. _____

**A RESOLUTION OF THE CITY OF PORT ORCHARD, WASHINGTON
CONFIRMING MAYORAL APPOINTMENT TO THE PLANNING COMMISSION
FOR A VACANCY**

WHEREAS, the City was notified by Mr. Marcus Lane that he will be resigning from the Planning Commission, as he will be moving out of the City; and

WHEREAS, Mr. Lane's term expires December 31, 2022, and pursuant to RCW 35.63.030, when a vacancy occurs it shall be filled by the unexpired term; and

WHEREAS, Pursuant to RCW 35.63.020, the appointment is by the Mayor with confirmation by the City Council; and

WHEREAS, The Mayor is appointing Mr. Phillip King to the Planning Commission with an unexpired term of December 31, 2022; now therefore,

**THE CITY COUNCIL OF THE CITY OF PORT ORCHARD, WASHINGTON, HEREBY
RESOLVES AS FOLLOWS:**

THAT: The City Council of the City of Port Orchard does hereby confirm the appointment of Mr. Phillip King for an unexpired term of December 31, 2022 to the Planning Commission.

PASSED by the City Council of the City of Port Orchard, APPROVED by the Mayor and attested by the City Clerk in authentication of such passage this 9th day of July 2019.

Rob Putaansuu, Mayor

ATTEST:

Brandy Rinearson, MMC, City Clerk

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**City of Port Orchard
Council Meeting Minutes
Regular Meeting of June 25, 2019**

1. CALL TO ORDER AND ROLL CALL

Mayor Putaansuu called the meeting to order at 6:30 p.m.

Roll call was taken by the City Clerk as follows:

Mayor Pro-Tem Ashby	Present
Councilmember Chang	Present
Councilmember Clauson	Present
Councilmember Cucciardi	Present
Councilmember Diener	Present
Councilmember Lucarelli	Absent
Councilmember Rosapepe	Present
Mayor Putaansuu	Absent

Staff present: Public Works Director Dorsey, Community Development Director Bond, Code Enforcement Officer Price, City Attorney Cates, City Clerk Rinearson and Deputy City Clerk Floyd.

A. PLEDGE OF ALLEGIANCE

Mayor Pro-Tem Ashby led the audience and Council in the Pledge of Allegiance.

2. APPROVAL OF AGENDA

MOTION: By Councilmember Clauson, seconded by Councilmember Cucciardi, to approve the agenda as published.

The motion carried.

3. CITIZENS COMMENTS

There were no citizen comments.

4. CONSENT AGENDA

- A.** Approval of Voucher Nos. 76935 through 77020 including bank drafts in the amount of \$324,977.58 and Electronic Payments in the amount of \$42,119.70 totaling \$367,097.28.
- B.** Approval of Payroll Check Nos. 76931 through 76934, including bank drafts and EFT's in the amount of \$129,277.13; and Direct Deposits in the amount of \$174,992.66 totaling \$302,269.79.
- C.** Excusal of Councilmember Lucarelli from Tonight's Meeting for Personal Reasons

MOTION: By Councilmember Clauson, seconded by Councilmember Cucciardi, to approve the consent agenda as published.

The motion carried.

5. PRESENTATION

There were no presentations.

6. PUBLIC HEARING

A. Public Hearing on Permanent Ordinance to Regulate Social Service Facilities to House Sexually Violent Predators and Repeal Interim Ordinance No. 015-19

Mayor Pro-Tem Ashby opened the public hearing, and there being no testimony, closed the public hearing at 6:34 p.m.

7. BUSINESS ITEMS

A. Adoption of an Ordinance Amending Port Orchard Municipal Code Chapter 20.39 to Provide Permanent Regulations for the Siting and Development of Secured Residential Facilities and Repeal Ordinance No. 015-19

MOTION: By Councilmember Clauson, seconded by Councilmember Diener, to adopt an ordinance amending Chapter 20.39 POMC to provide permanent regulations for the siting and development of secured residential facilities for sexually violent predators and repealing Interim Ordinance No. 015-19.

The motion carried.
(Ordinance No. 021-19)

B. Adoption of an Ordinance Amending Port Orchard Municipal Code Chapters 20.39 and 20.58, Residential Yard, Garage and Estate Sales; Charitable Auctions and Rummage Sales; and Temporary Uses Exempt from Permit Requirements

MOTION: By Councilmember Clauson, seconded by Councilmember Cucciardi, to adopt an ordinance amending POMC Chapters 20.39 and 20.58 as they relate to residential yard, garage, and estate sales, auctions, and rummage & jumble sales in residential zones, and to temporary uses exempt from permitting.

