

**Non-Discrimination Agreement  
Annual Report  
Population Under 100,000**

**Washington State Department of Transportation**

**City of Port Orchard**

(Name of Recipient)

**2020**

(Reporting Year, i.e.: "2009," " 2010," etc., based on end date of reporting period)

**January 1, 2020, through December 31, 2020**

(Reporting Period, i.e., March 1, 2009 – February 28, 2010)

As stipulated in this agency's Title VI Program Non-Discrimination Agreement, WSDOT's approval letter to that agreement, and WSDOT's Highways and Local Programs Local Agency Guidelines Manual (Chapter 28), the annual accomplishment and update report for the reporting period reflected above is hereby submitted.

Current Chief Executive Officer:

- Name: Robert Putaansuu
- Title: Mayor

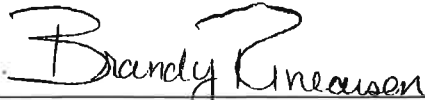
Planning or Public Works Director:

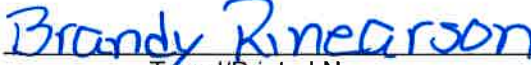
- Name: Mark Dorsey
- Title: Public Works Director/City Engineer


Title VI Coordinator:


- Name: Brandy Rinearson
- Title: City Clerk/Assistant to the Mayor

**SUBMITTED:**

  
\_\_\_\_\_  
Signature

  
\_\_\_\_\_  
Typed/Printed Name

  
\_\_\_\_\_  
Title

  
\_\_\_\_\_  
Date

1. Report any changes in the organizational structure since the last reporting period. (Example: **New** Title VI Coordinator, **new** planning or public works director, etc).
  - a. Report should identify the changes in the racial/gender composition of those persons involved in the transportation decision making, including planning and advisory staff.

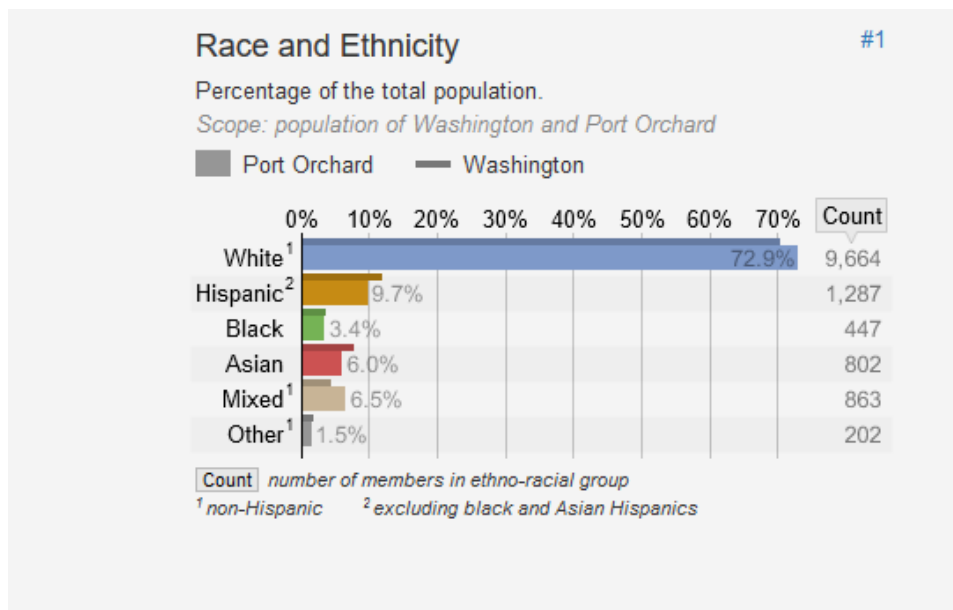
**No changes.**

- b. If no changes have been made, please indicate that accordingly.

