

May 19, 2023

Mr. Tony Lang
Public Works Director
City of Port Orchard
216 Prospect Street
Port Orchard, Washington 98366

**RE: Sidney Rd Non-Motorized Improvements (SR-16 to Hovde)
2023-25 Safe Routes to School Program
State Funding**

Dear Mr. Lang:

WSDOT is pleased to advise you that the above-mentioned project was selected to receive funding through the Safe Routes to School program. The state funding is limited as shown below:

Sidney Rd Non-Motorized Improvements (SR-16 to Hovde) \$1,394,750
Scope: See attached project summary.

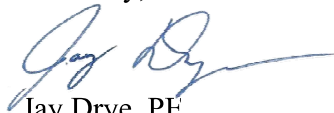
In order to meet state requirements, the following are required:

- Project expenditures incurred before receiving notice from Local Programs of state fund authorization are not eligible for reimbursement.
- Please refer to the Local Programs webpage for detailed authorization information, including: (<http://www.wsdot.wa.gov/localprograms/>)
 - ✓ Local Agency Guidelines (LAG) manual for detailed requirements;
 - ✓ Transportation Improvement Program (TIP) and Statewide Transportation Improvement Program (STIP) amendments, as applicable;
 - ✓ Funding and billing forms;
 - ✓ Local Project Report is required to be completed by the end of June and December each year. To access the database you will need an account name and password. Your account name is **Port Orchard** and your password is **PorOr576**. The password is case sensitive.

As a reminder, Local Programs encourages all agencies to submit monthly progress billings to ensure timely reimbursement of eligible expenditures.

For assistance, please contact your Region Local Programs Engineer, John Ho, at (564) 669-1018 or John.Ho@wsdot.wa.gov.

Sincerely,



Jay Drye, PE
Director
Local Programs

cc: Kelly McGourty, Transportation Director, PSRC
John Ho, Olympic Region Local Programs Engineer