



## Town of Princeton

6 Town Hall Drive  
Princeton, MA 01541  
Phone: 978-868-4126

## Monument Permit Application

**Location:**

Cemetery \_\_\_\_\_ Section (Woodlawn only) \_\_\_\_\_ Lot # \_\_\_\_\_

**Type of Stone:**

Upright Monument \_\_\_\_\_ Beveled or Slant Marker \_\_\_\_\_ Flush Marker \_\_\_\_\_  
Other (Describe) \_\_\_\_\_

**Dimensions:** Width \_\_\_\_\_ Depth \_\_\_\_\_ Height \_\_\_\_\_

**Sketch:** (Provide sketch in the box or attach sketch)

The undersigned hereby agrees to abide by the Cemetery Rules and Regulations as set forth by the Town of Princeton in completing the installation; to be responsible for any damage which may be done at the cemetery in connection with such work; and to complete such work exactly as described on this permit.

Monument Company Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Phone \_\_\_\_\_

E-Mail \_\_\_\_\_

Any person who is responsible for installing a monument, marker, or foundation in violation of the Princeton Cemetery Rules and Regulations shall be subject to the cost of removal and disposal. The Town of Princeton reserves the right to remove and dispose of, or to modify, any stone which does not conform to its rules and regulations or is erected without permit. Owner assumes all responsibilities for maintenance and care including any damage that may occur to the monument and/or markers.

Owner of Lot: \_\_\_\_\_  
PRINT NAME SIGNATURE DATE

### After Form Completion

Submit this form to the Cemetery Superintendent or scan and email to [cemetery@princetonma.gov](mailto:cemetery@princetonma.gov)

### Cemetery Use Only

Cemetery Superintendent Approved \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_

November 20, 2024

# RULES AND REGULATIONS

## MONUMENTS

All monument placements and installations must have the permission of the Cemetery Superintendent before being installed, erected, or placed. A Monument Installation Permit must be submitted to and approved by the Cemetery Superintendent.

No monument or other memorial may be placed in the cemetery until a sketch or blueprint showing the design, material, finish size, and proposed inscription thereon, is first submitted to the Cemetery Superintendent for approval. The Superintendent reserves the right to reject any plan or design for a memorial which on account of size, design, inscription, finish, or quality of stone is unsuited to the lot on which it is to be placed.

All monuments must have footings.

- The monument company is responsible to install footings.
- All footings must be poured concrete, installed to a depth of three (3) feet below grade.
- The length and width of all footings must be at least the length and width dimensions of the base of the monument to be erected upon it.
- The Cemetery Superintendent will mark the location of the foundation after the Monument Permit Application is approved.
- Installation of the footings must be witnessed by the Cemetery Superintendent or a designated representative and completed during normal business hours, Monday -Thursday 8AM to 4PM. Work will cease in the event of a funeral service.
- Upon the completion of the foundation the installer is responsible for cleanup and removal of fill from cemetery.

The maximum dimensions, inclusive of base, for monuments is as follows:

- Single grave: 2'W x 1'D x 3'H
- Two/Three grave lot: 3'W x 1'D x 3'H
- Four Grave Lot: 4'W x 1'D x 3'H
- Flush Marker, if preferred over upright monument: 2'W x 1'D
- Designated Cremation Lots: 2'W x 1'D x 3'H