



Alarm Information Sheet

1. The permit is **not** transferable! If the home or business is sold, the permit holder must contact the City of Ruston at 253-759-3544 within five (5) days and cancel the permit so as not to held responsible for others using the alarm.
2. Operating any type of alarm system as defined by Ruston Municipal Code 9.23 within the city limits of Ruston without first obtaining a permit is a violation.
3. Each permit holder will be allowed three (3) false alarm responses within any six (6) month period. A service charge of \$50.00 for the fourth (4th), \$100.00 for the fifth (5th), \$200.00 for the sixth (6th) and beyond to be billed and paid by the permittee for each false alarm in any 6-month period.
4. All overdue or unpaid charges will be turned over to a collection agency with the permittee being held liable under full process of civil law until debt is paid.
5. The alarm permit shall be revoked if more than (9) false alarm responses by the police within a six month period, or if the service charge as set forth in Item 4 is not paid within (60) days of billing.
6. Permits are not required for motor vehicle alarms.
7. Please submit completed alarm permit applications to the City Clerk at 5219 North Shirley Street, Ruston, WA 98407, or by e-mail in PDF format to townclerk@rustonwa.org, (e-mail PDF format is preferred).



Alarm Permit Application
Permit Fee \$25.00 (required annually)

I. Subscriber Information (Please check) ☐ Commercial/Non-Residential ☐ Residential
☐ New ☐ Renewal

Subscribers Name (Residential) _____

Business Name (Commercial) _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Home Phone (Residential): _____ Work Phone: _____ For: _____

Work Phone: _____ For: _____

Business Phone (Commercial) _____ Contacts Phone: _____

Alarm Address (if different than mailing address): _____

Suite/Apt. # _____

City: _____ State: _____ Zip: _____

II. Alarm Company Information

_____ Check here if self-installed – complete A and go to Section III.

_____ Check here if this is a new installation – complete A, B, and C.

_____ Check here if you are registering a change in ownership – complete A & B then section III.

_____ Check here if you are replacing a lost permit. Old Permit Number (if known) _____

A. Company monitoring alarm: _____

B. Company installing and/or servicing alarm: _____

C. Electrical Inspection Permit No. _____

III. Emergency Notification

List three (3) individuals who can respond to the alarm activation in your absence. **Please keep this information current** with both your monitoring company and the City of Ruston.

Name: _____ Phone: _____

Name: _____ Phone: _____

Name: _____ Phone: _____

You must notify your monitoring company of your valid permit number. Please make checks payable to the City of Ruston. All returned or insufficient fund check will result in cancellation of the permit and a returned check fee of \$25.00. As stated in RMC 9.23.010, I understand that permitting of an alarm system by the City is not intended to, nor will it, create a contract, duty or obligation, either expressed or implied, of response by the City of Ruston Police Department. Any and all liability and consequential damage resulting from the failure to respond to a notification is hereby disclaimed and governmental immunity as provided by law is retained.

Signature of applicant

Date

Printed Name of Applicant

City of Ruston Approval

Date

Office Use Only:

Police: _____

Fire: _____