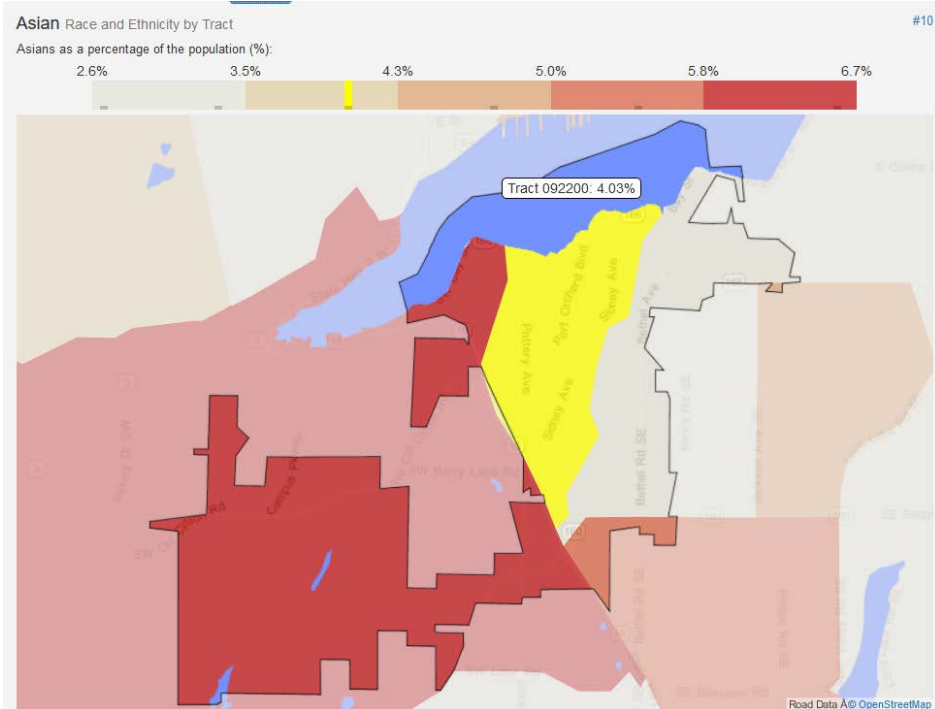
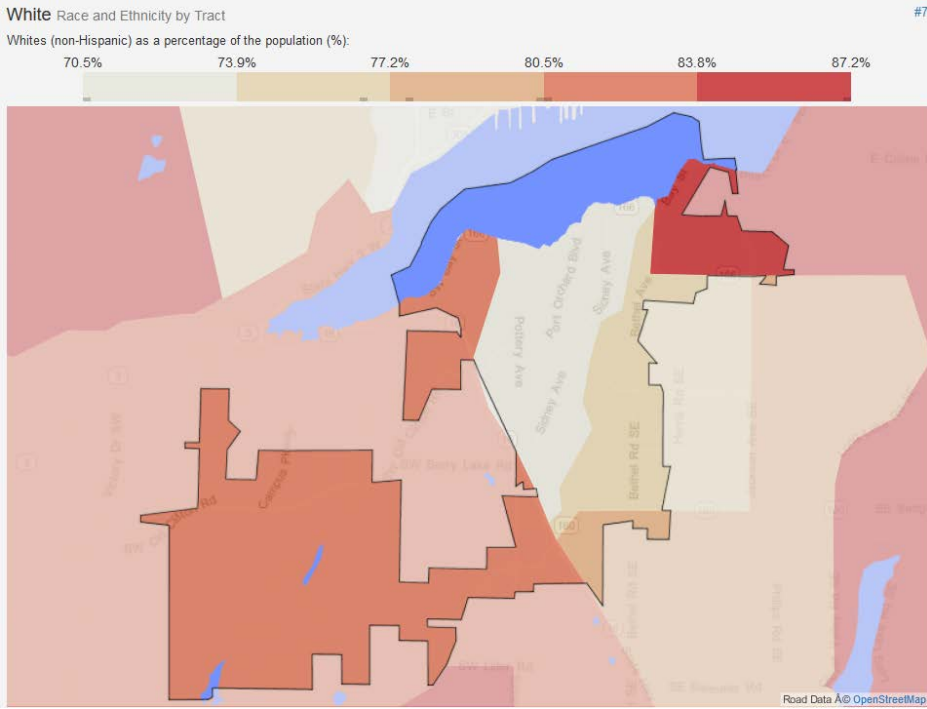
**No changes.**

2. Using the most current data available (through Census or Washington State Office of Financial Management), describe the demographics within your jurisdiction.

