

2021 Festival of Chimes & Lights  
Tree Decorating Contest  
23<sup>rd</sup> Anniversary

- \* **Start date for paid reservations: June 1, 2021** [www.cityofportorchard.us](http://www.cityofportorchard.us)  
Planter location preferences for previous sponsors, may be made prior to paid reservations. (See planter map on reverse side)
- \* **\$50 payable** to the **City of Port Orchard** to sponsor a tree location
- \* City will place trees in planters November 1 -5, 2021 and will provide signs recognizing sponsorship
- \* **Decorating is to take place November 6-24, 2021.** City will provide extension cords. Decorations only; no charity or giving trees.
- \* **Battery or power LED Lights required on all trees**
- \* **LED lights and decorations need to be provided by the Applicant and must be removed no later than January 17, 2022**
- \* **The city will not accept liability for any lost or stolen decorations.**  
Please note that items such as hats/clothing and food items may be more apt to disappear than other types of decorations.
- \* **Trees will be judged after November 25<sup>th</sup>.**
- \* **Winners will be posted on the city website on December 4<sup>th</sup> to kick-off the 2021 Festival of Chimes and Lights**
- \* Ad recognition will be given to participants
- \* **Pickup of prizes will be arranged with the winners in the following categories: Most Classy/Classic, Overall Best in Show, and Best Business Representation**
- \* City will remove and recycle trees. Sponsors, please do not remove trees
- \* Planter locations subject to change



**Reservation and Sponsorship Entry Form**

Sponsor Name: \_\_\_\_\_

Name to be listed on Planter: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Email: \_\_\_\_\_

Planter Number: \_\_\_\_\_

**To be completed by City Staff: 216 Prospect Street, Port Orchard, WA 98366**

Date Planter Reserved: \_\_\_\_\_ Coding: 001.00.347.90.00

Date Payment Received: \_\_\_\_\_ Receipt Number: \_\_\_\_\_

# Tree Decorating Contest Bay Street Planter Locations

- P - Planter has access to power
- NP - Planter does not have access to power
- HV - Planter has high visibility

