



**City of Port Orchard
Council Meeting Minutes
Regular Meeting of July 28, 2020**

1. CALL TO ORDER AND ROLL CALL

Mayor Putaansuu called the meeting to order at 6:30 p.m.

Roll call was taken by the City Clerk as follows:

Councilmember Ashby	Present via Remote Access
Councilmember Chang	Present via Remote Access
Councilmember Clauson	Present via Remote Access
Councilmember Cucciardi	Present via Remote Access
Councilmember Diener	Present via Remote Access
Councilmember Lucarelli	Present via Remote Access
Mayor Pro-Tem Rosapepe	Present via Remote Access
Mayor Putaansuu	Present via Remote Access

Staff present via Remote Access: Public Works Director Dorsey, Community Development Director Bond, City Attorney Archer, Police Chief Brown, and Deputy City Clerk Floyd.

Mayor Putaansuu stated pursuant to the Governor's Stay at Home, Stay Safe order, the City Council will be conducting the meeting via Zoom.

A. PLEDGE OF ALLEGIANCE

Mayor Putaansuu led the audience and Council in the Pledge of Allegiance.

2. APPROVAL OF AGENDA

MOTION: By Councilmember Rosapepe, seconded by Councilmember Clauson, to approve the agenda as presented.

The motion carried.

3. CITIZENS COMMENTS

There were no citizen comments.

4. CONSENT AGENDA

A. Approval of Voucher Nos. 80054 through 80094 and 80102 through 80161, including bank drafts in the amount of \$703,776.92 and EFT's in the amount of \$0 totaling \$703,776.92.

- B. Approval of Payroll Check Nos. 80095 through 80101 including bank drafts and EFT's in the amount of \$229,967.65; and Direct Deposits in the amount of \$173,155.36 totaling \$403,123.01.
- C. Approval of the July 14, 2020, Council Meeting Minutes

MOTION: By Councilmember Clauson, seconded by Councilmember Cucciardi, to approve the consent agenda as published.

The motion carried.

5. PRESENTATION

There were no presentations.

6. PUBLIC HEARING

There were no public hearings.

7. BUSINESS ITEMS

A. Approval of Amendment No. 1 to Contract No. 082-19 with the Kitsap Public Facilities District for the South Kitsap Community Event Center

Councilmember Cucciardi noted the company he works for provides ongoing support so he will recuse himself from this issue.

MOTION: By Councilmember Clauson, seconded by Councilmember Diener, to authorize the Mayor to execute an amended interlocal agreement with the Kitsap Public Facilities District, as presented.

The motion passed. Councilmember Cucciardi was recused.

B. Adoption of a Resolution Approving a Contract with Rice Fergus Miller for the South Kitsap Community Event Center

Councilmember Ashby noted in Exhibit B, one of the bullets states *KRL* and she would like Kitsap Regional Library spelled out; the next bullet states *CH*, and she would like Columbia Hospitality spelled out; and under Stakeholders *KB* and *COPO* is listed and she would like Kitsap Bank and City of Port Orchard spelled out.

Community Development Director Bond said they will have Rice Fergus Miller update the contract before we sign.

Councilmember Cucciardi noted due to his employer, Columbia Hospitality being a party to this, he will recuse himself from this issue.

MOTION: By Councilmember Lucarelli, seconded by Councilmember Clauson, to adopt a Resolution approving a Contract with Rice Fergus Miller for phase 1 of the South Kitsap Community Events Center project, in an amount not to exceed \$400,000, and documenting the Professional Services procurement procedures.

**The motion passed. Councilmember Cucciardi was recused.
(Resolution No. 032-20 and Contract No. 066-20)**

C. Adoption of an Ordinance Authorizing an Additional Building Inspector Position

MOTION: By Councilmember Diener, seconded by Councilmember Clauson, to adopt an ordinance approving an additional 1.0 FTE Building Inspector position for the Department of Community Development.

**The motion carried.
(Ordinance No. 017-20)**

D. Adoption of an Ordinance Approving a Revision to the Corporate Boundary of the City of Port Orchard Near the Intersection of Anderson Hill Road and Old Clifton Road

MOTION: By Councilmember Diener, seconded by Councilmember Rosapepe, to adopt an ordinance to revise the corporate boundary of the City of Port Orchard near the intersection of Anderson Hill Road and Old Clifton Road.

**The motion carried.
(Ordinance No. 018-20)**

E. Adoption of an Ordinance Ratifying Use of Video Conferencing and Telephonic Meetings, and Amending POMC Chapter 2.04.010, Meeting Place

MOTION: By Councilmember Clauson, seconded by Councilmember Diener, to adopt an Ordinance ratifying the City's use of video conferencing and telephonic meetings, and amending Port Orchard Municipal Code Section 2.04.010 to allow this practice to continue where authorized by the Open Public Meetings Act.

