



**City of Port Orchard Council Meeting Agenda**  
**May 25, 2021**  
**6:30 p.m.**

**Mayor:**

Rob Putaansuu  
 Administrative Official

**Councilmembers:**

Bek Ashby (Mayor Pro-Tempore)  
 Finance Committee  
 Economic Development & Tourism Committee  
 Transportation Committee, **Chair**  
 KRCC/KRCC PlanPol-alt /KRCC TransPol  
 PSRC-alt/PSRC TransPOL-Alt/PRTPO

Shawn Cucciardi  
 Finance Committee  
 E/D & Tourism Committee, **Chair**  
 Kitsap Economic Development Alliance

Fred Chang  
 Economic Development & Tourism Committee  
 Land Use Committee

Jay Rosapepe  
 Utilities/Sewer Advisory Committee  
 Land Use Committee, **Chair**  
 Transportation Committee  
 Lodging Tax Advisory Committee, **Chair**  
 KRCC-alt

John Clauson  
 Finance Committee, **Chair**  
 Utilities/Sewer Advisory Committee  
 Kitsap Public Health District-alt

Cindy Lucarelli  
 Festival of Chimes & Lights Committee, **Chair**  
 Utilities/Sewer Advisory Committee, **Chair**  
 Kitsap Economic Development Alliance

Scott Diener  
 Land Use Committee  
 Transportation Committee

**Department Directors:**

Nicholas Bond, AICP  
 Development Director

Mark Dorsey, P.E.  
 Director of Public Works/City Engineer

Tim Drury  
 Municipal Court Judge

Noah Crocker, M.B.A.  
 Finance Director

Matt Brown  
 Police Chief

Brandy Rinearson, MMC, CPRO  
 City Clerk

**Meeting Location:**

Council Chambers, 3<sup>rd</sup> Floor  
 216 Prospect Street  
 Port Orchard, WA 98366

**Contact us:**

(360) 876-4407  
 cityhall@cityofportorchard.us

*The City is prohibited from conducting meetings unless the meeting is NOT conducted in-person and instead provides options for the public to attend through telephone, internet or other means of remote access, and also provides the ability for persons attending the meeting (not in-person) to hear each other at the same time. Therefore;*

**Remote access only**

Link: <https://us02web.zoom.us/j/84942747336>

Zoom Webinar ID: 849 4274 7336

Zoom Call-In: 1 253 215 8782

**1. CALL TO ORDER**

**A. Pledge of Allegiance**

**2. APPROVAL OF AGENDA**

**3. CITIZENS COMMENTS**

*(Please limit your comments to **3 minutes** for items listed on the Agenda and that are not for a Public Hearing. When recognized by the Mayor, please state your name for the official record)*

**4. CONSENT AGENDA**

*(Approval of Consent Agenda passes all routine items listed below, which have been distributed to each Councilmember for reading and study. Consent Agenda items are not considered separately unless a Councilmember so requests. In the event of such a request, the item is returned to Business Items.)*

- A. Approval of Vouchers and Electronic Payments**
- B. Approval of Payroll and Direct Deposits**
- C. Approval of the May 11, 2021, City Council Meeting Minutes**

**5. PRESENTATION**

- A. South Kitsap Fire and Rescue EMS Levy Renewal (Fire Chief Faucett)**
- B. Presentation by Rice Fergus Miller on the South Kitsap Community Events Center Concept Plans (Bond)**

**6. PUBLIC HEARING**

- A. Second Public Hearing on the Adoption of an Ordinance Amending Port Orchard Municipal Code 13.04.025 and Increasing the Water System Capital Facility Charge (Dorsey)**
- B. Final Downtown Subarea Plan and Proposed Amendments to the Comprehensive Plan and Development Regulations (Bond)**

**7. BUSINESS ITEMS**

- A. Adoption of an Ordinance Amending Port Orchard Municipal Code 13.04.025 and Increasing the Water System Capital Facilities Charge (Dorsey)
- B. Adoption of an Ordinance Approving the Final Downtown Subarea Plan and Proposed Amendments to the Comprehensive Plan and Development Regulations (Bond)
- C. Adoption of an Ordinance Regarding Special Event Permits After July 1, 2021, Under Governor’s COVID-19 Guidance (Rinearson)
- D. Adoption of a Resolution Approving a Contract with Otis Elevator Company for City Hall Elevator Maintenance (Dorsey)
- E. Lodging Tax Fund Allocation for Special Events and Festivals (Rinearson)

**8. DISCUSSION ITEMS (No Action to be Taken)**

**9. REPORTS OF COUNCIL COMMITTEES**

**10. REPORT OF MAYOR**

**11. REPORT OF DEPARTMENT HEADS**

**12. CITIZEN COMMENTS**

*(Please limit your comments to **3 minutes** for any items not up for Public Hearing. When recognized by the Mayor, please state your name for the official record)*

**13. EXECUTIVE SESSION:** Pursuant to RCW 42.30.110, the City Council **will hold** an executive session. The topic(s) and the session duration will be announced prior to the executive session.

**14. ADJOURNMENT**

<b>COMMITTEE MEETINGS</b>	<b>Date &amp; Time</b>	<b>Location</b>
Economic Development and Tourism	June 14, 2021; 9:30am – 2 <sup>nd</sup> Monday of each month	Remote Access
Utilities	June 8, 2021; 5:00pm	Remote Access
Land Use	TBD, 2021; 4:30pm	Remote Access
Festival of Chimes & Lights	June 21, 2021; 3:30pm – 3 <sup>rd</sup> Monday of each month	Remote Access
Finance	TBD, 2021; 5:00pm	Remote Access
Transportation	May 25, 2021; 5:00pm; 4 <sup>th</sup> Tuesday of each month	Remote Access
Sewer Advisory	July 21, 2021; 6:30pm	Remote Access
Lodging Tax	TBD, 2021	Remote Access
Outside Agency Committees	Varies	Varies

**CITY COUNCIL GOOD OF THE ORDER**

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Please turn off cell phones during meeting and hold your questions for staff until the meeting has been adjourned.  
 The Council may consider other ordinances and matters not listed on the Agenda, unless specific notification period is required.  
 Meeting materials are available on the City’s website at: [www.cityofportorchard.us](http://www.cityofportorchard.us) or by contacting the City Clerk’s office at (360) 876-4407.  
 The City of Port Orchard does not discriminate on the basis of disability. Contact the City Clerk’s office should you need special accommodations.