



CITY OF PORT ORCHARD

Public Works

216 Prospect Street, Port Orchard, WA 98366
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PW2021-002

**City of Port Orchard
Request for A&E Professional Services Qualifications
Services for
Bethel and Lincoln Intersection – Round About Project**

Pursuant to RCW 39.26, the City of Port Orchard (CITY) is soliciting Statements of Qualification from qualified A&E Professional Services Consultants (CONSULTANT) with expertise in street design and construction Consulting Services on this federally funded Project.

Project Description

The proposed improvements associated with the Bethel and Lincoln Intersection – Round About Project include; the construction of a new single lane round about at the intersection of Bethel Rd. and Lincoln Rd., re-alignment of Lincoln Rd, re-alignment of Lundberg Rd., modifications to the Lincoln Rd. and Mitchel Rd. intersection, re-channelization of Mitchel Rd between Lincoln Rd and Bethel Rd, and wetland relocation/ mitigation. The City has acquired right of way at the west side of the intersection from Kitsap County following annexation and plans to shift the roadway alignment to be located within the existing right of way and the acquired parcels to the west. Construction is scheduled to take place starting in June of 2022 with bidding in February of 2022 or before preferred. The project is funded by Federal City Safety Program and local transportation impact fees.

Scope of Work

The Work to be performed by the CONSULTANT consists of providing to the City, within FY 2021 through FY 2022, Consulting Services to include;

- 1) Roadway design (PS&E)
- 2) Surveying
- 3) Right of way plan approval from WSDOT.
- 4) Environmental permitting including NEPA, CORPS of Engineers, HPA, and local critical areas permits.
- 5) Construction Administration and Inspection in accordance with the LAG manual

Services include oversight on the CITY's behalf to be completed in accordance with the Washington State Department of Transportation (WSDOT) Local Agency Guideline Manual, and the CITY's approved Right of Way Acquisition Procedures. The UDBE goal for the Consultant Agreement is ZERO.

Evaluation Criteria

Submittals will be evaluated and ranked based on the following criteria:

1. Key Personnel Qualifications with Relevant Project Experience (15 points)

2. Qualifications of Proposed Project Manager (15 points)
3. Qualifications/Expertise of Firm (15 points)
4. Familiarity with WSDOT LAG Manual and ROW procedures (25 points)
5. Ability to meet schedule/Availability of Key Personnel (15 points)
6. Past Performance/References (15 points)

Submittal

Submittals should include the following information: Firm name, phone and fax numbers; Name of Principal-in-Charge and Project Manager; and Number of employees in each firm proposed to project. Proposals should be limited to 10 sheets, double sided excluding resume, cover sheet, and cover letter.

Please submit THREE copies of your Statement of Qualifications to: City of Port Orchard, 216 Prospect Street, Port Orchard, WA 98366, and K. Chris Hammer, P.E., PMP Assistant City Engineer no later than 2:00 p.m. on December 28, 2020. Submittals will not be accepted after that time and date. Any questions regarding this project should be directed to Chris Hammer, at kchammer@cityofportorchard.us or publicworks@cityofportorchard.us.

Anticipated Selection Process/Dates

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| Issuance of Request for Qualifications | December 7, 2020 |
| Qualifications Submittal Deadline | December 28, 2020 |
| Interviews | January 5, 2021 |
| Notify Selected Consultant | January 11, 2021 |

Americans with Disabilities Act (ADA) Information

The City of Port Orchard in accordance with Section 504 of the Rehabilitation Act (Section 504) and the Americans with Disabilities Act (ADA), commits to nondiscrimination on the basis of disability, in all of its programs and activities. This material can be made available in an alternate format by emailing the Public Works Department at publicworks@cityofportorchard.us or by calling (360) 876-4991.

Title VI Statement

The City of Port Orchard in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulations, Department of Transportation, subtitle A, Office of the Secretary, Part 21, nondiscrimination in federally assisted programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 26 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, national origin, or sex in consideration for an award.”

Dates of publication in the Kitsap Sun and the Daily Journal of Commerce: **December 7th and December 14th, 2020.**