



CITY OF PORT ORCHARD
Department of Community Development
Permit Center

216 Prospect Street, Port Orchard, WA 98366
Phone: (360) 874-5533 • permitcenter@portorchardwa.gov

NOTICE OF APPLICATION

This is a public notice of a development proposal that may interest you. You have the right to comment on this application, receive notice, request a copy of the decision once made and appeal the project decision. Included in this notice is a summary of the proposal, code reference for associated permits that may be required, and the targeted timeframe for City review and decision. Please be aware there are deadlines for comments and appeal; if you do not adhere to these deadlines, your comments may not be considered and/or you may lose your right of appeal. Please read this notice carefully and call the City of Port Orchard Department of Community Development (DCD) if you have questions.

Date of Issuance: January 4, 2024
File Number: LU23-Var-01, LU23-Sh Exempt-10
Project Name: After the fact shed/driveway
Type of Application: Quasi-Judicial Variance (Type III)
Assessor Parcel Number: 272401-4-024-2000
Applicant: Catherine Bollinger
792 SW Bay St
Port Orchard, WA 98366
Date of Application: Counter Complete date: 11/13/2023
Date Application was Determined Technically Complete: December 11, 2023
Site Description: Location: 792 SW Bay St
Size: .11 acres (approximately 4,792 square feet)
Zoning District: Greenbelt
Shoreline Designation: Shoreline Residential
Project Permits included with Application: Zoning variance and shoreline exemption request

Description of Proposed Project: Applicant is seeking a variance from the 40' front yard setback requirement in the zoning code for an accessory structure to a residential use (storage shed) to 0'. Applicant has also submitted a request for exemption from the shoreline substantial development permit requirements for the placement of the shed and the reconstruction and expansion of a previously existing driveway.

Preliminary State Environmental Policy Act (SEPA) Determination: N/A

Existing Studies and Environmental Documents Evaluating the Proposal: N/A

Other Applicable Codes Which May Require Additional Project Review / Permits: N/A

Public Comment Period and Appeals:

Any interested person may comment on this application. The comment period will remain open for 14 days. The deadline to submit comments is January 18, 2024. Any interested person may request notification of any hearings or meetings and request a copy of the decision once made. Requests must be addressed to City of Port Orchard Permit Center, Attn: Planning Clerk, 216 Prospect Street, Port Orchard, WA 98366, 360-874-5533.

Any interested party may appeal a Type III variance decision to the City Council within 14 calendar days of the Notice of Decision. The Notice of Decision will be provided to all parties of record.

Examination of File:

The application file may be examined at the DCD Permit Center, 720 Prospect Street, Port Orchard, WA 98366, by appointment between the hours of 8 AM and 4 PM, Monday through Friday, except holidays. To schedule an appointment please call 360-874-5533 and indicate the Permit Number and Project Number for the file you would like to examine.

Staff Contact for this Application:

Stephanie Andrews, Senior Planner, sandrews@portorchardwa.gov, 360-874-5533

Review Authority:

A Type III permit requires an open record hearing before the hearing examiner for the City of Port Orchard. A hearing date is not set at this time. Once determined, Notice of this hearing will be provided to the applicant, surrounding property owners within 300' of the subject site, and interested parties at least 14 days prior to the Hearing.

Project Site Plan:

