



**City of Port Orchard  
Council Meeting Minutes  
Work Study Session Meeting of January 21, 2020**

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**CALL TO ORDER AND ROLL CALL**

Mayor Putaansuu called the meeting to order at 6:09 p.m.

Roll call was taken by the City Clerk as follows:

Councilmember Ashby	Present
Councilmember Chang	Present
Councilmember Clauson	Present
Councilmember Cucciardi	Absent
Councilmember Diener	Absent
Councilmember Lucarelli	Present
Mayor Pro-Tem Rosapepe	Present
Mayor Putaansuu	Present

Staff present: Public Works Director Dorsey, Community Development Director Bond, City Clerk Rinearson and Office Assistant II Whisenant were also present.

**Pledge of Allegiance**

**Mayor Putaansuu** led the audience and Council in the Pledge of Allegiance.

**1. South Kitsap Community Events Center (SKCEC) Request for Qualifications.**

Mayor Putaansuu handed out the interlocal agreement (ILA) the city has entered with the Kitsap Public Facilities District (KPUD) and the draft request for qualification (RFQ). Mayor attended the KPUD meeting, and at that meeting there was discussions from the KPUD on the Department of Commerce (DOC) may want a feasibility study. He stated that the City is planning to move forward with the RFQ and will let the candidates know that we are waiting to hear back from DOC.

Community Development Director Bond confirmed that typically the Department of Commerce review takes more time than a RFQ process. We may be done with our selection process before they get back to us. We may have some time to thoroughly review the RFQ if we wanted to.

**Council Direction:** No direction was given.

Councilmember Rosapepe joined the meeting.

Mayor Putaansuu informed councilmembers that their new Microsoft Surfaces have arrived, and they can coordinate with IT to receive their new devices.

## 2. Spring/Fall Cleanup Program

Public Works Director Dorsey expressed the need for councilmembers direction to amend the spring/fall cleanup program. Explained areas of concern with the city's growth since the program initiated in the 1980s. He provided pictures of the current state of the items being picked up.

Councilmember Ashby joined the meeting.

Mayor, councilmembers, and staff discussed the overall concerns of the program; staff time, cost of pick up items, benefit to the citizens and the city, and potential alternatives.

**Council Direction:** Staff to bring back to the March Work Study for further discussion.

## 3. Parks Plan Update – Kickoff Meeting and Presentation


Tom Beckwith and Jennifer Kiusalaas, with Beckwith Consulting Group, presented the scope of work planned through the proposed schedule to reach out to the public through proven methodologies and gather priorities for the Park Plan update.


Mayor, councilmembers, and staff discussed coordinating with existing sports leagues, provided examples of other local community event centers, what will be gathered for survey information, various public outreach methods, and funding components. The process will define what this City's needs are.

**Council Direction:** No direction was given.

## ADJOURNMENT

The meeting adjourned at 7:58 p.m. No other action was taken. Audio/Visual was successful.

  
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Brandy Rinearson, MMC, City Clerk

  
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Robert Putaansuu, Mayor