**The motion carried.
(Ordinance No. 019-20)**

F. Adoption of an Ordinance Ratifying Proclamation and Emergency Order Suspending POMC Chapter 6.20 Prohibiting Single-Use Plastic Bags

MAIN MOTION: By Councilmember Cucciardi, seconded by Councilmember Ashby, to adopt an Ordinance ratifying the Mayor's Emergency Proclamation and Temporary Suspension of Chapter 6.20 of the POMC prohibiting single-use plastic bags during the COVID-19 pandemic.

In response to Mayor Putaansuu, City Attorney Archer noted if the proclamation ends in 90 days, we will have to bring this back again for adoption.

After discussion, City Attorney Archer noted this is not time sensitive so she can take this back and modify so the Council could suspend Chapter 6.20 of their own accord for any period of time.

AMENDED MOTION: By Councilmember Cucciardi, seconded by Councilmember Ashby, to withdraw the motion on Business Item 7F.

The amended motion carried.

G. Adoption of a Resolution Approving Amendment No. 3 to Contract No. 054-18 with RH2 Engineering, Inc. for the 80% Marina Pump Station Rebuild Project and Documenting Procurement Procedures

MOTION: By Councilmember Lucarelli, seconded by Councilmember Chang, to adopt Resolution No. 028-20, thereby approving Amendment No. 3 of Contract No. C054-18 with RH2 Engineering, Inc. for the Marina Pump Station Rebuild Project (80% Design & Permit Coordination) in an amount not to exceed \$750,000.00 and documenting the Professional Services procurement procedures.

The motion carried.

(Resolution No. 028-20 and Amendment No. 3 to Contract No. 054-18)

H. Adoption of a Resolution Approving a Contract with Goldsmith Land Development Services, Inc. for the McCormick Ridge Dam Safety Upgrade Project

MOTION: By Councilmember Rosapepe, seconded by Councilmember Diener, to adopt a Resolution, thereby authorizing the Mayor or designee to execute Contract No. 064-20 With Goldsmith Land Development Services Inc. for the McCormick Ridge Dam Safety Upgrades Project.

The motion carried.

(Resolution No. 030-20 and Contract No. 064-20)

I. Adoption of a Resolution Approving a Contract with Terra Associates, Inc. for Geotechnical Assessment of the McCormick Ridge Dam Safety Upgrade Project

MOTION: By Councilmember Chang, seconded by Councilmember Clauson, to adopt a Resolution, thereby authorizing the Mayor or designee to execute Contract No. 065-20 With Terra Associates Inc. for the McCormick Ridge Dam Safety Upgrades Project.

The motion carried.

(Resolution No. 031-20 and Contract No. 065-20)

J. Adoption of a Resolution Approving the Award of the Low Bidder and Authorize the Mayor to Execute an Agreement for the City's Official Newspaper

MOTION: By Councilmember Clauson, seconded by Councilmember Diener, to adopt a resolution awarding Kitsap Sun as the low bid, based on the single line rate, per day, and authorize the Mayor to execute an agreement with Kitsap Sun as the City's Official Newspaper in a form acceptable to the City Attorney.

The motion carried.

(Resolution No. 033-20 and Contract No. 068-20)

8. DISCUSSION ITEMS (No Action to be Taken)

There were no discussion items.

9. REPORTS OF COUNCIL COMMITTEES

Mayor Putaansuu reported the Finance Committee is scheduled to meet August 11th.

Councilmember Lucarelli reported on the July 21st Utilities Committee meeting. The next meeting is scheduled for August 18th. The Sewer Advisory Committee is scheduled to meet in September. She also reported on the July 20th Festival of Chimes & Lights meeting.

Councilmember Ashby reported the Transportation Committee is scheduled to meet August 17th.

Councilmember Diener reported the Land Use Committee is scheduled to meet August 24th.

Mayor Putaansuu reported on the Public Health Board and updates on COVID-19, and Association of Washington and the Maritime Washington National Heritage Steering Committee.

10. REPORT OF MAYOR

The Mayor reported on the following:

- August Council meetings;
- Sales tax numbers for May;
- Planning Commissioner attendance;
- Port Orchard Cares grant training and Review Committee;
- Sewer capital facility charges;
- Blackjack Creek cleanup video;

- Etta Turner Park improvements; and
- Docking station updates.

11. REPORT OF DEPARTMENT HEADS

Police Chief Brown reported they are starting their accreditation process and will have more significant announcements in the coming months.

Mayor Putaansuu thanked staff for working hard on updating the City's website.

12. CITIZEN COMMENTS

There were no citizen comments.

13. EXECUTIVE SESSION

There was no executive session.

14. ADJOURNMENT

The meeting adjourned at 7:41 p.m. No other action was taken. Audio/Visual was successful.



Brandy Rinearson, MMC, City Clerk



Robert Putaansuu, Mayor

