



CITY OF PORT ORCHARD

Public Works

216 Prospect Street, Port Orchard, WA 98366

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www.cityofportorchard.us

City of Port Orchard Request for A&E Professional Services Qualifications Services for SR166/Bay Street Reconstruction

Pursuant to RCW 39.26, the City of Port Orchard (CITY) is soliciting Statements of Qualification from qualified A&E Professional Services Consultants (CONSULTANT) with expertise in street design, right-of-way, and construction phase consulting.

The City reserves the right to amend terms of this “Request for Qualifications” (RFQ) to circulate various addenda, or to withdraw the RFQ at any time.

Project Description

Improvements are proposed for SR166/Bay Street from Robert Geiger Street to Frederick Avenue including intersections. The roadway is being raised to address sea level rise. Street reconstruction includes traffic lanes, sidewalks, and stormwater. Work includes undergrounding power and communications and new street lighting. Gas, water, and sewer improvements may be constructed in advance of tied to the project. Street and utility work is being undertaken to support planned redevelopment.

Street and stormwater design and construction is Federally funded with Local match. Construction is funded by Congressional Directed Spending/ Highway Improvement Program. Construction is funded by Surface Transportation Program. Utility work is locally funded. Construction is planned to start in the summer of 2025.

The City of Port Orchard reserves the right to retain services of the successful firm for any subsequent phases associated with this project.

Scope of Work

The Work to be performed by the CONSULTANT consists of providing to the City, services to including;

- 1) Roadway and utility design (PS&E)
- 2) Surveying
- 3) Environmental permitting including NEPA, CORPS of Engineers, HPA, and local critical areas permits.
- 4) Construction administration and inspection in accordance with the LAG manual

Services include oversight on the CITY’s behalf to be completed in accordance with the Washington State Department of Transportation (WSDOT) Local Agency Guideline Manual, and the CITY’s approved Right of Way Acquisition Procedures. The UDBE goal for the Consultant Agreement is 16%.

Evaluation Criteria

Submittals will be evaluated and ranked based on the following criteria:

1. Key Personnel Qualifications with Relevant Project Experience (10 points)
2. Qualifications of Proposed Project Manager (10 points)
3. Qualifications/Expertise of Firm (15 points)
4. Familiarity with WSDOT LAG Manual and ROW procedures (30 points)
5. Approach to meet the DBE or SBE goal (10 points)
6. Availability of Personnel and Ability to Meet Schedule (15)
7. Past Performance/References (10 points)

Submittal

Submittals should include the following information: Firm name, phone and fax numbers; Name of Principal-in-Charge and Project Manager; and Number of employees in each firm proposed to project. Proposals should be limited to 10 sheets, double sided excluding resume, cover sheet, and cover letter.

Please submit THREE copies of your Statement of Qualifications to: City of Port Orchard, 216 Prospect Street, Port Orchard, WA 98366, and K. Chris Hammer, P.E., PMP City Engineer no later than 2:00 p.m. on August 11, 2023. Submittals will not be accepted after that time and date. Any questions regarding this project should be directed to Chris Hammer, at kchammer@portorchardwa.gov and bidsandproposals@portorchardwa.gov.

Anticipated Selection Process/Dates

Issuance of Request for Qualifications	July 14, 2023
Qualifications Submittal Deadline	August 11, 2023
Interviews	August 16, 2023
Notify Selected Consultant	August 21, 2023

Americans with Disabilities Act (ADA) Information

The City of Port Orchard in accordance with Section 504 of the Rehabilitation Act (Section 504) and the Americans with Disabilities Act (ADA), commits to nondiscrimination on the basis of disability, in all of its programs and activities. This material can be made available in an alternate format by emailing the Public Works Department at bidsandproposals@portorchardwa.gov or by calling collect (360) 876-4991.

Title VI Statement

The City of Port Orchard in accordance with Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, national origin, or sex in consideration for an award.”

Dates of publication in the Kitsap Sun: **July 14, and July 21, 2023**
and the Daily Journal of Commerce: **July 19, and July 26, 2023.**