



**City of Port Orchard Council Meeting Agenda**  
**November 26, 2019**  
**6:30 p.m.**

**Mayor:**

Rob Putaansuu  
Administrative Official

**Councilmembers:**

Bek Ashby (Mayor Pro-Tempore)  
**Chair:** ED/Tourism/LT Committee  
**Staff:** Development Director  
Finance Committee  
KRCC / PSRC TransPol / KRCC TransPol  
KRCC PlanPol-alt / PRTPO

Shawn Cucciardi  
Finance Committee  
Land Use Committee  
PSRC EDD-alt

Fred Chang  
Utilities Committee  
Sewer Advisory Committee (SAC)  
**Staff:** Public Works Director

Jay Rosapepe  
ED/Tourism/LT Committee  
Utilities Committee  
Sewer Advisory Committee (SAC)  
KRCC-alt / KRCC TransPol-alt  
Kitsap Transit-alt

John Clauson  
**Chair:** Finance Committee  
**Staff:** Finance Director  
Kitsap Public Health District-alt  
KEDA/KADA-alt

Cindy Lucarelli  
**Chair:** Utilities and SAC Committee  
**Staff:** Public Works Director  
**Chair:** Chimes and Lights Committee  
**Staff:** City Clerk  
KEDA/KADA

Scott Diener  
**Chair:** Land Use Committee  
**Staff:** Development Director  
ED/Tourism/LT Committee

**Department Directors:**  
Nicholas Bond, AICP  
Development Director

Mark Dorsey, P.E.  
Director of Public Works/City Engineer

Tim Drury  
Municipal Court Judge

Noah Crocker, M.B.A.  
Finance Director

Matt Brown  
Police Chief

Brandy Rinearson, MMC, CPRO  
City Clerk

**Contact us:**

216 Prospect Street  
Port Orchard, WA 98366  
(360) 876-4407

**1. CALL TO ORDER**

**A. Pledge of Allegiance**

**2. APPROVAL OF AGENDA**

**3. CITIZENS COMMENTS**

*(Please limit your comments to **3 minutes** for items listed on the Agenda and that are not for a Public Hearing. When recognized by the Mayor, please state your name for the official record)*

**4. CONSENT AGENDA**

*(Approval of Consent Agenda passes all routine items listed below, which have been distributed to each Councilmember for reading and study. Consent Agenda items are not considered separately unless a Councilmember so requests. In the event of such a request, the item is returned to Business Items.)*

**A. Approval of Vouchers and Electronic Payments**

**B. Approval of Payroll and Direct Deposits**

**C. Adoption of an Ordinance Amending Port Orchard Municipal Code Chapter 10.12 Establishing Regulations and Fees Related to Parking, Stopping or Standing in Certain Areas of the City (Dorsey)**

**D. Adoption of a Resolution Approving a Contract with Beckwith Consulting Group for an Update to the City's Comprehensive Parks Plan and Additional Parks and Recreation Professional Services (Bond)**

**E. Adoption of a Resolution Approving the Shoreline Master Program Update Public Participation Plan, Schedule and Work Plan (Bond)**

**F. Approval of a Grant Agreement with the Department of Ecology for 2019-2021 Stormwater Capacity (Dorsey)**

**G. Approval of a Contract with the Kitsap Humane Society for Animal Control Services (Rinearson)**

**H. Approval of an Agreement with South Kitsap Fire & Rescue Regarding Water Storage Capacity in the City's 580 Zone (Bond)**

**I. Approval of the November 12, 2019, Council Meeting Minutes**

**5. PRESENTATION**

**6. PUBLIC HEARING**

**7. BUSINESS ITEMS**

**A. Adoption of a Resolution Adopting the 2019-2021 Legislative Agenda (Rinearson)**

**B. Adoption of a Resolution Approving the First Amendment to the 2007 Reimbursement Agreement with McCormick Communities, LLC for Utility System Improvements (Bond)**

