



**City of Port Orchard
Council Meeting Minutes
Regular Meeting of October 22, 2019**

1. CALL TO ORDER AND ROLL CALL

Mayor Putaansuu called the meeting to order at 6:30 p.m.

Roll call was taken by the City Clerk as follows:

Mayor Pro-Tem Ashby	Present
Councilmember Chang	Present
Councilmember Clauson	Present
Councilmember Cucciardi	Present
Councilmember Diener	Present
Councilmember Lucarelli	Present
Councilmember Rosapepe	Present
Mayor Putaansuu	Present

Staff present: Finance Director Crocker, Associate Planner Fisk, City Attorney Cates, Police Chief Brown, City Clerk Rinearson, HR Coordinator Lund and Deputy City Clerk Floyd.

A. PLEDGE OF ALLEGIANCE

Mayor Putaansuu led the audience and Council in the Pledge of Allegiance.

2. APPROVAL OF AGENDA

MOTION: By Councilmember Cucciardi, seconded by Councilmember Diener, to approve the agenda as amended.

The motion carried.

3. CITIZENS COMMENTS

There were no citizen comments.

4. CONSENT AGENDA

- A.** Approval of Voucher Nos. 77853 through 77899 and 77910 through 77939 including bank drafts in the amount of \$322,758.73 and Electronic Payments/EFT's in the amount of \$10,897.56 totaling \$333,656.29.
- B.** Approval of Payroll Check Nos. 77900 through 77909 including bank drafts and EFT's in the amount of \$257,545.25; and Direct Deposits in the amount of \$169,721.72 totaling \$427,266.97.

- C. Approval of an Interlocal Agreement with Kitsap County for the West Sound Stormwater Outreach Group (**Contract No. 073-19**)

MOTION: By Councilmember Ashby, seconded by Councilmember Rosapepe, to approve the consent agenda as presented.

The motion carried.

5. PRESENTATION

A. Kitsap Economic Development Alliance

John Powers, Executive Director of the Kitsap Economic Development Alliance, presented the 3rd quarterly economic development report.

6. PUBLIC HEARING

A. Revenue Sources and Property Tax Levy Current Expense Budget 2019-2020 and Satisfying the Requirements of RCW 84.55.120

Mayor Putaansuu opened the public hearing at 7:01 p.m.

No testimony was heard.

MOTION: By Councilmember Diener, seconded by Councilmember Cucciardi, to close the public hearing.

The motion carried.

B. 2019-2020 Mid-Biennial Review and Modifications Amending the 2019-2020 Biennial Budget

Mayor Putaansuu opened the public hearing at 7:08 p.m.

No testimony was heard.

MOTION: By Councilmember Rosapepe, seconded by Councilmember Cucciardi, to close the public hearing.

The motion carried.

7. BUSINESS ITEMS

A. Adoption of an Ordinance Setting the Amount of Property Tax to be Levied for Year 2020 Pursuant to RCW 84.55.120

MOTION: By Councilmember Ashby, seconded by Councilmember Cucciardi, to adopt an ordinance setting the 2020 property tax levy and the amount of property taxes to be raised for the budget year of 2020.

**The motion carried.
(Ordinance No. 043-19)**

B. Adoption of an Ordinance Amending the 2019-2020 Biennial Budget as Part of the Mid-Biennial Review

MOTION: By Councilmember Clauson, seconded by Councilmember Rosapepe, to adopt an ordinance amending the 2019 – 2020 Biennial Budgets for the City of Port Orchard.

**The motion carried.
(Ordinance No. 044-19)**

C. Adoption of an Ordinance Providing High Deductible Medical Plan Option for Non-Union Employees

MOTION: By Councilmember Cucciardi, seconded by Councilmember Lucarelli, to adopt an ordinance which adds high deductible medical plan options to the medical insurance plans offered to non-union employees effective January 1, 2020.

**The motion carried.
(Ordinance No. 045-19)**

D. Adoption of an Ordinance Establishing Certain Employee Benefits for Non-Union Employees

MOTION: By Councilmember Clauson, seconded by Councilmember Cucciardi, to adopt an ordinance approving the Employee Benefits Policy to reflect a rate of pay increase of 2.30% COLA effective January 1, 2020 for non-union employees.

