



**City of Port Orchard  
Council Meeting Minutes  
Regular Meeting of November 10, 2020**

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**1. CALL TO ORDER AND ROLL CALL**

Mayor Putaansuu called the meeting to order at 6:32 p.m.

Roll call was taken by the Deputy City Clerk as follows:

Councilmember Ashby	Present via Remote Access
Councilmember Chang	Present via Remote Access
Councilmember Clauson	Present via Remote Access
Councilmember Cucciardi	Present via Remote Access
Councilmember Diener	Absent
Councilmember Lucarelli	Present via Remote Access
Mayor Pro-Tem Rosapepe	Present via Remote Access
Mayor Putaansuu	Absent

Staff present via Remote Access: Finance Director Crocker, Community Development Director Bond, Public Works Director Dorsey, City Attorney Archer, and Deputy City Clerk Floyd.

Mayor Pro-Tem Rosapepe stated pursuant to the Governor's Stay at Home, Stay Safe order, the City Council will be conducting the meeting via Zoom this evening.

**A. PLEDGE OF ALLEGIANCE**

**Mayor Pro-Tem Rosapepe** led the audience and Council in the Pledge of Allegiance.

**2. APPROVAL OF AGENDA**

**MOTION:** By Councilmember Ashby, seconded by Councilmember Lucarelli, to remove the agenda item E from this evening's agenda and schedule it for our next Council meeting.

Councilmember Ashby noted we just received this agreement, and she has several questions but the Mayor and the Police Chief are not available this evening.

In response to Councilmember Lucarelli, Councilmember Ashby said this is regarding Business Item 7E [Approval of a Contract with South Kitsap Fire and Rescue to Share Funding for the Community Health Navigator Position].

**The motion carried.**

**MOTION:** By Councilmember Ashby, seconded by Councilmember Clauson, to approve the agenda as amended.

**The motion carried.**

### **3. CITIZENS COMMENTS**

**Kim Panteloglou** thanked Council and staff for their hard work on getting Landis Court on the agenda to be a public road.

### **4. CONSENT AGENDA**

- A.** Approval of Voucher Nos. 80816 through 80894, including bank drafts in the amount of \$327,775.64 and EFT's in the amount of \$ 5,821.79 totaling \$333,597.43.
- B.** Approval of Payroll Check Nos. 80810 through 80815 and 80895 through 80898 including bank drafts and EFT's in the amount of \$382,776.94; and Direct Deposits in the amount of \$361,698.41 totaling \$744,475.32.

**MOTION:** By Councilmember Clauson, seconded by Councilmember Lucarelli, to approve the consent agenda as published.

**The motion carried.**

### **5. PRESENTATION**

There were no presentations.

### **6. PUBLIC HEARING**

There were no public hearings.

### **7. BUSINESS ITEMS**

- A. Adoption of a Resolution Approving a Contract with Charon Drilling, Inc. for the 2020-2021 Well #11 Modification and Testing and Decommissioning of Wells #1 and #2 and Documenting Procurement Procedures**

**MOTION:** By Councilmember Lucarelli, seconded by Councilmember Cucciardi, to adopt Resolution No. 040-20, and authorize the Mayor Pro-Tem to execute Contract No. C074-20 with Charon Drilling, Inc. in the amount of \$98,200 for the 2020-2021 Well #11 Modification and Testing and Decommissioning of Wells #1 and #2 Project.

**The motion carried.**

**(Resolution No. 040-20 and Contract No. 074-20)**

**B. Adoption of a Resolution Approving an Agreement with the McCormick Meadows HOA Concerning Landis Court SW**

**MOTION:** By Councilmember Clauson, seconded by Councilmember Cucciardi, to adopt a Resolution authorizing the Mayor Pro-Tem to execute an agreement with the McCormick Meadows HOA and Feigley Road Partners LLC concerning Landis Court SW.

**The main motion carried.**

**(Resolution No. 052-20 and Contract No. 087-20)**

**C. Adoption of a Resolution Repealing Resolution No. 022-12 and Adopting Updated Financial Policies**

**MOTION:** By Councilmember Ashby, seconded by Councilmember Clauson, to adopt a resolution repealing No. 022-12 and adopting the updated and revised Financial Policies.

