



City of Port Orchard Council Meeting Agenda
April 14, 2020
6:30 p.m.

Mayor:
 Rob Putaansuu
 Administrative Official

Councilmembers:
 Bek Ashby
 Finance Committee
 Economic Development & Tourism Committee
 Transportation Committee
 KRCC/KRCC PlanPol-alt /KRCC TransPol
 PSRC-alt/PSRC TransPOL-Alt/PRTPO

Shawn Cucciardi
 Finance Committee
 Economic Development & Tourism Committee
 Kitsap Economic Development Alliance

Fred Chang
 Economic Development & Tourism Committee
 Land Use Committee

Jay Rosapepe (Mayor Pro-Tempore)
 Utilities/Sewer Advisory Committee
 Land Use Committee
 Transportation Committee
 Lodging Tax Advisory Committee
 KRCC-alt

John Clauson
 Finance Committee
 Utilities/Sewer Advisory Committee
 Kitsap Public Health District-alt

Cindy Lucarelli
 Festival of Chimes & Lights Committee
 Utilities/Sewer Advisory Committee
 Kitsap Economic Development Alliance

Scott Diener
 Land Use Committee
 Transportation Committee

Department Directors:
 Nicholas Bond, AICP
 Development Director

Mark Dorsey, P.E.
 Director of Public Works/City Engineer

Tim Drury
 Municipal Court Judge

Noah Crocker, M.B.A.
 Finance Director

Matt Brown
 Police Chief

Brandy Rinearson, MMC, CPRO
 City Clerk

Contact us:
 216 Prospect Street
 Port Orchard, WA 98366
 (360) 876-4407

Pursuant to the Governor’s “Stay Home - Stay Safe” Order, the City will take actions on necessary and routine business items.

The City is prohibited from conducting meetings unless the meeting is NOT conducted in-person and instead provides options for the public to attend through telephone access, internet or other means of remote access, and also provides the ability for persons attending the meeting (not in-person) to hear each other at the same time. Therefore;

Remote access only
Zoom Meeting ID: 856 559 435
Password: 061981
Zoom Call-In: 1 253 215 8782

1. CALL TO ORDER

A. Pledge of Allegiance

2. APPROVAL OF AGENDA

3. CITIZENS COMMENTS

(Has been suspended until further notice. Written comments are welcomed and can be emailed to cityclerk@cityofportorchard.us)

4. CONSENT AGENDA

(Approval of Consent Agenda passes all routine items listed below, which have been distributed to each Councilmember for reading and study. Consent Agenda items are not considered separately unless a Councilmember so requests. In the event of such a request, the item is returned to Business Items.)

- A. Approval of Vouchers and Electronic Payments**
- B. Approval of Payroll and Direct Deposits**
- C. Approval of the March 10, 2020, Council Meeting Minutes**
- D. Approval of March 17, Special Council Meeting Minutes**

5. PRESENTATION

6. PUBLIC HEARING

7. BUSINESS ITEMS

- A. Adoption of an Ordinance Amending Port Orchard Municipal Code Section 2.04.045 Remote Attendance (Archer)**
- B. Adoption of a Resolution Approving a Contract with the Washington State Department of Commerce for the McCormick Woods Sanitary Sewer Lift Station No. 2 Rebuild Project Grant (Dorsey)**

- C. Adoption of a Resolution Authorizing the Use of Digital and Electronic Signature Technology and Ratifying the Use of Electronic Signatures During Declared Emergency (Archer)
- D. Adoption of a Resolution Approving a Contract with Northwest Cascade, Inc. for a Grinder Pump Installation Project at 4330 Bethel Avenue and Documenting Procurement Procedures (Dorsey)
- E. Adoption of a Resolution Approving Continuity of Operations (COOP) / Continuity of Government COG) Plan (M. Brown)
- F. Approval of a Contract with Hayter Industries, LLC for Public Relations, Marketing and Communications (Rinearson)

8. DISCUSSION ITEMS (No Action to be Taken)

9. REPORTS OF COUNCIL COMMITTEES

10. REPORT OF MAYOR

11. REPORT OF DEPARTMENT HEADS

12. CITIZEN COMMENTS

(Has been suspended until further notice. Written comments are welcomed and can be emailed to cityclerk@cityofportorchard.us)

13. EXECUTIVE SESSION: Pursuant to RCW 42.30.110, the City Council may hold an executive session. The topic(s) and the session duration will be announced prior to the executive session.

14. ADJOURNMENT

COMMITTEE MEETINGS	Date & Time	Location
Finance	April 14, 2020; 5:30pm - 2 nd Tuesday of each month	City Hall
Economic Development and Tourism	TBD; 9:30am - 2 nd Monday of each month	City Hall
Utilities	May 19, 2020; 5:00pm - 3 rd Tuesday of each month	City Hall
Sewer Advisory	May 27, 2020; 6:30pm	City Hall
Land Use	TBD; 9:30am - 1 st Monday of each month	DCD*
Transportation	April 28, 2020; 5:00pm - 4 th Tuesday of each month	City Hall
Lodging Tax Advisory	October, 2020	City Hall
Festival of Chimes & Lights	TBD; 3:30pm - 3 rd Tuesday of each month	City Hall
Outside Agency Committees	Varies	Varies

*DCD, Department of Community Development, 720 Prospect Street, Port Orchard

CITY COUNCIL GOOD OF THE ORDER

Please turn off cell phones during meeting and hold your questions for staff until the meeting has been adjourned.
 The Council may consider other ordinances and matters not listed on the Agenda, unless specific notification period is required.
 Meeting materials are available on the City’s website at: www.cityofportorchard.us or by contacting the City Clerk’s office at (360) 876-4407.
 The City of Port Orchard does not discriminate on the basis of disability. Contact the City Clerk’s office should you need special accommodations.