



MULTI-FAMILY ELECTRIC SERVICE APPLICATION

For two (2) or more dwelling units within a single structure, e.g. duplexes, triplexes, quadruplexes and apartment / condo complexes. This may include one or more structures.

CUSTOMER INFORMATION				
PROJECT NAME			PARCEL / LOT NO.	
PROJECT SERVICE ADDRESS				
OWNER NAME				
ADDRESS		CITY	STATE	ZIP CODE
CONTACT	PHONE	CELL PHONE	EMAIL ADDRESS	
CONTRACTOR / DEVELOPER		BUSINESS LICENSE NUMBER		
ADDRESS		CITY	STATE	ZIP CODE
CONTACT	PHONE	CELL PHONE	EMAIL ADDRESS	
ONSITE COORDINATOR		EMAIL ADDRESS	PHONE	
CONSTRUCTION START DATE		DESIRED TEMPORARY SERVICE DATE	DESIRED PERMANENT SERVICE DATE	
TYPE OF SERVICE REQUEST				
TEMPORARY POWER CONNECTION <input type="checkbox"/> Overhead <input type="checkbox"/> Underground <i>(Temporary Power connection \$312.00) (Utility Account Deposit) Type A Business - \$300.00 Type B Business - \$600.00</i>		PERMANENT POWER CONNECTION <input type="checkbox"/> Overhead <input type="checkbox"/> Underground <i>(First meter installation charge \$1,134.00, any additional meters \$454.00 each when located in or upon the same building as the first meter.)</i>		
		<input type="checkbox"/> Service Upgrade <i>\$454.00 per meter</i>	<input type="checkbox"/> Service Disconnect/ Reconnect <i>\$312.00</i>	
BILLING INFORMATION				
TEMPORARY POWER - THE PARTY RESPONSIBLE FOR PAYMENT OF UTILITY CONSTRUCTION COSTS AND USAGE FOR TEMPORARY SERVICE				
NAME		ADDRESS		ZIP CODE
PERMANENT POWER - THE PARTY RESPONSIBLE FOR PAYMENT OF UTILITY CONSTRUCTION COSTS AND USAGE FOR PERMANENT SERVICE				
NAME		ADDRESS		ZIP CODE
LOADS FOR INDIVIDUAL RESIDENTIAL DWELLING UNITS				
ELECTRIC HEAT LOADS			ADDITIONAL ELECTRIC LOADS	
<input type="checkbox"/> I AM NOT USING ELECTRICITY FOR HEATING <input type="checkbox"/> HEAT PUMP _____ TONS NEMA CODE** _____ LRC* _____ <input type="checkbox"/> BASEBOARD _____ kW			<input type="checkbox"/> ELECTRIC FURNACE <input type="checkbox"/> AIR CONDITIONER _____ TONS NEMA CODE** _____ LRC* _____ <input type="checkbox"/> WALL MOUNT FORCED AIR _____ kW	
			<input type="checkbox"/> WATER HEATER _____ kW <input type="checkbox"/> COOKING _____ kW <input type="checkbox"/> DRYER _____ kW COMMENTS	

DWELLING UNITS BUILDINGS PERMANENT SERVICE INFORMATION

IN ORDER TO BEST SUIT YOUR NEEDS, THE FOLLOWING INFORMATION MUST BE COMPLETED TO ENSURE THERE ARE NO DELAYS OR ADDITIONAL COSTS TO THIS PROJECT.

Building Number	Building Address	Number of Units	Average SQ. FT per Unit	Total Number of Meters	Panel Size per Unit	Number of Customers Provided Runs (3 / 4 wire conductor)	Size of Conductor	Total Number of Meters and Meter Location

NON-RESIDENTIAL CONNECTED LOAD INFORMATION (in kW)

EQUIPMENT	1 PHASE	3 PHASE	HP	Starting Current	NEMA
ELEVATORS					
HEATING					
GENERATORS					
COOLING					
REFRIGERATION					
WATER HEATING					
LIGHTING					
COOKING					
MISCELLANEOUS					
OTHER MOTORS					
TOTAL NEW CONNECTED LOAD					
EXISTING LOAD					
EST. TOTAL LOAD					
EST. TOTAL DEMAND					

NON-RESIDENTIAL PERMANENT SERVICE INFORMATION

SECONDARY VOLTAGE REQUIRED

☐ 120 / 240 ☐ 120 / 208 ☐ 277 / 480

PHASE REQUIRED

☐ SINGLE PHASE ☐ THREE PHASE
MOVING EXISTING FACILITIESWILL EXISTING POWER FACILITIES REQUIRE RELOCATION? ☐ YES ☐ NO (MARK ON SITE PLAN)

SPECIAL INSTRUCTIONS

This application is official notice to The City of Ruston to begin all the needed steps to provide you with new electric service. If any of the above information is changed you may be responsible for additional charges related to engineering, or other aspects of providing service. If there is a lack of progress or inactivity on your project and this project is canceled either by you or by The City of Ruston, you will be responsible for paying actual costs incurred up to the time of cancellation.

PRINT AUTHORIZED NAME	AUTHORIZED SIGNATURE	DATE
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Please submit completed applications along with the appropriate fees to the Utility Clerk at 5219 N. Shirley St. Ruston, WA 98407. Once received, your application will be held without commencing any change in service until you notify the Utility Clerk that your L&I electrical permit inspection has been completed and approved. Once notification has been received, the application will be forwarded to the utilities department staff for installation. The Utility Clerk can be reached during normal business hours at 253-759-3544 #2.

City of Ruston use only

- ☐ Property owner verification completed? (Check Pierce County Tax Records to verify applicant owns the property).
☐ Fees paid?
☐ Copy of L&I electrical permit received?
☐ (New Construction) Completed Building Permit Addendum received?