The motion carried.

(Ordinance No. 022-19)

C. Adoption of an Ordinance Amending Port Orchard Municipal Code Chapter 20.66 Vehicle Service and Repair Accessory to Residential Uses

MOTION: By Councilmember Chang, seconded by Councilmember Diener, to adopt the proposed ordinance amending POMC Chapter 20.66 as presented.

The motion carried.

(Ordinance No. 023-19)

D. Adoption of an Ordinance Amending Provisions of Port Orchard Municipal Code Title 20 for Enforcement Provisions and Penalties

MOTION: By Councilmember Cucciardi, seconded by Councilmember Clauson, to adopt an ordinance standardizing and consolidating the enforcement provisions in Title 20.

The motion carried.

(Ordinance No. 024-19)

E. Adoption of a Resolution Adopting the Final Plat of Plat of Muirfield Phase 1 (McCormick Woods Phase III)

MOTION: By Councilmember Diener, seconded by Councilmember Rosapepe, to adopt a resolution, as presented, granting final plat approval for Plat of Muirfield.

The motion carried.

(Resolution No. 016-19)

F. Adoption of a Resolution Approving a Contract with Reid Middleton, Inc. for the Downtown Stormwater Basin Plan Project and Documenting Procurement Procedures

MOTION: By Councilmember Cucciardi, seconded by Councilmember Clauson, to adopt a resolution, thereby approving a contract with Reid Middleton, Inc. for the 2019-2020 Downtown Stormwater Basin Plan Project in an amount not to exceed \$205,593 (\$206,593) and documenting the Professional Services procurement procedures.

In response to Mayor Pro-Tem Ashby, Public Works Director Dorsey noted the price stated within the motion and recommendation on the staff report is incorrect and should state \$206,593.

Councilmember Cucciardi said he will modify his motion and change the \$205,593 amount to not to exceed \$206,593.

**The motion carried.
(Resolution No. 015-16 and Contract No. 044-19)**

G. Approval of the June 11, 2019, City Council Meeting Minutes

MOTION: By Councilmember Cucciardi, seconded by Councilmember Clauson, to approve the Council meeting minutes of the regular meeting of June 11, 2019.

The motion passed. Mayor Pro-Tem Ashby abstained.

8. DISCUSSION ITEMS (No Action to be Taken)

There were no discussion items.

9. REPORTS OF COUNCIL COMMITTEES

Councilmember Clauson reported on the entrance conference with the auditors. The next Finance Committee meeting is scheduled for July 16th at 5:30pm.

Mayor Pro-Tem Ashby reported the Economic Development and Tourism Committee is scheduled to meet July 8th.

Public Works Director Dorsey reported the Utilities Committee is scheduled to meet August 19th.

Mayor Pro-Tem Ashby reported the Sewer Advisory Committee is scheduled to meet August 14th.

Councilmember Diener reported the Land Use Committee is scheduled to meet July 1st.

Mayor Pro-Tem Ashby reported the PSRC [Puget Sound Regional Council] Executive Committee is scheduled to meeting this Thursday (June 27th).

Public Works Director Dorsey reported the PSRC RPEC [Regional Project Evaluation Committee] is scheduled to meet June 28th.

Mayor Pro-Tem Ashby reported the Peninsula RTPPO was officially recertified last Friday and gave a brief update of their changes.

10. REPORT OF MAYOR

There was no report of the mayor.

11. REPORT OF DEPARTMENT HEADS

Public Works Director Dorsey reported he will be out of office starting June 27th and will be back in office July 13th. He will be on-call if needed. Additionally, Tremont Street will be completely open the end of July.

City Clerk Rinearson reported on public records requests reporting with the State. Also, staff will be training a temp starting next week.

Mayor Pro-Tem Ashby reported we will be swearing in the new police chief at the next Council meeting with refreshments provided afterwards.

12. CITIZEN COMMENTS

There were no citizen comments.

13. EXECUTIVE SESSION

There was no executive session.

14. GOOD OF THE ORDER

Councilmember Diener said the night market was well attended.

Councilmember Chang agreed it was a nice event located between Sidney and Frederick.

15. ADJOURNMENT

The meeting adjourned at 7:14 p.m. No other action was taken. Audio/Visual was successful.

Brandy Rinearson, MMC, City Clerk

Robert Putaansuu, Mayor

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