



**City of Port Orchard
Council Meeting Minutes
Regular Meeting of August 11, 2020**

1. CALL TO ORDER AND ROLL CALL

Mayor Putaansuu called the meeting to order at 6:30 p.m.

Roll call was taken by the City Clerk as follows:

Councilmember Ashby	Present via Remote Access
Councilmember Chang	Present via Remote Access
Councilmember Clauson	Present via Remote Access
Councilmember Cucciardi	Present via Remote Access
Councilmember Diener	Present via Remote Access
Councilmember Lucarelli	Present via Remote Access
Mayor Pro-Tem Rosapepe	Present via Remote Access
Mayor Putaansuu	Present via Remote Access

Staff present via Remote Access: Community Development Director Bond, Finance Director Crocker, City Attorney Archer, Police Chief Brown, HR Coordinator Lund, and City Clerk Rinearson.

Mayor Putaansuu stated pursuant to the Governor's Stay at Home, Stay Safe order, the City Council will be conducting the meeting via Zoom this evening.

A. PLEDGE OF ALLEGIANCE

Mayor Putaansuu led the audience and Council in the Pledge of Allegiance.

2. APPROVAL OF AGENDA

MOTION: By Councilmember Clauson, seconded by Councilmember Lucarelli, to approve the agenda as published.

The motion carried.

3. CITIZENS COMMENTS

There were no citizen comments.

4. CONSENT AGENDA

A. Approval of Voucher Nos. 80162 through 80196 and 80201 through 80252, including bank drafts in the amount of \$770,314.71 and EFT's in the amount of \$2,693.45 totaling \$773,008.16.

- B. Approval of Payroll Check Nos. 80197 through 80200 including bank drafts and EFT's in the amount of \$142,774.65; and Direct Deposits in the amount of \$178,741.64 totaling \$321,516.29.
- C. Approval of the July 21, 2020, Council Work Study Meeting Minutes
- D. Approval of the July 28, 2020, Council Meeting Minutes

MOTION: By Councilmember Clauson, seconded by Councilmember Rosapepe, to approve the consent agenda.

The motion carried.

5. PRESENTATION

There were no presentations.

6. PUBLIC HEARING

There were no public hearings.

7. BUSINESS ITEMS

A. Adoption of an Ordinance Accepting a Cash Donation from Rotary Club of South Kitsap for Etta Turner Park

MOTION: By Councilmember Lucarelli, seconded by Councilmember Diener, to adopt an Ordinance accepting a donation in the amount of \$15,000 from the Rotary Club of South Kitsap for the purposes of improving the Etta Turner Memorial Park.

The motion carried.

(Ordinance No. 020-20)

B. Adoption of an Ordinance Amending Port Orchard Municipal Code Chapter 20.68 Accessory Dwelling Units

MOTION: By Councilmember Diener, seconded by Councilmember Chang, to adopt an ordinance amending the accessory dwelling units code in POMC Chapter 20.68, as presented.

The motion carried.

(Ordinance No. 021-20)

C. Approval of Amending Personnel Policy 4.2 and Adopt Personnel Policy 4.8 Related to Telecommuting

MOTION: By Councilmember Cucciardi, seconded by Councilmember Clauson, to amend personnel policy 4.2 and adopt personnel policy 4.8 related to Telecommuting and authorize the Mayor to implement the policies as presented.

The motion carried.

8. DISCUSSION ITEMS (No Action to be Taken)

There were no discussion items.

9. REPORTS OF COUNCIL COMMITTEES

Councilmember Clauson reported on the August 11th Finance Committee meeting.

Councilmember Ashby reported on the August 10th Economic Development and Tourism Committee meeting. The next meeting is scheduled for the second Monday in September [September 14th]. The Transportation Committee meeting is scheduled for August 17th.

Councilmember Lucarelli reported the Utilities Committee is scheduled to meet September 15th.

Mayor Putaansuu reported the Sewer Advisory Committee is scheduled to meet September 16th. He also reported on the Housing Kitsap Board meeting and special Public Health Board meeting.

Councilmember Diener reported the Land Use Committee is scheduled to meet August 31st.

10. REPORT OF MAYOR

The Mayor reported on the following:

- August council meetings; and
- Port Orchard Cares grants.

In response to Mayor Putaansuu, the City Council had no concerns about seeking additional applicants for the Port Orchard Cares grant program.

- Community center updates;
- Blackjack cleanup;
- Maritime Heritage Steering Committee;
- Retirement of Deputy Chief;
- Gorst Coalition;
- Tank cleaning contract; and
- Marina breakwater project.

11. REPORT OF DEPARTMENT HEADS

Police Chief reported on police promotions and urged Council to reach out to him regarding accreditation and what it would bring to the City.

City Clerk Rinearson reported on updates to hanging banners.

City Attorney Archer reported the OPMA [Open Public Meetings Act] proclamation has been extended until September 1st. The proclamation regarding water shut off's and late payments has been extended until October 15th.

Community Development Director Bond reported on the parks plan survey.

12. CITIZEN COMMENTS

There were no citizen comments.

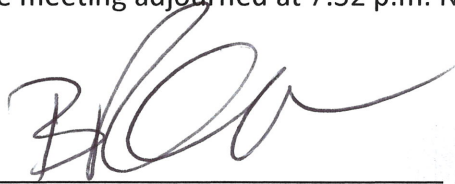
13. EXECUTIVE SESSION

At 7:17 p.m., Mayor Putaansuu recessed the meeting for a 15-minute executive session related to real estate matters pursuant to RCW 42.30.110(1)(i) held pursuant to RCW 42.30.110(1)(b) to consider the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price; and pursuant to RCW 42.30.110(1)(i) subpart (3), to discuss risks of a proposed action or current practice that the agency has identified when public discussion of the litigation or legal risks is likely to result in an adverse legal or financial consequence to the city, with no action to be taken. City Attorney Archer, Community Development Director Bond, Finance Director Crocker, were invited to attend and Mayor Putaansuu announced no action will follow.

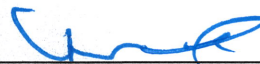
At 7:32 p.m., Mayor Putaansuu reconvened the meeting back into session.

14. ADJOURNMENT

The meeting adjourned at 7:32 p.m. No other action was taken. Audio/Visual was successful.



Brandy Rinearson, MMC, City Clerk



Robert Putaansuu, Mayor

