



**City of Port Orchard
Council Meeting Minutes
Regular Meeting of March 10, 2020**

1. CALL TO ORDER AND ROLL CALL

Mayor Putaansuu called the meeting to order at 6:30 p.m.

Roll call was taken by the City Clerk as follows:

Councilmember Ashby	Present
Councilmember Chang	Present
Councilmember Clauson	Present
Councilmember Cucciardi	Present
Councilmember Diener	Present
Councilmember Lucarelli	Present
Mayor Pro-Tem Rosapepe	Present
Mayor Putaansuu	Present

Staff present: Community Development Director Bond, City Attorney Archer, City Clerk Rinearson and Deputy City Clerk Floyd.

A. PLEDGE OF ALLEGIANCE

Mayor Putaansuu led the audience and Council in the Pledge of Allegiance.

2. APPROVAL OF AGENDA

MOTION: By Councilmember Rosapepe, seconded by Councilmember Lucarelli, to approve the agenda as presented.

The motion carried.

3. CITIZENS COMMENTS

There were no citizen comments.

4. CONSENT AGENDA

- A.** Approval of Voucher Nos. 79038 through 79092, including bank drafts in the amount of \$649,081.43 and EFT's in the amount of \$958.70 totaling \$650,040.13.
- B.** Approval of Payroll Check Nos. 79093 through 79095 including bank drafts and EFT's in the amount of \$143,298.85; and Direct Deposits in the amount of \$184,199.40 totaling \$327,498.25.
- C.** Approval of the February 18, 2020, Council Work Study Session Meeting Minutes

- D. Approval of the February 25, 2020, Council Meeting Minutes
- E. Adoption of an Ordinance Repealing and Replacing Port Orchard Municipal Code Chapter 2.16 Police Department (**Ordinance No. 002-20**)

MOTION: By Councilmember Ashby, seconded by Councilmember Cucciardi, to approve the consent agenda as presented.

The motion carried.

5. PRESENTATION

A. South Kitsap Fire and Rescue Levy/Bond Presentation

Fire Chief Steve Wright discussed his agency and the August 4, 2020, ballot measure. He spoke about the last Bond that passed a few years ago and the services it provided. This year's Bond is to replace 3 fire stations, upgrade headquarters campus, and upgrade existing stations.

Mayor Putaansuu spoke briefly about the navigator program and how it benefits the community.

6. PUBLIC HEARING

There were no public hearings.

7. EXECUTIVE SESSION

Mayor Putaansuu noted there was an updated amendment No. 4 to the 640 Bay Street Purchase and Sale agreement and asked Council if they were comfortable with what was included in their packet and if they still wanted to go into executive session.

After brief deliberations, Council agreed they did not need an executive session.

8. BUSINESS ITEMS

A. Approval of Amendment No. 4 to Contract No. 053-18 with Waterman Investment Partners, LLC for the 640 Bay Street Purchase and Sale Agreement

Councilmember Clauson announced the attorney representing the purchaser is also the attorney for Kitsap Transit. He said if anyone has any objections, he will step aside.

There were no objections.

Councilmember Cucciardi pointed out an error in the Amendment No. 4 title and Community Development Director Bond asked to have the table removed in the exhibit map.

MOTION: By Councilmember Cucciardi, seconded by Councilmember Clauson, to approve Addendum No. 4 to the real estate purchase and sale agreement for the City's property at 640 Bay Street.

The motion carried.

B. Adoption of an Ordinance Authorizing a Civil Engineer II Position

MOTION: By Councilmember Lucarelli, seconded by Councilmember Clauson, to adopt an ordinance, approving the position and salary scale for a Civil Engineer II position in the Public Works/Engineering Department thereon, as presented in Exhibit A.

The motion carried.

(Ordinance No. 003-20)

C. Approval of Change Order No. 1 to Contract No. 019-20 with Arken, Inc. for the 2020 Library Leak Repair

MOTION: By Councilmember Clauson, seconded by Councilmember Diener, to authorize the Mayor to execute Change Order No. 1 to Contract No. 019-20 with Arken, Inc. in the amount of \$14,068.85.

The motion carried.

D. Approval of the 2020 Comprehensive Plan Amendment Agenda

MOTION: By Councilmember Ashby, seconded by Councilmember Diener, to approve the 2020 Comprehensive Plan amendment agenda pursuant to POMC 20.04.060, as presented.

The motion carried.

9. DISCUSSION ITEMS (No Action to be Taken)

A. Remote Meeting Option

Mayor Putaansuu explained he has not been traveling to many meetings due to the virus, and one of the tools he has used is Zoom. It allows him to attend meetings remotely. He asked Council and staff to login into the software for testing.

Police Chief Brown and Finance Director Crocker remotely logged in to the Council meeting at 7:17 p.m.

10. REPORTS OF COUNCIL COMMITTEES

Councilmember Cucciardi reported on the March 9th Economic Development and Tourism committee meeting. The next meeting is scheduled for the second Monday in April [April 13th].

Mayor Putaansuu reported the Transportation committee is scheduled to meet March 24th.

Councilmember Lucarelli reported the Utilities committee meeting is scheduled for Monday [March 16th]. The Sewer Advisory Committee meeting is scheduled for May 27th. The Festival of Chimes and Lights committee is scheduled for March 16th.

Councilmember Diener reported on the March 3rd Land Use committee meeting. The next meeting is scheduled for April 6th.

Mayor Putaansuu reported on the Kitsap Public Health Board and City of Port Orchard personnel policies and City Hall closures.

11. REPORT OF MAYOR

The Mayor reported on the following:

- Revised projects for the Community Service Day;
- Meeting with Port of Bremerton;
- Social media updates;
- Housing updates;
- Updates to Personnel Policies;
- Statewide single bag ban;
- Navigator position;
- Logging activity near Glenwood Road;
- Permit for Dutch Brothers;
- New building inspector position; and
- Salary survey and workforce study contract.

12. REPORT OF DEPARTMENT HEADS

Finance Director Crocker and Council discussed dates for the next Finance Committee meeting and agreed upon April 14th at 5:30 p.m.

Community Development Director Bond reported on permitting including McCormick North, Kaiser Permanente, and Stetson Heights.

Finance Director Crocker and Police Chief Brown logged out of the remote session at 7:30 p.m.

Mayor and Council spoke about the remote login process and electronic Council meeting packets.

Councilmember Rosapepe had the opportunity to watch the processing of ballots at the County and recommends others to do the same. He was very impressed with the operation and the seriousness of the workers.

13. CITIZEN COMMENTS

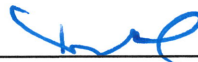
There were no comments by the public.

14. ADJOURNMENT

The meeting adjourned at 8:04 p.m. No other action was taken. Audio/Visual was successful.



Brandy Rinearson, MMC, City Clerk



Robert Putaansuu, Mayor

