

CITY OF WATFORD CITY  
CITY COUNCIL MEETING  
January 08, 2024

Minutes of the regular City Council meeting held on January 8, 2024 at 6:00 p.m. at City Hall. Present were Mayor Phil Riely and Council Members Kenny Liebel, Bethany Devlin, Lance Renville, Matt Beard, Steve Sanford, and Chelsea Bulzomi. Also present was City Administrator Curt Moen, City Auditor Peni Peterson, and City Attorney Wyatt Voll. Mayor Riely called the meeting to order with the Pledge of Allegiance.

Council Member Devlin moved to approve the January 8, 2024 meeting agenda, as presented. Motion seconded by Council Member Sanford and carried unanimously.

Council Member Beard moved to approve the minutes of the city council meetings held December 4 and December 28, 2023. Motion seconded by Council Member Sanford and carried unanimously.

Sara Fitzpatrick gave an update on the Roughrider Center.

Travis Rodenhizer and Tony Carmichael gave an update on the Fox Hills Golf Course.

Chief Wellen gave an update on the police department and requested permission to retire Unit #2 – 2012 Ford Expedition and Unit #15 – 2015 Chevy Silverado.

Council Member Sanford moved to approve retiring the two police vehicles as requested by Chief Wellen. Motion seconded by Council Member Devlin and carried unanimously.

Council Member Beard moved to approve the recommendation from the Planning Commission meeting held December 18, 2023. Approved: Land Use Application Conditional Use Permit submitted by Knife River (401 14<sup>th</sup> St SW) allowing for approximately three weeks of crushing asphalt and/or concrete rubble between 1/1/24 – 4/1/24. Motion seconded by Council Member Renville and carried by the following roll call vote: ayes: Renville, Sanford, Bulzomi, Beard, Devlin, and Liebel; nays: none.

Council Member Beard moved to approve the Second Reading on Ordinance #643 Annexing Property to the City of Watford City per Annexation Application submitted by Watford City Municipal Airport Authority. (IT 3196 (Parcel 7 of Airport) NE ¼ S29, T150N, R97W – 13.27 ac) Motion seconded by Council Member Devlin and carried by the following roll call vote: ayes: Bulzomi, Sanford, Beard, Devlin, Liebel, and Renville; nays: none.

Council Member Beard moved to approve the Second Reading on Ordinance #644 Repealing Section 8-2005 of Article 20 of Chapter 8 - Regarding Snowmobile and All Terrain Vehicles. Motion seconded by Council Member Renville and carried by the following roll call vote: ayes: Renville, Sanford, Bulzomi, Beard, Devlin, and Liebel; nays: none.

Council Member Beard moved to approve the Second Reading on Ordinance #645 Adding Article 30 of Chapter VIII - Relating to Snowmobiles. Motion seconded by Council Member Renville and

carried by the following roll call vote: ayes: Bulzomi, Sanford, Beard, Devlin, Liebel, and Renville; nays: none.

Council Member Beard moved to approve the Second Reading on Ordinance #646 Adding Article 31 of Chapter VIII - Relating to Off-Highway Vehicles. Motion seconded by Council Member Renville and carried by the following roll call vote: ayes: Renville, Sanford, Bulzomi, Beard, Devlin, and Liebel; nays: none.

Council Member Beard moved to approve the Second Reading on Ordinance #647 Amending Section 6-204 of Article II of Chapter VI - Relating to Application for Transient Merchant License. Motion seconded by Council Member Renville and carried by the following roll call vote: ayes: Devlin, Liebel, Beard, Bulzomi, Renville, and Sanford; nays: none.

Council Member Beard moved to approve the Second Reading on Ordinance #648 Amending Section 6-205 of Article II of Chapter VI - Relating to Bond for Transient Merchant License. Motion seconded by Council Member Renville and carried by the following roll call vote: ayes: Bulzomi, Sanford, Beard, Devlin, Liebel, and Renville; nays: none.

Council Member Beard moved to approve the Second Reading on Ordinance #649 Repealing Section 6-206 of Article II of Chapter VI - Regarding Service of Process for Transient Merchants. Motion seconded by Council Member Renville and carried by the following roll call vote: ayes: Renville, Sanford, Bulzomi, Beard, Devlin, and Liebel; nays: none.