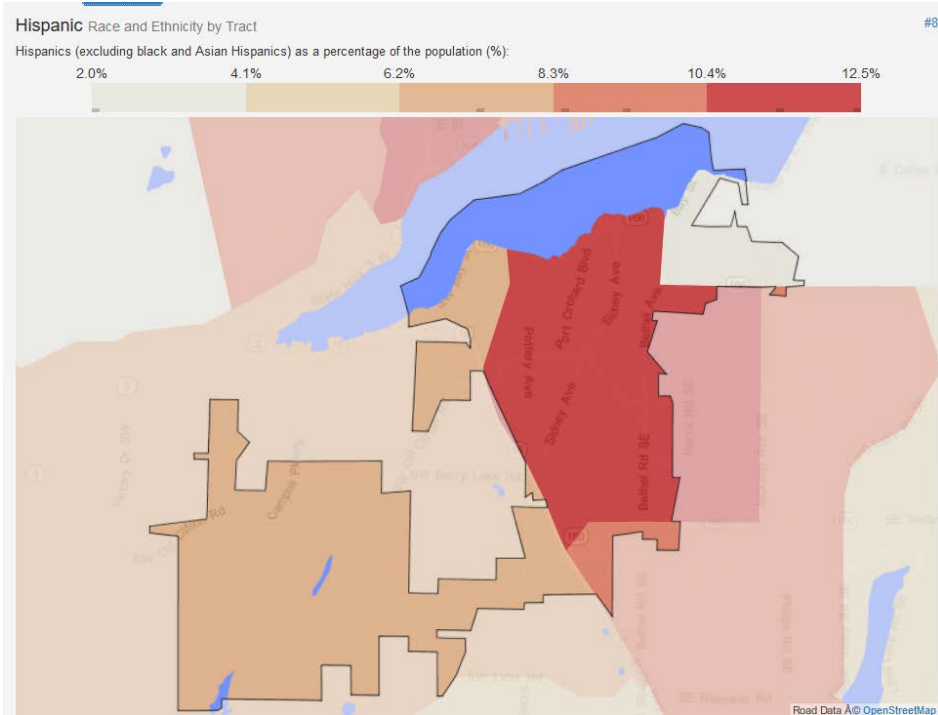
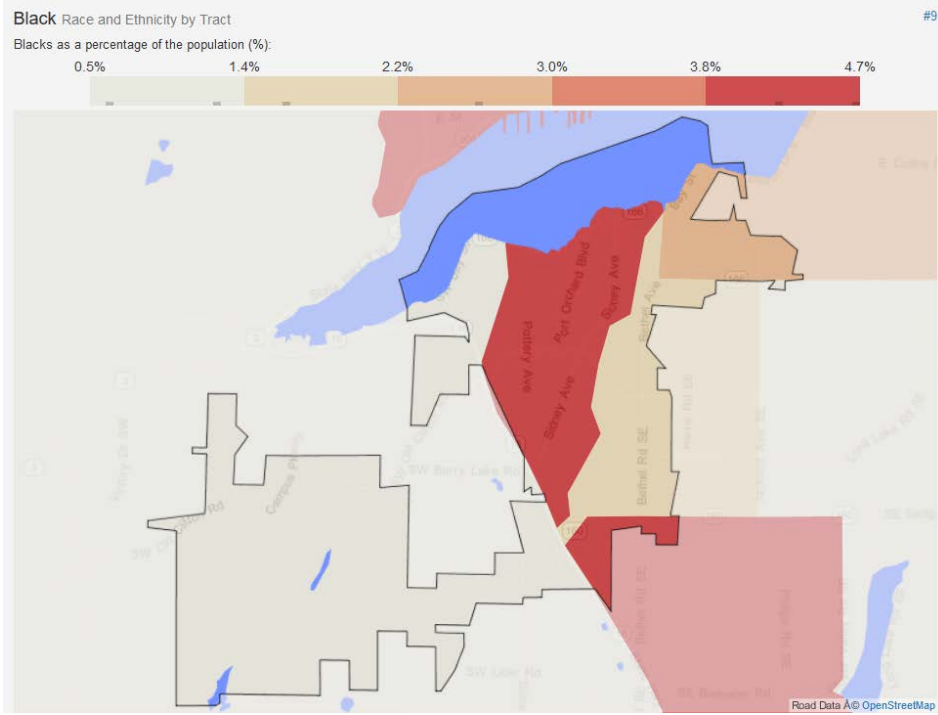
**According to Office of Financial Management: Population estimate as of April 1, 2019 is 14,390.**

