



**City of Port Orchard
Council Meeting Minutes
Regular Meeting of October 27, 2020**

1. CALL TO ORDER AND ROLL CALL

Mayor Putaansuu called the meeting to order at 6:30 p.m.

Roll call was taken by the City Clerk as follows:

Councilmember Ashby	Present via Remote Access
Councilmember Chang	Present via Remote Access
Councilmember Clauson	Present via Remote Access
Councilmember Cucciardi	Absent
Councilmember Diener	Present via Remote Access
Councilmember Lucarelli	Present via Remote Access
Mayor Pro-Tem Rosapepe	Present via Remote Access
Mayor Putaansuu	Present via Remote Access

Staff present via Remote Access: Finance Director Crocker, Community Development Director Bond, Public Works Director Dorsey, Utility Manager J. Brown, City Attorney Archer, Police Chief M. Brown, HR Coordinator Lund, and City Clerk Rinearson.

Mayor Putaansuu stated pursuant to the Governor's Stay at Home, Stay Safe order, the City Council will be conducting the meeting via Zoom this evening.

A. PLEDGE OF ALLEGIANCE

Mayor Putaansuu led the audience and Council in the Pledge of Allegiance.

2. APPROVAL OF AGENDA

MOTION: By Councilmember Diener, seconded by Councilmember Lucarelli, to approve the agenda as presented.

The motion carried.

3. CITIZENS COMMENTS

There were no citizen comments.

4. CONSENT AGENDA

- A. Approval of Voucher Nos. 80705 through 80809, including bank drafts in the amount of \$820,478.37 and EFT's in the amount of \$ 33,546.44 totaling \$854,024.81.
- B. Approval of Payroll Check Nos. 80701 through 80704 including bank drafts and EFT's in the amount of \$146,272.16; and Direct Deposits in the amount of \$183,725.29 totaling \$329,997.45.

MOTION: By Councilmember Clauson, seconded by Councilmember Rosapepe, to approve the consent agenda as published.

The motion carried.

5. PRESENTATION

A. South Kitsap Community Event Center-Site Section Criteria

Steve Rice, Rice Fergus Miller, provided a presentation on the Site Selection Criteria for the South Kitsap Community Events Center which included important criteria, potentially negative criteria, and most important criteria.

6. PUBLIC HEARING

A. Property Tax Levy and Revenue Sources Current Expense Budget 2021-2022 and Satisfying the Requirements of RCW 84.55.120

Mayor Putaansuu opened the public hearing at 7:05 p.m.

Finance Director Crocker provided a 2021 Revenue Sources Presentation, and a brief discussion was held with the Council and Mayor regarding details of the presentation.

There being no more testimony, Mayor Putaansuu closed the public hearing at 7:20 p.m.

7. BUSINESS ITEMS

A. Adoption of an Ordinance Setting the Amount of Property Tax to be Levied for the Year 2021 Pursuant to RCW 84.55.120

MOTION: By Councilmember Ashby, seconded by Councilmember Clauson, to adopt an ordinance setting the 2021 property tax levy and the amount of property taxes to be raised for the budget year of 2021.

The motion carried.

(Ordinance No. 031-20)

B. Adoption of a Substantial Need Ordinance for Property Taxes to be Levied for the Year 2021 Pursuant to RCW 84.55.0101

MOTION: By Councilmember Clauson, seconded by Councilmember Rosapepe, to adopt an ordinance finding a substantial need to increase property taxes levied by one percent(1%) and to set the levy limit at one hundred one percent (101%) to ensure adequate funding for City services in calendar year 2021.

**The main motion carried.
(Ordinance No. 032-20)**

C. Adoption of an Ordinance Approving the 2020 Port Orchard Municipal Code Title 20 *Unified Development Code* "Housekeeping" Amendments

MOTION: By Councilmember Lucarelli, seconded by Councilmember Diener, to adopt an ordinance adopting minor corrections, clarifications, and updates to Title 20 POMC.