Council Member Devlin moved to approve Personnel Manual amendments to 303- Paid Time Off; 305 – Holidays; 602 – Family Leave; 605 – Military Leave; 606 – Leave Donation. Motion seconded by Council Member Bulzomi and carried by the following roll call vote: ayes: Beard, Liebel, Devlin, Sanford, Bulzomi, and Renville; nays: none.

Council Member Devlin moved to approve the annual step increases for: Jonathan Davis G-7; Cierra Ell K-6; Melanie Fitzwater H-2; Addie Magnuson J-8; Bailey Swanson J-7; Dakota Williams J-4; Jared Reeves H-2; Tyrel Sveet J-4; Jake Walters F-3. Motion seconded by Council Member Bulzomi and carried unanimously.

Council Member Devlin moved to publish the 2023 employee salaries. Motion seconded by Council Member Sanford and carried unanimously. Amundsen, Owen \$12,243.80; Anderson, Mark \$83,642.66; Barry, Daniel \$86,526.42; Bean, Joshua \$61,880.27; Beard, Matthew \$12,000.00; Best, Vawnita \$95,636.32; Bixby, Chelsea \$2,655.49; Bostic, Dylan \$109,586.98; Brill, Cameryn \$75,320.78; Bulzomi, Chelsea \$12,000.00; Carmichael, Tony \$122,088.45; Carter, Margaret \$68,524.94; Chaffee, Brianna \$73,241.68; Davis, Brandy \$73,090.66; Davis, Jonathan \$117,407.44; Devlin, Bethany \$12,000.00; Earl, Matthew \$82,061.68; Eisenschenk, Amanda S. \$74,969.58; Eisenschenk, Andrew P. \$123,864.48; Eisenschenk, Ian \$45,791.85; Ell, Anthony \$113,860.16; Ell, Ciera \$63,487.48; Faller, Jason \$153,878.06; Fitzwater, Melanie \$70,082.74; Green, Benjamin \$63,259.39; Gustafson, Brady A \$82,977.93; Halonen, Jacquelyn \$14,630.12; Holen, Derek \$3,773.00; Hooper, Matthew J. \$125,847.87; Hovland, Warren \$300.00; Huebner, Sam \$450.00; Jeffries, Terry \$141,850.54; Jellesed, Jacob \$500.00; Jensen, Jeffery \$102,816.41; Jones, Timothy \$91,975.38; Kirchoffner, Jessica \$96,327.21; Knutson, Troy \$550.00; Kummer, Cody \$114,728.27;

Langowski, Andrew \$116,680.38; Lass, Korey \$106,121.41; Lawrence, Jesse \$550.00; Liebel, Kenneth \$12,000.00; Magnuson, Addie \$75,081.33; Malone, Christopher \$34,800.98; Mcgoven, Joshua \$108,627.48; Mcquistion, Justin \$74,784.49; Moen, Curtis \$154,807.73; Morris, Cinde \$59,870.00; Mudi, Sulleiman \$90,492.70; Norman, Tahlia \$61,814.15; Olson, Rita \$98,017.49; Packer, Stephanie \$102,150.89; Pavek, Mariah \$70,225.69; Pelton, Marco \$550.00; Peterson, Peni S. \$128,462.27; Phillips, Sandy \$55,863.00; Pittsley, James D \$93,146.37; Ratkovich, Jana \$57,714.62; Reeves, Jared \$78,080.39; Renville, Lance \$12,250.00; Richins, Gregory \$106,659.31; Riely, Philip K \$18,000.00; Rodenhizer, Travis \$64,680.53; Russell, Lukas \$27,263.02; Sanford, Steve \$12,000.00; Schatz, Andrew \$101,824.28; Schatz, Shaun \$110,529.07; Smith, Justin \$175,649.65; Sundeen, Ross \$950.00; Sveet, Tyrel \$66,045.37; Swanson, Andrew \$22,942.81; Swanson, Bailey \$80,195.24; Swearson, Kaitlyn \$46,284.84; Talley, Jodus \$26,606.35; Talley, Melanie \$33,165.61; Trotter, Ty \$65,912.71; Tschetter, David \$55,000.01; Uhlich, Jayden \$82,704.51; Voll, Leanne \$66,539.00; Voll, Wyatt \$66,461.64; Walters, Jacob \$94,535.49; Wellen, Jesse \$124,693.30; Wellen, Shannon \$55,194.28; White, Brock \$50,563.79; Williams, Dakota \$92,396.10; Williams, Steven \$124,026.51; Wiredu, Yaw \$84,032.29.

