



**City of Port Orchard
Council Meeting Minutes
Regular Meeting of May 12, 2020**

1. CALL TO ORDER AND ROLL CALL

Mayor Putaansuu called the meeting to order at 6:30 p.m.

Roll call was taken by the City Clerk as follows:

Councilmember Ashby	Present via Remote Access
Councilmember Chang	Present via Remote Access
Councilmember Clauson	Present via Remote Access
Councilmember Cucciardi	Present via Remote Access
Councilmember Diener	Present via Remote Access
Councilmember Lucarelli	Present via Remote Access
Mayor Pro-Tem Rosapepe	Present via Remote Access
Mayor Putaansuu	Present via Remote Access

Staff present via Remote Access: Public Works Director Dorsey, Finance Director Crocker, Community Development Director Bond, City Attorney Archer, Police Chief Brown, and City Clerk Rinearson.

Mayor Putaansuu stated pursuant to the Governor's "Stay Home - Stay Safe" Order, the City will take actions on necessary and routine business items. The City is prohibited from conducting meetings unless the meeting is not conducted in-person and instead provides options for the public to attend through telephone access, internet or other means of remote access, and also provides the ability for persons attending the meeting (not in-person) to hear each other at the same time.

A. PLEDGE OF ALLEGIANCE

Mayor Putaansuu led the audience and Council in the Pledge of Allegiance.

2. APPROVAL OF AGENDA

MOTION: By Councilmember Rosapepe, seconded by Councilmember Lucarelli, that the agenda as presented be approved.

The motion carried.

3. CITIZENS COMMENTS

There were no citizen comments.

Mayor Putaansuu asked if there was any desire to take comments from citizens during the remote meetings?

Councilmembers briefly discussed, including recommending 1 citizen comment portion either at the end or beginning of the meeting, and having no issues with allowing live citizen comments.

Mayor Putaansuu agreed that live citizen comments will be allowed during the first citizen comment portion of the agenda.

4. CONSENT AGENDA

- A.** Approval of Voucher Nos. 79509 through 79587, including bank drafts in the amount of \$352,113.78 and EFT's in the amount of \$477.20 totaling \$352,590.98.
- B.** Approval of Payroll Check Nos. 79506 through 79508, including bank drafts and EFT's in the amount of \$130,906.82 and Direct Deposits in the amount of \$183,527.28 totaling \$314,434.10.
- C.** Adoption of a Resolution Approving a Contract with National Intergovernmental Purchasing Alliance Company, D/B/A Omnia Partners (**Resolution 014-20 and Contract 044-20**)
- D.** Approval of an Easement with Puget Sound Energy, Inc. as Needed for the Construction, Operation, Maintenance and Repair of Power Services for the McCormick Woods Sewer Lift Station Improvements

MOTION: By Councilmember Clauson, seconded by Councilmember Diener, to approve the consent agenda as published.

The motion carried.

5. PRESENTATION

There were no presentations.

6. PUBLIC HEARING

There were no public hearings.

7. BUSINESS ITEMS

- A. Approval of Supplemental Agreement No. 1 with GeoEngineers, Inc. for the 2019-2020 Bay Street Pedestrian Pathway NEPA Update**

MOTION: By Councilmember Clauson, seconded by Councilmember Diener, to authorize the Mayor to execute Supplemental Agreement No. 1 with GeoEngineers, Inc. for the continuation of the Bay Street Pedestrian Pathway Project 2019-2020 NEPA Update in the amount of \$13,680.65.

The motion carried.

B. Approval of the April 21, 2020, Council Work Study Session Meeting Minutes

MOTION: By Councilmember Clauson, seconded by Councilmember Lucarelli, to approve the minutes of the work study session of April 21st.

The motion carried. Councilmember Diener abstained.

C. Approval of the April 28, 2020, Council Meeting Minutes

MOTION: By Councilmember Cucciardi, seconded by Councilmember Chang, to approve the April 28, 2020, Council meeting minutes as presented.