**The motion carried.
(Ordinance No. 033-20)**

D. Approval of an Interlocal Agreement with the South Kitsap School District for the School Resource Officer Program

MOTION: By Councilmember Rosapepe, seconded by Councilmember Ashby, to authorize the Mayor to sign the ILA between the South Kitsap School District and the City of Port Orchard for the 2020-2021 school year.

**The motion carried.
(Contract No. 084-20)**

E. Approval of a Memorandum of Understanding with the Police Guild Representing Patrol Regarding Starting Pay of Lateral Police Officer Applicants

MOTION: By Councilmember Diener, seconded by Councilmember Clauson, to authorize the Mayor to sign a Memorandum of Understanding with the Police Guild representing Patrol Officers to revise the language in Article 8.1 of the bargaining agreement related to starting pay.

**The motion carried.
(Amendment to Contract No. 046-19)**

F. Approval of the October 13, 2020 Council Meeting Minutes

MOTION: By Councilmember Clauson, seconded by Councilmember Lucarelli, to approve the Council

meeting minutes of October 13th.

The motion passed. Councilmember Rosapepe abstained.

MOTION: By Councilmember Clauson, seconded by Councilmember Diener, to approve the excusal of Councilmember Cucciardi for personal reasons this evening.

The motion carried.

8. DISCUSSION ITEMS (No Action to be Taken)

A. Reservoir Cleaning Video

Utility Manger Jacki Brown shared a video cleaning the City's reservoirs.

Council Direction: No direction was given to staff.

9. REPORTS OF COUNCIL COMMITTEES

Mayor Putaansuu reported the Finance committee may meet November 10th and November 23rd depending on the outcome of tomorrow's budget meeting.

Councilmember Chang reported on the October 26th Economic Development and Tourism committee meeting.

Councilmember Lucarelli reported on the October 20th Utilities committee meeting. The next meeting is scheduled for November 17th. She also reported on the Festival of Chimes and Lights activities associated with the event.

Councilmember Diener reported the Land Use committee is scheduled to meet November 4th.

Councilmember Ashby reported on the October 27th Transportation committee meeting.

Councilmember Rosapepe reported on the October 26th and October 27th Lodging Tax Advisory committee meetings.

Mayor Putaansuu reported the department director's budget meetings are scheduled for tomorrow and gave an update on the Department of Emergency Management and COVID-19.

Councilmember Ashby reported on the Peninsula RTPO (Regional Transportation Planning Organization), and KRCC (Kitsap Regional Coordinating Council) meetings.

10. REPORT OF MAYOR

Mayor Putaansuu reported on the following:

- Draft legislative priorities;
- Budget;
- Bay Street Pedestrian Pathway; and
- Selection committee for the Event Community Center.

11. REPORT OF DEPARTMENT HEADS

City Attorney Archer reported the moratorium on utility shut offs has been extended until the end of the year and we are expecting an extension on the OPMA/PRA (Open Public Meetings Act/Public Records Act) proclamation.

Police Chief Brown reported on windstorm activities and provided an update on the Strategic Advisory committee.

Finance Director Crocker reported on the budget, noting we are almost there.

HR Coordinator Lund reported she is working on Laserfiche.

City Clerk Rinearson reported on Laserfiche and documents.

Community Development Director Bond reported on the retiring building inspector, permitted new-single family residences, and new apartment complexes.

12. CITIZEN COMMENTS

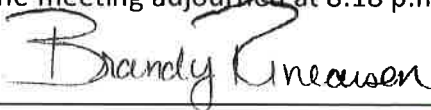
There were no citizen comments.

13. EXECUTIVE SESSION

There was no executive session.

14. ADJOURNMENT

The meeting adjourned at 8:18 p.m. No other action was taken. Audio/Visual was successful.



Brandy Rinearson, MMC, City Clerk  Jay Rosapepe, Mayor Pro-Tem

