



**City of Port Orchard
Special Meeting/ Work Study Session
March 17, 2020**

1. CALL TO ORDER AND ROLL CALL

Mayor Putaansuu called the meeting to order at 6:30 p.m.

Roll call was taken by the City Clerk as follows:

Councilmember Ashby	Present via Remote Access
Councilmember Chang	Present
Councilmember Clauson	Present via Remote Access
Councilmember Cucciardi	Present
Councilmember Diener	Present
Councilmember Lucarelli	Present
Mayor Pro-Tem Rosapepe	Present via Remote Access
Mayor Putaansuu	Present

Staff present: City Clerk Rinearson and Office Assistant II Whisenant.

Staff present via remote access: City Attorney Archer and Public Works Director Dorsey.

A. PLEDGE OF ALLEGIANCE

Mayor Putaansuu led the audience and Council in the Pledge of Allegiance.

Mayor Putaansuu noted per the Governor's order, older adults and individuals with underlying medical conditions are encouraged not to attend this meeting, including employees. We are practicing social distancing here this evening.

MOTION: By Councilmember Cucciardi, seconded by Councilmember Diener, to move Item No. 5 to Item No. 1 tonight.

The motion carried.

MOTION: By Councilmember Cucciardi, seconded by Councilmember Lucarelli, to approve the agenda as amended.

The motion carried.

2. CITIZENS COMMENTS

There were no citizen comments.

3. ACTION ITEMS

1. Adoption of an Ordinance Amending Port Orchard Municipal Code Sections 2.04.010, 2.04.160, 2.04.210, Adopting POMC 2.04.045, Pertaining to Remote Meeting Policy

MOTION: By Councilmember Diener, seconded by Councilmember Lucarelli, to adopt an ordinance, amending Port Orchard Municipal Code Sections 2.04.010, 2.04.160, 2.04.210, adopting POMC 2.04.045, pertaining to Remote Meeting Policy, as presented.

Upon request of Councilmember Cucciardi, Mayor Putaansuu read section 2.04.045 into record.

Councilmember Ashby said if the Mayor needs Councilmembers to attend remotely, she does not want the Mayor in a position to where he can handpick who attends the meeting.

In response to Mayor Putaansuu, City Attorney Archer recommended the City create a one-sheet policy that interprets section 2.040.45. The Ordinance can be adopted as it stands now and take the policy interpretation step tomorrow.

In response to City Clerk Rinearson, City Attorney Archer noted this would be a management policy or interpretation and would require no Council action.

Mayor Putaansuu explained he would be more comfortable bringing this policy amendment back to Council next week.

The motion passed. Councilmember's Diener, Chang, Cucciardi and Lucarelli voted yes. Councilmember's Ashby, Rosapepe and Clauson did not vote as they were attending via remote access.

(Ordinance No. 005-20)

2. Approve and Ratify the Mayor's Proclamation of Local Emergency Pursuant to RCW 38.52.070

MOTION: By Councilmember Lucarelli, seconded by Councilmember Diener, to approve of and ratify the Mayor's Proclamation of Local Emergency, pursuant to RCW 38.52.070.

The motion passed. Councilmember's Diener, Chang, Cucciardi and Lucarelli voted yes. Councilmember's Ashby, Rosapepe and Clauson did not vote as they were attending via remote access.

3. Report on Revisions to Personnel Policies during Local Emergency

Mayor Putaansuu said he emailed an updated version of amended Personnel Policies regarding unusual weather conditions, natural disasters or other states of emergency. He plans to institute

another policy tomorrow morning regarding pandemic public health emergency response recovery and policy regarding employees who have communicable illnesses or who are experiencing flu-like symptoms as identified by health authorities are prohibited from going to work. Also, employees required use of leave time if needed; altering business hours; implementing temporary emergency procedures to minimize in-person contact between employees; reduced front counter services; and work from home schedules.

4. Adoption of an Ordinance Ratifying Suspension of Utility Shut-off and Amending Port Orchard Municipal Code Section 13.04.050

MOTION: By Councilmember Lucarelli, seconded by Councilmember Diener, to adopt an Ordinance ratifying suspension of utility shut-off and amending Port Orchard Municipal Code section 13.04.050, as presented.

The motion passed. Councilmember's Diener, Chang, Cucciardi and Lucarelli voted yes. Councilmember's Ashby, Rosapepe and Clauson did not vote as they were attending via remote access.

(Ordinance No. 004-20)

5. Adoption of an Ordinance Approval of an Ordinance Amending Port Orchard Municipal Code Sections 2.50.010, and Adopting POMC 2.50.020, Pertaining to Hours of Operation and Closure of City Facilities

MOTION: By Councilmember Chang, seconded by Councilmember Diener, to adopt an Ordinance amending Port Orchard Municipal Code sections 2.50.010, and adopting POMC 2.50.020, pertaining to hours of operation and closure of city facilities, as presented.

The motion passed. Councilmember's Diener, Chang, Cucciardi and Lucarelli voted yes. Councilmember's Ashby, Rosapepe and Clauson did not vote as they were attending via remote access.

(Ordinance No. 006-20)

6. GOOD OF THE ORDER

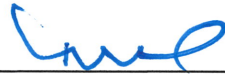
Mayor Putaansuu said he would like next week's agenda to be very light. He spoke about the items on the agenda and noted some of them will be moved to another night. Additionally, Community Service Day has been postponed until further notice; spoke about attending an emergency Public Health Board meeting; take personal responsibility if you are sick and stay home; City's policies regarding working from home; may need to help staff the Emergency Operation's Center; Kitsap County grant for \$700,000; safety precautions staff is taking at City Hall; social distancing; and sales tax revenues.

7. ADJOURNMENT

The meeting adjourned at 7:16 p.m. No other action was taken. Audio/Visual was successful.



Brandy Rinearson, MMC, City Clerk



Robert Putaansuu, Mayor

