



**City of Port Orchard Council Meeting Agenda**  
**June 9, 2020**  
**6:30 p.m.**

**Mayor:**

Rob Putaansuu  
Administrative Official

**Councilmembers:**

Bek Ashby  
Finance Committee  
Economic Development & Tourism Committee  
Transportation Committee  
KRCC/KRCC PlanPol-alt /KRCC TransPol  
PSRC-alt/PSRC TransPOL-Alt/PRTPO

Shawn Cucciardi  
Finance Committee  
E/D & Tourism Committee, **Chair**  
Kitsap Economic Development Alliance

Fred Chang  
Economic Development & Tourism Committee  
Land Use Committee

Jay Rosapepe (Mayor Pro-Tempore)  
Utilities/Sewer Advisory Committee  
Land Use Committee  
Transportation Committee  
Lodging Tax Advisory Committee, **Chair**  
KRCC-alt

John Clauson  
Finance Committee  
Utilities/Sewer Advisory Committee  
Kitsap Public Health District-alt

Cindy Lucarelli  
Festival of Chimes & Lights Committee, **Chair**  
Utilities/Sewer Advisory Committee  
Kitsap Economic Development Alliance

Scott Diener  
Land Use Committee, **Chair**  
Transportation Committee

**Department Directors:**

Nicholas Bond, AICP  
Development Director

Mark Dorsey, P.E.  
Director of Public Works/City Engineer

Tim Drury  
Municipal Court Judge

Noah Crocker, M.B.A.  
Finance Director

Matt Brown  
Police Chief

Brandy Rinearson, MMC, CPRO  
City Clerk

**Contact us:**

216 Prospect Street  
Port Orchard, WA 98366  
(360) 876-4407

***Pursuant to the Governor's "Stay Home - Stay Safe" Order, the City will take actions on necessary and routine business items.***

*The City is prohibited from conducting meetings unless the meeting is NOT conducted in-person and instead provides options for the public to attend through telephone, internet or other means of remote access, and also provides the ability for persons attending the meeting (not in-person) to hear each other at the same time. Therefore;*

**Remote access only**

**Link:** <https://us02web.zoom.us/j/85412237729>

**Zoom Meeting ID:** 854 1223 7729

**Zoom Call-In:** 1 253 215 8782

**1. CALL TO ORDER**

**A. Pledge of Allegiance**

**2. APPROVAL OF AGENDA**

**3. CITIZENS COMMENTS**

*(Please limit your comments to **3 minutes** for items listed on the Agenda and that are not for a Public Hearing. When recognized by the Mayor, please state your name for the official record)*

**4. CONSENT AGENDA**

*(Approval of Consent Agenda passes all routine items listed below, which have been distributed to each Councilmember for reading and study. Consent Agenda items are not considered separately unless a Councilmember so requests. In the event of such a request, the item is returned to Business Items.)*

**A. Approval of Vouchers and Electronic Payments**

**B. Approval of Payroll and Direct Deposits**

**C. Adoption of an Ordinance to Increase the Pay Rate of the Seasonal Public Works Position (Dorsey)**

**D. Approval of Change Order No. 2 to Contract No. 019-20 with Arken, Inc. for the 2020 Library Leak Repair (Dorsey)**

**E. Approval of May 26, 2020, Council Meeting Minutes**

**5. PRESENTATION**

**6. PUBLIC HEARING**

**7. BUSINESS ITEMS**

**A. Adoption of a Resolution Approving a Contract with A-Advanced Septic Services, Inc. for the 2020 McCormick Woods Annual Septic Tank Pumping (Dorsey)**

- B. Adoption of a Resolution Approving a Contract with Apply-A-Line, LLC for the 2020 Thermoplastic Application (Dorsey)
- C. Adoption of a Resolution Establishing and Ratifying a Program to Assist Small Businesses and Provide Personal Protective Equipment (PPE) (Crocker)
- D. Approval of City of Port Orchard Personnel Policies 12.4 Related to Furloughs (Lund)
- E. Approval of City of Port Orchard Personnel Policies 9.11 Regarding Key and Access Card (Lund)
- F. Approval of Awarding the Low Bidder and Authorize the Mayor to Execute an Agreement for the City's Official Newspaper with The Seattle Times Company (Rinearson)
- G. Approval of the May 19, 2020, Council Work Study Meeting Minutes

**8. DISCUSSION ITEMS (No Action to be Taken)**

**9. REPORTS OF COUNCIL COMMITTEES**

**10. REPORT OF MAYOR**

**11. REPORT OF DEPARTMENT HEADS**

- A. 2019 Impact Fee Annual Report (Bond)

**12. CITIZEN COMMENTS**

*(Has been suspended until further notice. Written comments are welcomed and can be emailed to [cityclerk@cityofportorchard.us](mailto:cityclerk@cityofportorchard.us))*

**13. EXECUTIVE SESSION:** Pursuant to RCW 42.30.110, the City Council may hold an executive session. The topic(s) and the session duration will be announced prior to the executive session.

**14. ADJOURNMENT**

<b>COMMITTEE MEETINGS</b>	<b>Date &amp; Time</b>	<b>Location</b>
Finance	TBD - 2 <sup>nd</sup> Tuesday of each month	City Hall
Economic Development and Tourism	July 13, 2020; 9:30am - 2 <sup>nd</sup> Monday of each month	City Hall
Utilities	June 16, 2020; 5:00pm - 3 <sup>rd</sup> Tuesday of each month	City Hall
Sewer Advisory	June 17, 2020; 6:30pm	Remote Attendance
Land Use	July 6, 2020; 9:30am - 1 <sup>st</sup> Monday of each month	DCD*
Transportation	June 22, 2020; 5:00pm - 4 <sup>th</sup> Tuesday of each month	City Hall
Lodging Tax Advisory	October, 2020	City Hall
Festival of Chimes & Lights	June 15, 2020; 3:30pm - 3 <sup>rd</sup> Monday of each month	City Hall
Outside Agency Committees	Varies	Varies

\*DCD, Department of Community Development, 720 Prospect Street

**CITY COUNCIL GOOD OF THE ORDER**

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Please turn off cell phones during meeting and hold your questions for staff until the meeting has been adjourned.  
 The Council may consider other ordinances and matters not listed on the Agenda, unless specific notification period is required.  
 Meeting materials are available on the City's website at: [www.cityofportorchard.us](http://www.cityofportorchard.us) or by contacting the City Clerk's office at (360) 876-4407.  
 The City of Port Orchard does not discriminate on the basis of disability. Contact the City Clerk's office should you need special accommodations.