



**City of Port Orchard
Council Meeting Minutes
Work Study Session Meeting of February 18, 2020**

CALL TO ORDER AND ROLL CALL

Mayor Putaansuu called the meeting to order at 6:30 p.m.

Roll call was taken by the City Clerk as follows:

Councilmember Ashby	Present
Councilmember Chang	Present
Councilmember Clauson	Present
Councilmember Cucciardi	Present
Councilmember Diener	Present
Councilmember Lucarelli	Present
Mayor Pro-Tem Rosapepe	Present
Mayor Putaansuu	Present

Staff present: Public Works Director Dorsey, Finance Director Crocker, City Clerk Rinearson, Utility Manager Brown, City Attorney Archer, and Office Assistant II Whisenant.

Pledge of Allegiance

Mayor Putaansuu led the audience and Council in the Pledge of Allegiance.

1. Spring/Fall Clean-Up Program

Public Works Director Dorsey shared with Council the concerns the Public Works Department has with the current Spring/Fall Clean-Up Program and provided an additional reeducation measure to help with the process. The reeducation measure will be a tag listing the reason why the item didn't meet the pickup requirements.

Councilmembers requested that public outreach be increased. Staff and Mayor expressed that notices will be sent out in all methods possible such as Facebook, City's website, and press release.

Council Direction: Staff is to move forward with the additional reeducation measure and increase public outreach.

2. 640 Bay Street

Mayor Putaansuu went over the history of the 640 Bay Street contract and said the project has become a larger plan than originally intended.

Steve Segó, Waterman Investment Partners, LLC and Jack Powers discussed the current objective with the redevelopment of 640 Bay Street, along with the Community Event Center Proposals and the involvement with potential collaborators.

Presenters, Councilmembers, Mayor and staff discussed the status of the purchase and sale agreement, with possible extension, and what the potential impacts and benefits would be to not only the downtown area, but the City overall.

Council Direction: Staff to bring forward to next week's City Council meeting for further discussion, and possible action.

3. Preliminary 2019 Financial Report and Council Retreat Follow-up

Finance Director Crocker provided an update on the overall current financial State of the City. Since the City is on a biennial budget, the unexecuted transfers of 2019 will transfer into the 2020 fiscal year. He identified the current status of each fund account. In addition, provided an update on the items discussed at the 2020 Council Retreat, including how the City would be able to fund most of the items to include the Downtown Sub-area Plan, Laserfiche, City Hall Security Improvements, Communications Consultant, and hiring of another Building Inspector.

Council Direction: No direction was given.

4. Asset Management Planning

Finance Director Crocker and Utility Manager Brown presented the Asset Management project and gave the background on the recent improvements to the GIS systems and how we should move forward in the overall Asset Management plan. Staff was seeking input as to whether staff can move forward in obtaining services to develop an Asset Management Plan, which would include purchasing software.

Utility Manager Brown gave her prior experience with other jurisdictions who purchased software without a consultant and explained the valuable benefit to bring in a consultant versus seeking out on their own.

Mayor, Councilmembers, and staff discussed the importance of the asset management program, the software need, and staff designation for maintaining the management of the assets.

Council Direction: Staff was directed to move forward.

OTHER ITEMS DISCUSSED:

Mayor Putaansuu discussed concerns over the library leak and the failing of the scupper system. Public Works Director Dorsey explained the history behind the building and that the leak issue has been building for a long time.

ADJOURNMENT

The meeting adjourned at 8:14 p.m. No other action was taken. Audio/Visual was successful.



Brandy Rinearson, MMC, City Clerk



Robert Putaansuu, Mayor