**The motion carried.
(Ordinance No. 046-19)**

E. Adoption of an Ordinance Authorizing an Additional 1.0 FTE for the Information Technology Division, and Adopting a Job Description and Setting a Salary Range

MOTION: By Councilmember Lucarelli, seconded by Councilmember Clauson, to adopt an ordinance adding an additional 1.0 FTE for IT services, adopting a job description for Network Administrator and setting a salary range.”

The motion carried.

(Ordinance No. 047-19)

F. Adoption of a Resolution Adopting the Final Plat of Muirfield Phase II (McCormick Woods Phase III)

MOTION: By Councilmember Rosapepe, seconded by Councilmember Lucarelli, to adopt a resolution, as presented, granting final plat approval for Plat of Muirfield Phase II.

The motion carried.

(Resolution No. 036-19)

G. Approval of the October 8, 2019, Council Meeting Minutes

MOTION: By Councilmember Cucciardi, seconded by Councilmember Clauson, to approve the minutes of the regular meeting of October 8, 2019.

The motion passed. Mayor Pro-Tem Ashby abstained.

8. DISCUSSION ITEMS (No Action to be Taken)

A. HB 1406 Relating to Encouraging Investments in Affordable and Supportive Housing

Mayor Putaansuu said Council has been asking questions about KCR (Kitsap Community Resources) and Housing Kitsap programs and invited them here to explain.

He introduced Bridget Glasspoole, Housing Solutions Center Manager with KCR, who provided information about their program and homelessness statistics.

Dean Nail, Single Family Housing Director with Housing Kitsap, described their rehab program.

Mayor and Council discussed the two organizations and the benefits of each program noting that both have a lot of offer citizens of our community.

Councilmembers Lucarelli, Diener, Cucciardi, Chang and Ashby voiced their support for KCR.

Councilmembers Clauson and Rosapepe voiced their support for Housing Kitsap.

Mayor Putaansuu will reach out to KCR to start preparing a one-year contract with options to renew. He will bring it back to Council for their final approval.

9. REPORTS OF COUNCIL COMMITTEES

Councilmember Clauson reported the Finance Committee is scheduled to meet November 12th.

Councilmember Ashby reported the Economic Development and Tourism Committee is scheduled to meet November 18th. The KRCC (Kitsap Regional Coordinating Council) Board Retreat is scheduled for Friday (October 25th).

Councilmember Lucarelli reported on the October 21st Utility Committee meeting. The next meeting is scheduled for November 18th. The Sewer Advisory Committee is scheduled to meet November 6th. She reported on the October 21st Chimes and Lights Committee meeting. The next meeting is scheduled for November 18th.

Councilmember Diener reported the Land Use Committee is scheduled to meet November 4th.

Councilmember Rosapepe reported lodging tax recommendations are scheduled for the next Council meeting in November.

Mayor Putaansuu reported on his attendance at the American Public Transit Association conference.

10. REPORT OF MAYOR

The Mayor reported on the following:

- Fireworks and public hearing;
- New online job portal;
- Salary survey and strategic workforce plan;
- Transportation committee;
- Tentative Council retreat January 2020;
- Building permit processing;
- Kitsap County campus presentation;
- Plastic bag reduction outreach;
- Update on community center;
- First responder's communication system; and
- Public Facilities District meeting on Monday, October 28th.

11. REPORT OF DEPARTMENT HEADS

Police Chief Brown and Mayor Putaansuu spoke about the new police vehicle.

12. CITIZEN COMMENTS

In response to **Gerry Harmon**, Mayor Putaansuu spoke to the funds for the biennial budget.

Gerry Harmon spoke about fireworks; reserves fund in the budget; and asked about non-union employees working at City Hall.

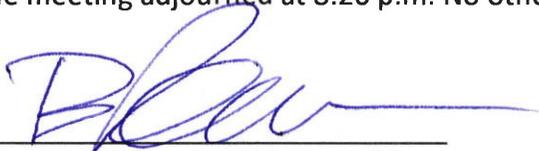
Councilmember Clauson noted the transit system is holding a community meeting on Saturday (October 26th).

13. EXECUTIVE SESSION

No executive session was held.

14. ADJOURNMENT

The meeting adjourned at 8:26 p.m. No other action was taken. Audio/Visual was successful.



Brandy Rinearson, MMC, City Clerk



Robert Putaansuu, Mayor