Council Member Devlin moved to approve the December GPT allocations totaling \$1,858,480.10: 1000 General Operating \$520,883.37; 1002 Budget Stabilization Fund \$0; 2010 Road Fund \$320,500; 2240 RRC Operating \$76,333.33; 2245 Fox Hills Golf Course \$41,666.64; 2290 Vehicle Replacement Fund \$100,000; 2260 Fire Truck Replacement \$80,000; 2310 Vector & Weed \$8,333.36; 3010 G.O. Hwy Bonds \$4,882.92; 3050 Oil & Gas Bonds \$10,647.09; 3075 RRC Bond \$600,000; 4005 Capital Improvement \$0; 4039 Golf Course Expansion \$0; 5020 Sewer Bonds \$95,833.36. Motion seconded by Council Member Sanford and carried by the following roll call vote: ayes: Renville, Devlin, Sanford, Liebel, Beard, and Bulzomi; nays: none.

Council Member Devlin moved to reinvest the 6-month \$100,000 General Fund investment, that matured December 31, 2023, for 1 year at the best rate available. Motion seconded by Council Member Bulzomi and carried by the following roll call vote: ayes: Liebel, Bulzomi, Renville, Sanford, Devlin, and Beard; nays: none.

Council Member Beard moved to approve Task Order No. 2304-01868-1 between KLJ Engineering, LLC and City of Watford City – Construction Engineering 3<sup>rd</sup> Ave SW in the amount of \$335,380. Motion seconded by Council Member Devlin and carried by the following roll call vote: ayes: Bulzomi, Sanford, Liebel, Devlin, Beard, and Renville; nays: none.

Council Member Beard moved to approve Pay Application #10 submitted by Construction Engineers, Inc. (Watford City New Public Works Facility) in the amount of \$915,518. Motion seconded by Council Member Sanford and carried by the following roll call vote: ayes: Renville, Beard, Sanford, Liebel, Devlin, and Bulzomi; nays: none.

Council Member Bulzomi moved to approve the Community Development Director to apply for the Main Street Rural Facility Planning Grant. Motion seconded by Council Member Beard and carried unanimously.

Council Member Devlin moved to recommend the mayor sign the Letter of Support to ND Public Service Commission – Midwest Carbon Express CO<sub>2</sub> Pipeline Project. Motions Seconded by Council Member Sanford and carried unanimously.

Council Member Sanford moved to approve Resolution 2024-03 – Fee Schedule Resolution. Motion seconded by Council Member Beard and carried by the following roll call vote: ayes: Sanford, Liebel, Devlin, Bulzomi, Renville, and Beard; nays: none.

