



**CITY OF PORT ORCHARD
Public Works Department**

Permit Center
216 Prospect Street, Port Orchard, WA 98366
Ph.: (360) 874-5533 • permitcenter@cityofportorchard.us

NOTICE OF DECISION

Issuance Date: June 12, 2023

Applicant: City of Port Orchard
216 Prospect St
Port Orchard, WA 98366

File Number(s): PW22-052, PW22-053

Project Name: Well 11

Type of Application(s): Major Land Disturbing Activity & Storm Drainage Permit

Assessor Parcel Number(s): 092301-2-002-2003

Site Location: 5171 St Andrews Dr SW Port Orchard, WA 98366

PROPOSAL:

New pump station with wells, pumps, and treatment. Site development and decommission of existing wells.

DETERMINATION OF CONSISTENCY 20.24.090

Administrative applications are reviewed by the City to determine consistency between the proposed project and the applicable regulations and the Comprehensive Plan provisions. A determination of consistency shall consider the type of land use, the level of development, availability of infrastructure, and the character of development. The application shall be found to be consistent with the Comprehensive Plan, the provisions of Title 20, the Washington State Environmental Policy Act (SEPA), and the City’s Design Standards.

APPLICABLE CODE CRITERIA AND STANDARDS AND OTHER APPLICABLE LAW:

POMC Title 20. Unified Land Use and Development Regulations	
Land Disturbing 20.140.030 - 110	Storm Drainage 20.150. and 20.150.110
Concurrency 20.180	Critical Areas 20.162
Landscaping 20.128	Parking and Circulation 20.124
Design Standards 20.127	Fire Code 20.204
Public Works Engineering Standards and Specifications	

PUBLIC COMMENT AND RESPONSE:

Notice of Application was issued November 28, 2022 with comment period running through December 12, 2022. The City received one comment during the comment period, which are included in the permit record.

Comment: Knutzen, November 28, 2022; How will the landscape be altered and what duration for the project should be expected.

Response: 29 trees are being removed near the wellhead. New vegetation will be provided near the east property line. The project duration is expected to be 14 months.

FINDINGS MADE BY THE PUBLIC WORKS DIRECTOR/CITY ENGINEER

1. A counter complete application for LDAP, SDP was submitted on October 6, 2022.
2. Revised documents were submitted on 11/4/2022, 11/28,2022. 3/13/2023, and 4/25/2023.
3. The application was determined to be technically complete on October 17, 2022.
4. A Notice of Application was issued November 28, 2022 with a two-week comment period that ended December 12, 2022.
5. The Notice of Application was properly noticed by mailing to surrounding property owners, publishing in the newspaper of record, and posting on the site.
6. One comment was received in response to the Notice of Application and is/are included in the LDAP/SDP Permit. Record as Exhibit 1.
7. The project does not increased demand for water, sewer, or transportation infrastructure.
8. List any other findings.
9. The application is consistent with the Comprehensive Plan, the provisions of Title 20, the Washington State Environmental Policy Act (SEPA), and the City's Design Standards. The application is consistent with the criteria of approval as identified in this report.

Approved Documents; Exhibit Number(s):

- Civil plans dated 5/30/2023, #2
- Storm Drainage Report dated 8/26/2022,#3
- Geotechnical Report dated 7/26/2017,#4
- Storm Water Pollution Prevention Plan dated 8/26/2022, #5

CONDITIONS OF APPROVAL

1. The decision set forth herein is based upon representations made and information submitted, including development plans and proposals, submitted to the Director. Any substantial change(s) or deviation(s) in such development plans, proposals, or conditions of approval imposed shall be subject to the approval of the Director, and may require additional permitting, public notification and comment.
2. The authorization(s) granted herein is/are subject to all applicable federal, state and local laws, regulations, and ordinances. Compliance with such laws, regulations, and ordinances are conditions precedent to the approvals granted and are continuing requirements of such approvals. By accepting this/these approvals, the applicant represents that the

development and activity allowed will comply with such laws, regulations and ordinances. If, during the term of the approvals granted, the developments and activities permitted do not comply with such laws, regulations or ordinances, the applicant agrees to promptly bring such developments or activities into compliance.

3. Upon approval of the application and issuance of the land disturbing activity permit, no work shall be done that is not provided for in the permit.
4. Applicable fees shall be paid prior to permit issuance.
5. The approved permit must be picked up within sixty (60) days of notification. If the permit is not picked up within 60 days of notification, it may be canceled by the director and become null and void. If the permit is canceled, the director shall notify the applicant by mail. Permit review fees are not refundable for a permit that is canceled due to a failure to pick up.
6. The land disturbing permit application expires as specified in POMC 20.140.090(4).
 7. Per POMC 20.140.090(4), an issued land disturbing activity permit shall automatically expire or be extended when the building permit expires or is extended; or, if a building permit is not issued for the same site, the LDAP shall expire if the authorized work has not begun within 180 days from the date of permit issuance, or if work is abandoned for over 60 consecutive days, unless an extension has been granted. The applicant shall be responsible for notifying the director, in writing, if delays or unforeseen circumstances are impacting the start or continuation of the work. If the authorized work is continually performed, the permit shall expire one year from the date of issuance, unless a different time frame is specified on the permit or an extension is granted.
 8. Up to two one-year extensions may be granted by the director for a land disturbing activity permit, provided the request is in compliance with provisions found in POMC 20.140.090(5).
 9. Per POMC 20.150.150, an issued stormwater drainage permit shall expire three years from the date of issuance if the permitted work has not yet commenced. If construction has begun and is continuing, the property owner or permit applicant may request an extension in writing to the director prior to expiration. Inspections performed and approved within every 360 days is evidence that work has commenced and is continuing. The director may grant a one-time extension not to exceed two additional years.
10. Engineering or Architecture: Any changes in proposed construction shall be reviewed by the engineer or architect of record and submitted in writing to the City of Port Orchard Public Works Department prior to any revised construction. All engineering and/or architectural documents are a part of the approved set of plans, shall remain attached thereto, and become a part of the public record at the City. If documents are removed, or changes are made without approval from the architect or engineer and the Public Works Department, approval and occupancy will not be granted.
11. The contractor is responsible to provide the required temporary traffic control per the MUTCD.
12. Clearing limits shall be marked on-site prior to any land clearing. Clearing limits shall be the minimum necessary to construct and install all facilities. Every effort shall be made to disturb as little of the existing natural vegetation in order to retain the maximum vegetation possible. Please call the Planning Department to schedule your inspection at (360)874-5533.