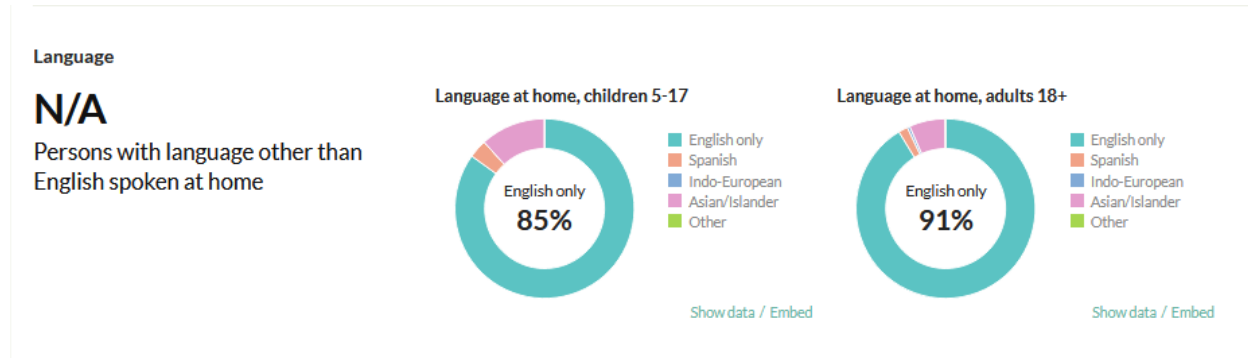


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- a. Describe any required Title VI activities and/or studies conducted that provided data relative to minority persons, neighborhoods, income levels, physical environment, and travel habits.

**None**

- b. How was the information utilized or Title VI provisions and needs applied in each study or activity?

**N/A**

3. List any Public outreach activities during the reporting period such as, public announcements and/or communications for meetings, hearings, project notices. Include the following:

- a. How were special language needs assessed? List the special language needs assessments conducted.

**We post public notices to our website and social media sites. Our website has the option for users to change the language from English to another language. Also, users have the option to change the language on their social media sites, so when we send the notice in English, they can view in another language.**

- b. What outreach efforts did you utilize to ensure that minority, women, low-income, and LEP population groups were provided equal opportunity to participate in those outreach activities. (Examples: provided materials in other languages, met with local social services agencies, advertised in a minority publication).

**Title VI Statement within Advertisements.**

- c. List the special language services provided – note the professional language service provided including the name of the service, date provided, number of persons served, and any other relevant information.

**None**

- d. List any costs incurred for translations and interpreters for each activity.

**None**

4. List all the transportation related contracts (Federal and others) that were executed during the reporting period. (Please include construction, consultant agreements for planning, design, engineering, environmental, research, maintenance, etc.)

- a. Include dollar value of each:

**None**

- b. Other than advertising in your local legal publication, what outreach was made to DMWBE firms that a contracting opportunity existed within your agency?

**MRSC Roster Advertisement, Builders Exchange of Washington and Daily Journal of Commerce.**

- c. Identify the DMWBE contracts that were awarded and their dollar amount.

**None**

- d. Is there a Title VI Non-Discrimination statement included in all contracts and public notices?

**Yes**

- e. How did your organization ensure that minority, women, and disadvantaged firms were provided equal opportunity to participate in the contracting arena?

**Title VI Statement within the Advertisement**

5. Summarize any transportation projects that identify potential impacts to minority and/or low-income Environmental Justice (EJ) populations (i.e., impacts such as displacements, increased noise, bisecting neighborhoods, et al). Note the following:

- a. How impacts were minimized/mitigated.

**Bay Street Pedestrian Pathway ROW Phase Cont'd., compliance with the Uniform Relocation Act**

- b. Also include a statement, if applicable, on projects that specifically benefit community cohesion such as: adding sidewalks, improving access to properties that improve access for EJ populations.

**N/A**

6. If Right of Way has been acquired for a transportation project, please describe:

- a. Identify the number of minority, low-income, elderly and disabled persons affected.

**None**

- b. The efforts that were made to address Limited English Proficiency issues (including use and cost of translators, outreach efforts for each reported activity).

**N/A**

- c. Describe any concerns raised by minorities and women regarding appraisals, negotiations, relocation assistance, and payments. What actions were taken to resolve those issues?

**None**

7. List and describe any Title VI related complaints, as a result of transportation activities and projects. Include:

- a. What was the allegation or concern?

**N/A**

- b. Procedures used

**N/A**

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- c. Action taken  
**N/A**
- d. Resolution  
**N/A**