



**City of Port Orchard  
Council Meeting Minutes  
Regular Meeting of December 17, 2019**

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**1. CALL TO ORDER AND ROLL CALL**

Mayor Putaansuu called the meeting to order at 6:30 p.m.

Roll call was taken by the City Clerk as follows:

Mayor Pro-Tem Ashby	Present
Councilmember Chang	Present
Councilmember Clauson	Present
Councilmember Cucciardi	Absent
Councilmember Diener	Absent
Councilmember Lucarelli	Present
Councilmember Rosapepe	Present
Mayor Putaansuu	Present

Staff present: Public Works Director Dorsey, Community Development Director Bond, City Attorney Cates, Police Chief Brown, Utility Manager Brown, City Clerk Rinearson, and Office Assistant II Whisenant.

**A. PLEDGE OF ALLEGIANCE**

**Mayor Putaansuu** led the audience and Council in the Pledge of Allegiance.

**2. APPROVAL OF AGENDA**

**MOTION:** By Councilmember Clauson, seconded by Councilmember Lucarelli, to add the consent agenda the excusal of Councilmember Diener for business reasons and Councilmember Cucciardi for personal reasons from this evening's meeting.

**The motion carried.**

**MOTION:** By Councilmember Ashby, seconded by Councilmember Clauson, to remove the business item 7F Adoption of a Resolution Approving a Contract with GGLO Design for the Downtown/Campus Sub Area and Planned Action EIS.

**The motion carried.**

**MOTION:** By Councilmember Ashby, seconded by Councilmember Clauson, to add to the business agenda item 7I Discussion on the Letter of Support for SR3 Funding with the United States Navy.

**The motion carried.**

**MOTION:** By Councilmember Ashby, seconded by Councilmember Clauson, to approve the agenda as amended.

The motion carried.

### 3. CITIZENS COMMENTS

Chief Jeff Faucet, Officer William Schaibly, and Sergeant Donna Main expressed their support for the Behavioral Health Navigator Services and the value it adds to the people of the City.

### 4. CONSENT AGENDA

- A. Approval of Voucher Nos. 78389 through 78455 including bank drafts in the amount of \$126,183.80 and Electronic Payments/EFT's in the amount of \$13,859.71 totaling \$140,043.51.
- B. Approval of Payroll Check Nos. 78386 through 78388 including bank drafts and EFT's in the amount of \$136,539.30; and Direct Deposits in the amount of \$184,760.09 totaling \$321,299.39.
- C. Approval of the First Amendment to Contract No. 035-18, with Winward McCormick, LLC for the McCormick Woods Lift Station #1 and #2 Upgrades (**Amendment No. 1 to Contract No. 035-18**)
- D. **Added item:** Excusal of Councilmember Diener and Cucciardi for Personal Reasons from Tonight's Meeting

**MOTION:** By Councilmember Clauson, seconded by Councilmember Chang, to approve the consent agenda as amended.

The motion carried.

### 5. PRESENTATION

#### A. Administering the Oath of Offices

Mayor Putaansuu introduced Judge Kevin Kelly, and he is administering the oaths for the evening.

Judge Kelley administered oaths to; Mayor Putaansuu, Councilmember Clauson, Councilmember Rosapepe, and Councilmember Lucarelli.

#### B. Behavioral Health Navigator Program

Chief Brown acknowledged Officer Schaibly's act of service today of administering the first Narcan for the City, which lead to saving the life of an individual who was in medical crisis with overdosing.

Behavioral Navigator Melissa Stern introduced herself and spoke to her experience working in the substance abuse, behavioral, and mental health fields. Provided statistics on the impacts to the City and gave background on the behavioral navigator program.

**6. PUBLIC HEARING**

There were no public hearings.

**7. BUSINESS ITEMS**

**A. Approval of an Interlocal Agreement with the City of Pousbo for Provision of Law Enforcement Behavioral Health Navigator Services**

**MOTION:** By Councilmember Clauson, seconded by Councilmember Lucarelli, to approve the Mayor signing an ILA between the City of Port Orchard and City of Pousbo to continue providing for law enforcement Behavioral Health Navigator services.

**The motion carried.  
(Contract No. 016-19)**

**B. Adoption of an Ordinance Authorizing a Change in Police Department Staffing from 18 Officers and 3 Sergeants to 17 Officers and 4 Sergeants**

**MOTION:** By Councilmember Clauson, seconded by Councilmember Ashby, to adopt an Ordinance approving the reallocation of one full-time employee (FTE) from Patrol Officer to Police Sergeant, as requested.

**The motion carried.  
(Ordinance No. 057-19)**

**C. Adoption of an Ordinance Amending Sections of POMC 10.12.580 and 10.12.600 Regarding Parking on Public Streets**

Mayor, councilmembers, and staff discussed concerns of revisions appearing as though the code had removed merchant parking and suggested that additional statement is needed to be added.