Council Member Sanford moved to approve the bills as listed. Motion seconded by Council Member Bulzomi and carried unanimously. Aflac \$5,405.86; EFTPS \$129,954.78; Nationwide Financial \$1,998.38; Nationwide Retirement Solutions \$5,103.84; ND Fraternal Order of Police \$399.04; NDPERS – Retirement \$68,914.97; NDPERS-Def Comp \$9,567.50; Payroll \$376,441.44; Symetra Life Insurance \$1,321.44; TASC \$7,012.54; Wolf Run Village Inc. \$500.00; 3-D Specialties \$451.40; Accusource \$112.50; Advanced Business Methods \$101.31; Advanced Elements \$1,075.00; AgTerra Technologies \$35.00; Alexander Old Settlers Committee \$2,500.00; Amber’s Esthetics \$4,051.24; Andrew Eisenschenk \$115.00; Andrew Langowski \$28.00; Applied Concepts \$2,417.50; Armor Interactive \$979.55; Arnegard Park District \$352.00; Badlands Gymnastics \$10,000.00; Badlands Hardware \$1,363.84; Badlands Occupational Testing \$270.00; Bakken Oil Rush Ministry \$3,000.00; Balco Uniform \$2,423.44; Baymont Inn & Suites \$192.60; Benjamin Green \$125.00; Best Western Plus – Havre Inn \$214.00; Border States Electric \$94.31; Brady’s Towing & Recovery \$175.00; Brandy Davis \$56.00; Brosz Engineering \$28,552.50; C&D Water Services \$78.75; Cameryn Brill \$125.00; Canad Inn Destination Center \$388.00; CDW Government \$3,900.87; CIM Sanitary Tech \$6,500.00; Cimco Refrigeration \$2,808.24; City of Watford City \$988.84; Code Red Towing \$275.00; Colliers Securities \$700.00; Construction Engineers \$915,518.00; Contract Hardware \$360.00; Core & Main \$26,171.11; Cummins Sales & Services \$54.14; DAWA Solutions \$200.00; Dean Anderson \$245.00; Ecolab \$753.90; Ecolab Pest Elim. \$405.00; Economic Development \$300.00; Elite Cabinets & Building \$48.25; Farmers Union Oil \$11,866.92; Fastenal \$107.12; First International Insurance \$160.00; Franz Construction \$11.01; Galls \$205.24; Garmann Trucking \$12,942.50; Gordys Machine Core \$6,030.37; Greg’s Welding \$975.30; Hansen Diesel & Automotive \$111.29; Hawkins \$90.00; Heggen Equipment \$1,608.82; Helena Chemical \$1,452.50; High RPM \$2,919.85; Hill Enterprises \$678.26; Holling IT Trucking \$820.00; ICON Architectural \$9,073.19; Information Technology Dept. \$4,618.75; Instrumart \$7,405.80; J Custom Electric \$3,026.57; Jack & Jill \$29.95; Jacquelyn Halonen \$125.00; Jared Reeves \$274.00; Jeffrey Jensen \$81.00; Jesse Wellen \$28.00; JJ Electric \$3,594.80; Johnson Controls \$3,590.12; Jonathan Davis \$67.00; Joshua McGoven \$149.00; JP Morgan Chase Bank \$4,014.20; KO Safety Services \$150.00; Kotana Communications \$936.99; Kully Supply \$1,799.20; Language Explorers Academy \$18,623.99; Language Link \$62.02; Law Enforcement Systems \$522.00; Long X Arts Foundation \$1,181.92; Lund Oil \$2,076.66; Marco Technologies \$2,330.43; Mark Anderson \$125.00; McKenzie County Auditor \$54,842.07; McKenzie County Farmer \$1,104.18; McKenzie County Healthcare \$694,338.77; McKenzie County Landfill \$22,639.60; McKenzie County School \$1,602.25; McKenzie County Sportsmans Club \$100.00; McKenzie County Water Resource \$243.42; McKenzie Electric \$6,953.00; MDU \$21,906.72; MTI Distributing \$299.17; MVTL Laboratories

\$1,900.80; Nardini Fire Equipment \$1,892.00; ND Dept of Transportation \$7,451.71; ND Office of State Tax Commissioner \$12.14; ND Planning Association \$55.00; ND School Board Association \$5,000.00; ND Secretary of State \$36.00; Nelson International \$89.41; North Dakota Chemistry Lab \$333.66; Northern Heavy Duty Truck \$1,237.70; Northern Improvement \$53,206.20; Northern Pump & Compression \$403.00; Northern Truck Equipment \$5,775.02; OK Implement \$2,321.41; OK Tire Stores \$4,910.28; One Call Concepts \$81.90; Owen Amundsen \$90.00; POST Board \$495.00; Pro IT \$76.70; Quadiant Leasing \$134.22; Quality Quick Print \$137.39; Radisson Hotel Bismarck \$199.60; Record Keepers \$17.50; Reinders \$8,299.62; Reservation Telephone \$3,915.97; RFS LLC \$528.62; Rough Rider Center \$83,063.78; Safeguard Business Systems \$169.96; Sallyport Commercial Finance \$52,728.50; Sanford Health Occupational \$115.00; Shaun Schatz \$28.00; Siteone Landscape Supply \$3,296.00; Stephanie Packer \$70.00; Swanson & Warcup LTD \$1,890.00; Swanston Equipment \$545.40; Tire-Rama Glendive \$6,859.64; Titanium Plumbing \$320.00; Traffic Control \$480.00; United Rentals \$2,494.54; UPS \$142.08; Valli Information \$1,119.76; Vawnta Best \$330.80; Verizon Connect \$19.19; Verizon Wireless \$3,493.22; Visa \$1,691.43.; Watford City Chamber of Commerce \$13,000.00; Watford City Economic Dev. Corp. \$25,000.00; Watford City Park District \$8,500.36; WEX Bank \$2,012.82; Wolf Run Village I \$45,000.00.

The next regularly scheduled City Council meeting will be on Monday, February 5, 2024 at 6:00 p.m. at City Hall.

There being no further business, the meeting was adjourned at 6:37 p.m. These minutes are published subject to the City Council's Review and Revision pursuant to NDCC 40-01-09.1.

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Peni Peterson, City Auditor

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Philip K. Riely, Mayor