13. Erosion and sedimentation control devices shall be installed in accordance with best management practices. Provide gravel construction entrance mat and other appropriate BMP's as required. Protect all exposed soils. Contact Port Orchard Permit Center to schedule an inspection by calling (360) 874-5533.
14. Cover and properly locate stockpiles.(1) Earth stockpiles should be set back at least 50 feet from downslope drainage features (eg. channels, catch basins, detention ponds, pavement, stream banks, critical drainage areas); (2) Stockpiles should be located on the uphill side of the excavated area wherever possible so that they can act as diversions; (3) Earth stockpiles should not be placed on pavement without implementation of a procedure to prevent sediment transport; (4) Earth stockpiles should be completely covered or otherwise stabilized with an appropriate BMP on a daily basis during winter months and within 30 days during dry seasons; (5) The bottom of the stockpile should be circled with an interceptor swale and/or Filter Fabric Fence to catch sediment-laden runoff from the stockpile.
15. Erosion and sedimentation control devices shall be installed in accordance with best management practices. Provide appropriate gravel entrance mat. Protection of all exposed soils is required. Installation and inspection is required prior to any work commencing on-site. The contractor is responsible for continued maintenance during and after construction.
16. The required drainage facilities must be inspected and approved by the City of Port Orchard Public Works Department prior to the final inspection.
17. The engineer shall provide certification to the City that the drainage conveyance pipes and structures were installed in compliance with the accepted plans.
18. Certification, by the Project Engineer that the soils encountered under any infiltration systems is consistent with the design criteria. Certification for Infiltration Soils
19. Submit soil compaction testing reports when complete to the City of Port Orchard Assistant Engineer.
20. WITHIN 5 FEET OF BUILDING STRUCTURE: The required sanitary sewer system must be inspected and approved by the City of Port Orchard Building Inspector prior to backfilling the trench and the final inspection. Call (360)874-5533 to set up inspection.
21. 5 FEET OUTSIDE OF BUILDING STRUCTURE: The required sanitary sewer system must be inspected and approved by the City of Port Orchard Public Works Department prior to backfilling the trench and prior to final inspection. Call (360)876-4991 to set up inspection.
22. Sewer Manholes shall be vacuum tested prior to final inspection. If contractor is testing the manholes, the City Inspector shall be present for all testing, if a third party performs the testing a report shall be submitted to the City.
23. Inspection shall occur for every fitting, restraint (including, but not limited to Field-Lok Gaskets, Tiebacks, etc.), service line, and pipe every 100 feet for both the water and sewer installations.
24. Inspection shall occur for every fitting, restraint (including, but not limited to Field-Lok Gaskets, Tiebacks, etc.), service line, and pipe every 100 feet for both the water and sewer installations.
25. The required water system must be inspected and approved by the City of Port Orchard Public Works Department prior to the final inspection.

26. Permanent stabilization and restoration of the project site. Final replanting may be delayed to the appropriate season, provided that temporary soil stabilization measures are in place and financial security is provided to assure the completion of work.
27. Completion, to the satisfaction of City of Port Orchard Public Works Department, of all work indicated on the plans.
28. The Contractor must keep track of any field changes which will be turned over to the engineer of record to use in preparation of the as-built drawings for the project. The owner must submit the as-built plan set drawings to the Permit Center for the City's review and approval prior to submitting the final copies. Once approved, submit as-built plans to the Permit Center consisting of one paper copy and an electronic copy of both DWG and vector-converted PDF digital drawings.

DECISION

A Type II permit action is reviewed and considered in accordance with the procedures for such actions as set forth in Subtitle II of POMC Title 20 and applicable chapters.

The request to construct well improvements, as described and set forth in this report and decision, is hereby approved subject to the conditions of approval listed above.

ORDERED this 9th day of June, 2023.



Tony Lang
Public Works Director

The effective date of approval for this request is June ~~12~~²⁶, 2023, provided no appeal is filed.

APPEAL PROCEDURES

PLEASE NOTE: This approval is subject to a 14-day appeal period per POMC Chapter 20.22.040.

APPEAL PERIOD CLOSES: June 26, 2023 at 4:00 PM.

APPEAL TO HEARING EXAMINER: Pursuant to Section 20.22.040 of the *Port Orchard Municipal Code*, a party of record may file an appeal within fourteen (14) days after the issuance of the Notice of Decision.

DISTRIBUTION

Full Decision transmitted this 12th day of June, 2023 by email and first class mail to:

City of Port Orchard Public Works Division, 216 Prospect Street, Port Orchard, WA 98366.
tlang@portorchardwa.gov

Full Decision transmitted to Parties of Record by either email or first class mail as noted:

City of Port Orchard, 216 Prospect St Port Orchard, WA 98366

CONTACT INFORMATION

For additional information concerning this permit please contact:
Chris Hammer, City Engineer

Public Works Department
216 Prospect Street
Port Orchard, WA 98366
360-876-4991