**MOTION:** By Councilmember Ashby, seconded by Councilmember Clauson, to adopt an Ordinance revising certain parking provisions in POMC 10.12.580 and 10.12.600, as presented and adding to the last sentence on section 1(a) that it read "City parking is limited to four hours maximum and/or merchant parking".

**The motion carried.  
(Ordinance No. 058-19)**

**D. Adoption of a Resolution Adopting the 2020 City Council Meeting Schedule**

**MOTION:** By Councilmember Lucarelli, seconded by Councilmember Rosapepe, to adopt a Resolution adopting the 2020 City Council meeting schedule, as presented.

**The motion carried.  
(Resolution No. 045-19)**

**E. Adoption of a Resolution Accepting the Donation of a Chihuly Inspired Chandelier Art Piece**

**MOTION:** By Councilmember Chang, seconded by Councilmember Rosapepe, to adopt a Resolution accepting a Chihuly inspired chandelier art piece to be displayed at City Hall.

Councilmember Ashby suggested for the future to look at creating an art donation acceptance guidelines.

**The motion carried.  
(Resolution No. 046-19)**

~~**F. Adoption of a Resolution Approving a Contract with GGLO Design for the Downtown/Campus Sub Area and Planned Action EIS**~~

**G. Approval of a Contract with Inslee, Best, Doezie & Ryder, P.S. for City Attorney Services**

**MOTION:** By Councilmember Rosapepe, seconded by Councilmember Chang, to approve a contract with Inslee, Best, Doezie & Ryder, P.S for city attorney services.

**The motion carried.  
(Contract No. 015-20)**

**H. Approval of Addendum No. 3 to Contract No. 053-18 with Waterman Investment Partners for the 640 Bay Street Purchase and Sale Agreement**

**MOTION:** By Councilmember Ashby, seconded by Councilmember Clauson, to authorize the Mayor to sign Addendum No. 3 to the real estate purchase and sale agreement for the City's property at 640 Bay Street, and extend the closing date to March 31, 2020.

**The motion carried.**

**I. Discussion on the Letter of Support for SR3 Funding with the United States Navy**

**MOTION:** By Councilmember Clauson, seconded by Councilmember Ashby, to provide a letter of support to the Navy related to improvements on State Route 3 signed by the councilmembers.

**8. DISCUSSION ITEMS (No Action to be Taken)**

**A. 2020 City Council Retreat**

Mayor Putaansuu discussed the framework for the Council Retreat and proposed the schedule for that day.

Mayor and councilmembers provided their input on goals, priorities, and suggested discussion topics at the retreat.

## **9. REPORTS OF COUNCIL COMMITTEES**

Councilmember Clauson reported on the Finance Committee meeting held prior to the Council meeting. The next meeting is to be determined.

Councilmember Ashby reported the Economic Development and Tourism Committee is scheduled to meet January 13<sup>th</sup>.

Councilmember Lucarelli reported on the December 16<sup>th</sup> Utility Committee meeting, and the next meeting is scheduled for January 27<sup>th</sup>. The Sewer Advisory Committee is scheduled to meet February 19<sup>th</sup>. Announced winners of the 2019 Holiday Light Tour. The next Festival of Chimes and Lights Committee meeting is scheduled for January 13<sup>th</sup>.

Mayor Putaansuu updated the Council on the last Kitsap Transit meeting.

## **10. REPORT OF MAYOR**

The Mayor reported on the following:

- Kitsap County Courthouse Project to have public outreach on January 22<sup>nd</sup> in the Commissioner's Chambers;
- Numerous Public Records Request;
- Toured the clocktower with Chris Henry from Kitsap Sun; and
- Tour of Village Greens to be schedule in January.

## **11. REPORT OF DEPARTMENT HEADS**

Public Works Director Dorsey spoke about challenges and expectations discussed with Kitsap County and Kitsap Public Health Department on homeless camps in the City. Also, spoke to employment opportunities.

Finance Director Crocker discussed scheduling a Finance Committee meeting in January.

Community Development Director Bond developing policies on designated centers with updates to terminology and will be brought forward to Council in the future for review. Expressed reasons as to why business item 7F was removed from the agenda.

City Attorney Cates thanked the Mayor and Councilmembers for the opportunity to work with the City.

Police Chief Brown expressed gratitude to Mayor and Council for their support in the approved agenda items. Also, discussed timeframe for filling the sergeant position.

**GOOD OF THE ORDER**

Councilmember Chang notified that Department of Human Resources provided a public training on Narcan that he attended.

**12. CITIZEN COMMENTS**

**Gerry Harmon** asked about residential parking pass renewals and suggested a different process for renewals.

**13. EXECUTIVE SESSION**

No executive session was held.

**14. ADJOURNMENT**

The meeting adjourned at 8:18 p.m. No other action was taken. Audio/Visual was successful.

  
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Brandy Rinearson, MMC, City Clerk

  
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Robert Putaansuu, Mayor