City Clerk Rinearson mentioned there was a scrivener's error in the Roll Call portion of the meeting minutes, and it will be corrected.

The motion carried.

8. DISCUSSION ITEMS (No Action to be Taken)

A. Transportation Impact Fee Study Update and Alternatives

Development Director Bond said the Transportation Committee discussed the ongoing traffic impact fee study update. The project has been slow moving because of ongoing negotiations with McCormick Communities on a new development agreement. We are now at a point we need direction from City Council in terms of general levels of where we want to set the fee and what projects the Council wants to prioritize.

He reminded Council of this discussion held in 2015 and his concerns regarding the fee structure. He provided a spreadsheet of projects and noted which projects the Transportation Committee recommended moving forward, which included the Bethel/Sedgwick Corridor, Old Clifton Road Design, and Sidney Road Widening.

Council, Mayor, and staff discussed impact fees and construction, McCormick Woods impact fees and development agreement, cost estimates, local share numbers, and timeframes.

Councilmember Cucciardi said before deciding which options to move forward with, he would like to better understand what the relationship is between all the numbers and what the formula would look like for impact fees.

Development Director Bond recommended the consultant attend a work study and walk Council through the spreadsheet.

Councilmembers liked the more robust projects and calculations and agreed upon the consultant attending a meeting.

B. Cares Act Fund

Mayor Putaansuu said the City was awarded \$430,000 in Cares Act funding. We have until October 31st to spend the money and it must be used for COVID related expenses. We will be ordering new Surfaces and can buy more devices for teleworking; we have installed sneeze guards at the customer service counters; and can order supplies like PPE's and hand sanitizer.

He further discussed other COVID funding and contact tracing, and Department of Emergency Management proportional share of about \$110,000 a week, which includes quarantine stations and testing facilities. We also may be able to partner with someone for small business grants.

Councilmember Clauson mentioned he heard about a plan that includes additional funding for states, counties, and cities.

9. REPORTS OF COUNCIL COMMITTEES

Councilmember Clauson reported on the May 12th Finance Committee meeting.

Mayor Putaansuu reported the Economic Development and Tourism meeting is scheduled for Monday morning [May 18th]. The Utilities Committee is scheduled to meet Tuesday [May 19th]. The Sewer Advisory Committee is scheduled to meet May 27th. The Land Use Committee is scheduled to meet June 1st. The Transportation Committee is scheduled to meet May 26th.

Councilmember Lucarelli reported the Chimes and Lights committee is scheduled to meet next Monday [May 18th].

Councilmember Ashby, Mayor Putaansuu, and Development Director Bond reported on KRCC [Kitsap Regional Coordinating Council] meetings and topics. She also reported on the Peninsula RTPO [Regional Transportation Planning Organization].

Mayor Putaansuu reported on Housing Kitsap and Kitsap Public Health Board.

10. REPORT OF MAYOR

The Mayor reported on the following:

- Public Facilities District and community center; and
- Festival cancellations and postponements.

11. REPORT OF DEPARTMENT HEADS

Development Director Bond reported on their permit processing and issuance.

Mayor Putaansuu reported on security upgrades and ID cards at City Hall.

12. CITIZEN COMMENTS

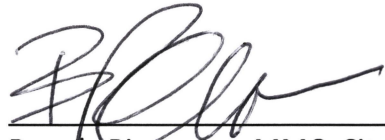
There were no citizen comments.

13. EXECUTIVE SESSION

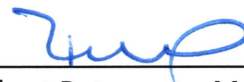
At 7:52 p.m., Mayor Putaansuu recessed meeting for a 15-minute executive session to consider the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price, pursuant to RCW 42.30.110(1)(b), with no action to be taken. City Attorney Archer, Development Director Bond, Public Works Director, Finance Director Crocker, Police Chief Brown and HR Coordinator Lund were invited to attend.

14. ADJOURNMENT

The meeting adjourned at 8:07 p.m. No other action was taken. Audio/Visual was successful.



Brandy Rinearson, MMC, City Clerk



Robert Putaansuu, Mayor