- C. Adoption of an Ordinance Terminating the Emergency Water Moratorium Imposed by Ordinance No. 020-19, as Amended by Ordinance Nos. 020-19A and 039-19 (Bond)
- D. Adoption of an Ordinance Authorizing a Part-Time Position and Pay Rate for an Intern Position in the Department of Community Development (Bond)
- E. Adoption of an Ordinance Amending the Appeal Provisions of Port Orchard Municipal Code Chapter 9.30 (Bond)
- F. Adoption of an Ordinance Approving the 2019 Port Orchard Municipal Code Title 20 “Housekeeping” Amendments (Bond)
- G. Adoption of a Resolution Confirming Mayoral Appointments to Boards, Committees and Commissions (Rinearson)
- H. Adoption of a Resolution Approving a Contract with KPFF Consulting Engineers for the 2020-2025 On-Call Bridge Management Program and Procurement Procedure Documentation (Dorsey)
- I. Approval of Amendment No. 2 to Contract No. 052-18 with Northwest Urban Law, PLLC for Special Projects and Land Use Attorney Services (Rinearson)
- J. Approval of an Interlocal Agreement with the Kitsap Public Facilities District for the South Kitsap Community Events Center (Mayor)
- K. Approval of Amendment No. 1 to Contract No. 040-12 with Kitsap County Department of Emergency Management for Emergency Management Services (Rinearson)
- L. Approval of HB 1923 Grant Agreement with the Department of Commerce for a Grant to Develop a Subarea Plan and Planned Action EIS (Bond)
- M. Approval of a Memorandum of Understanding for Denial of Restrictive Covenant in Right-of-Way Located at 639 Bay Street (Bond)
- N. Approval of Change Order Nos. 28 and 29 to Contract No. 037-17 with Active Construction, Inc. for the Tremont Street Widening Project (Dorsey)

**8. DISCUSSION ITEMS (No Action to be Taken)**

- A. City Employee Turnover (Mayor)

**9. REPORTS OF COUNCIL COMMITTEES**

**10. REPORT OF MAYOR**

**11. REPORT OF DEPARTMENT HEADS**

**12. CITIZEN COMMENTS**

*(Please limit your comments to 3 minutes for any items not up for Public Hearing. When recognized by the Mayor, please state your name for the official record)*

**13. EXECUTIVE SESSION:** Pursuant to RCW 42.30.110, the City Council may hold an executive session. The topic(s) and the session duration will be announced prior to the executive session.

**14. ADJOURNMENT**

**COMMITTEE MEETINGS**

**Date & Time**

**Location**

Finance	TBD	City Hall
---------	-----	-----------

---

Please turn off cell phones during meeting and hold your questions for staff until the meeting has been adjourned.  
 The Council may consider other ordinances and matters not listed on the Agenda, unless specific notification period is required.  
 Meeting materials are available on the City’s website at: [www.cityofportorchard.us](http://www.cityofportorchard.us) or by contacting the City Clerk’s office at (360) 876-4407.  
 The City of Port Orchard does not discriminate on the basis of disability. Contact the City Clerk’s office should you need special accommodations.

Economic Development and Tourism	December 9, 2019; 9:30am	City Hall
Utilities	December 16, 2019; 9:30am	City Hall
Sewer Advisory	February 19, 2019; 6:30pm	City Hall
Land Use	TBD	DCD*
Lodging Tax Advisory	October, 2020	City Hall
Festival of Chimes & Lights	January 13, 2020; 3:30pm	City Hall
Outside Agency Committees	Varies	Varies
Council Retreat	January 17, 2020; 9:00am	Puerta Vallarta**

\*DCD, Department of Community Development, 720 Prospect Street, Port Orchard

\*\*1599 SE Lund Ave, Port Orchard, WA

### CITY COUNCIL GOOD OF THE ORDER

Please turn off cell phones during meeting and hold your questions for staff until the meeting has been adjourned.

The Council may consider other ordinances and matters not listed on the Agenda, unless specific notification period is required.

Meeting materials are available on the City's website at: [www.cityofportorchard.us](http://www.cityofportorchard.us) or by contacting the City Clerk's office at (360) 876-4407.

The City of Port Orchard does not discriminate on the basis of disability. Contact the City Clerk's office should you need special accommodations.

**This Page Intentionally Left Blank**