Please forward to Electrical/Utilities Department for installation once applicant calls to verify that L&I has inspected and approved their work

“Permanent” Power Connections for a building under construction

The International Residential Code (IRC) as adopted by the City of Ruston in Ruston Municipal Code (RMC) Section 12.20.020 requires that before a building or structure may be occupied or used, a certificate of occupancy must first be issued by the building official in accordance with IRC Section R110.3.

A permanent power connection cannot be approved until a certificate of occupancy is obtained for a building or structure. However, it is recognized that obtaining a temporary power connection (of the permanent service) to facilitate construction is beneficial to the building owner and/or contractor.

2012 IRC Section R111, as adopted by the City of Ruston in RMC 12.20.020 reads as follows:

R111 Service Utilities.

R111.1 Connection of service utilities. No person shall make connections from a utility, source of energy, fuel or power to any building or system that is regulated by this code for which a permit is required, until approved by the building official.

R111.2 Temporary connection. The building official shall have the authority to authorize and approve the temporary connection of the building or system to the utility, source of energy, fuel or power.

R111.3 Authority to disconnect service utilities. The building official shall have the authority to authorize disconnection of utility service to the building, structure or system regulated by this code and the referenced codes and standards set forth in Section R102.4 in case of emergency where necessary to eliminate an immediate hazard to life or property or when such utility connection has been made without the approval required by Section R111.1 or R111.2. The building official shall notify the serving utility and whenever possible the owner and occupant of the building, structure or service system of the decision to disconnect prior to taking such action if not notified prior to disconnection. The owner or occupant of the building, structure or service system shall be notified in writing as soon as practical thereafter.

In accordance with IRC R111.2, provided the electrical installation has been inspected and approved by L&I, the building official will authorize the temporary connection of utilities to facilitate construction only. Any other use or any occupancy of the building prior to issuance of a certificate of occupancy will result in the revocation of the temporary authorization, and an order to disconnect service utilities.

In order to install the “permanent power connection” to obtain temporary utility service to a building under construction the undersigned agrees to the following condition, to be included with the building permit:

Temporary Power: To facilitate construction, the City of Ruston may authorize connection to the electrical utility as authorized by the building official in accordance with IRC Section R111.2. Electrical systems shall be installed in full accordance with the Washington State Department of Labor & Industries (L&I) electrical system installation permit and electrical code requirements. The utility service connection may be made only as a temporary connection to facilitate construction. The structure may not be occupied until a certificate of occupancy is granted in accordance with IRC Section R110. If the utility service connection is used for any purpose other than to facilitate construction, (ie: unlawful occupancy) the building official may withdraw approval for a temporary connection, and require that the City disconnect service utilities in accordance with IRC R111.3. Unlawful use of utility connections may be referred to the City Attorney for code enforcement action.

PRINT AUTHORIZED NAME	AUTHORIZED SIGNATURE
PROJECT SERVICE ADDRESS	
BUILDING PERMIT NUMBER	DATE

EXCAVATION REQUIREMENTS AND GRADE CERTIFICATION

PURPOSE

This document is an agreement between City of Ruston and the **Owner/Developer** (Developer) who is providing excavation for the installation of the City of Ruston's facilities. This document **does not** provide an easement for operating rights. If the City of Ruston's determines that a recordable easement on the Developer's property or other property is necessary, it shall be the Developer's responsibility to obtain such easements in a form acceptable to the City of Ruston prior to construction.

EXCAVATION REQUIREMENTS

- 1) The requirements and conditions outlined below apply when you provide the excavation for the City of Ruston's electrical facilities as a condition of receiving electrical service for your project. If you need additional information, please call the City of Ruston.
- 2) Developer is responsible for acquiring utility locates by calling One-Call, 1-800-424-5555 prior to digging. The excavation must meet the requirements of the City of Ruston, the Washington Administrative Code and Safety Standards.
- 3) The electrical primary trench shall be excavated to provide a minimum of 36 inches of facility coverage, to a maximum trench depth of 48 inches. A 12 inch horizontal separation is required between the City of Ruston's electrical facilities and other utilities within a joint trench.
- 4) All back fill must be free of sharp objects and construction debris. Developer shall provide and install sand bedding and shading for electrical facility protection. Developer is responsible for any damages caused by improper backfill or compaction.
- 5) Developer agrees to maintain a minimum of 2 feet of horizontal clearance between the City of Ruston's conduit, pipe or conductors and any foundation on Developer's property.
- 6) The vault excavation hole shall have a solid level bottom with a 9 inch deep layer of crushed rock bedding.
- 7) Developer shall provide the excavation for City of Ruston's electrical facilities within the designed location. Developer shall identify and provide final grade, property lines, and utility easements prior to installation of City of Ruston's electrical facilities.
- 8) Developer will be financially liable for the relocation of the City of Ruston's facilities which are inadequately covered, located outside the area where the City of Ruston has adequate operating rights, improperly graded inhibiting standard access and/or any damages resulting from dig-ins due to changes or variations in grade that are made after the installation of the City of Ruston's facilities.

FINAL GRADE CERTIFICATION

By my signing below, I certify that the electrical facilities work area shall be at final grade prior to excavation. I assume full responsibility for my excavation work and the resulting location of these facilities. I also agree to indemnify, defend, and hold harmless the City of Ruston from all liability arising out of, or in connection with my work, including but not limited to all claims, losses, damages, and expenses, including reasonable attorney's fees, which result from my failure to excavate within easement areas or rights-of-way, or from digging without adequate rights on adjoining properties.

PRINT AUTHORIZED NAME	AUTHORIZED SIGNATURE
PROJECT SERVICE ADDRESS	
BUILDING PERMIT NUMBER	DATE