**The motion carried.**

**(Resolution No. 053-20)**

**D. Adoption of a Resolution Accepting the Lodging Tax Advisory Committee's Recommendation for 2021 Funding Allocation**

**MOTION:** By Councilmember Clauson, seconded by Councilmember Chang, to adopt a resolution, accepting the Lodging Tax Advisory Committee's recommendation for the 2021 funding allocation, as presented.

**The motion carried.**

**(Resolution No. 054-20)**

**E. Approval of the October 27, 2020 Council Meeting Minutes**

**MOTION:** By Councilmember Clauson, seconded by Councilmember Ashby, to approve the Council meeting minutes as published.

**The motion passed. Councilmember Cucciardi abstained.**

**8. DISCUSSION ITEMS (No Action to be Taken)**

**A. Use of the Van Zee Park by a Recreational Sports Organization**

Deputy City Clerk Floyd explained the South Kitsap Soccer Club would like to use the Van Zee park for soccer practice in the evening from November through March for 1 to 2 teams. Their insurance

would have to inspect the field for safety. Staff is looking for direction if Council wishes to lease the field to them and if so, what the monthly lease would be.

Discussion was held regarding possible damage to the field, lighting pricing, prior use of the field by sports organizations, verifying if the organization has had time to investigate the field for safety and if they are still interested in using the field.

**Council Direction:** Staff was directed to reach out to the organization and verify if they are still interested in utilizing the field and if they had a chance to investigate the field for safety.

## **9. REPORTS OF COUNCIL COMMITTEES**

Councilmember Clauson reported the Finance Committee is scheduled to meet November 23<sup>rd</sup>.

Councilmember Cucciardi reported the Economic Development and Tourism Committee is scheduled to meet December 14<sup>th</sup>.

Councilmember Lucarelli reported the Utilities Committee is scheduled to meet November 17<sup>th</sup>. The Sewer Advisory Committee is scheduled to meet November 18<sup>th</sup>. The Festival of Chimes and Lights Committee is scheduled to meet November 16<sup>th</sup>.

Councilmember Chang reported the Land Use Committee is scheduled to meet December 9<sup>th</sup>.

Councilmember Ashby reported the Transportation Committee is scheduled to meet November 24<sup>th</sup>. She also reported on Peninsula RTPO [Regional Transportation Planning Organization] meetings, and Kitsap Regional Coordinating Council Legislative Reception.

## **10. REPORT OF MAYOR**

There was no report of the Mayor.

## **11. REPORT OF DEPARTMENT HEADS**

Finance Director Crocker reported the affordable housing tax revenue contract is up at the end of the year, but the contract offers a one-year extension. He asked Council if they would like to move forward with extending the contract for one more year.

A brief discussion was held regarding the contract and Council voiced no objections.

City Attorney Archer reported on the Governor's OPMA/PRA [Open Public Meetings Act and Public Records Act] proclamation.

## **12. CITIZEN COMMENTS**

There were no citizen comments.

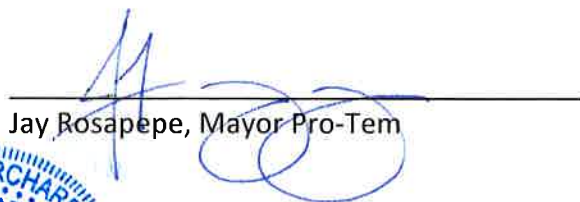
**13. EXECUTIVE SESSION**

At 7:12 p.m. Mayor Pro-Tem Rosapepe recessed the meeting for a 20-minute executive session to discuss pending and potential litigation pursuant to RCW 42.30.110(1)(i). City Attorney Archer, Public Works Director Dorsey, Community Development Director Bond and Finance Director Crocker were invited to attend, and Mayor Pro-Tem Rosapepe announced no action will be taken.

**14. ADJOURNMENT**

The meeting adjourned at 7:32 p.m. No other action was taken. Audio/Visual was successful.

  
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Brandy Rinearson, MMC, City Clerk

  
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Jay Rosapepe, Mayor Pro-Tem

