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May 26, 2021

Robert Putaansuu, Mayor
City of Port Orchard
216 Prospect St
Port Orchard, WA 98366

Dear Mayor Putaansuu:

The City's report for CY2020 is approved. Please post it on the city's website along with the Nondiscrimination Agreement executed in 2019.

Some recommendations are in the transmittal email for upcoming reports.

I am confident improvements will happen and encourage employees to attend WSDOT Title VI workshops. Watch Local Program's LTAP page for the announcement of training this spring.

WSDOT-OEO updated Chapter 28 of the LAG Manual. The annual report changed, plus explanations of the federal requirements on Environmental Justice and serving those with Limited English Proficiency were expanded. The Chapter now includes complaint form and public involvement templates in 15 languages. Our Office will offer two different levels of Title VI training this year. The transmittal email include a link to the basic Level 1 training. We recommend all staff with Title VI responsibilities attend the Level 1 training.

WSDOT is committed to providing any assistance you may need with your Title VI Program. For assistance, please contact me at 206-440-4778 or at TitleVI@wsdot.wa.gov.

Sincerely,

/s/ Gretchen Gleue
Title VI Local Agency Compliance Lead
WSDOT, Office of Equal Opportunity