

Street Excavation Permit Application and Submittal Checklist

Work Location (address or intersection)	Permit Number (staff use only)
Applicant Name	Project Name (staff use only)
Applicant Mailing Address	Applicant Phone
	Applicant E-mail Address

Type of Project: (required) <input type="checkbox"/> Facility <input type="checkbox"/> Streets/ROW <input type="checkbox"/> Pole Attachments <input type="checkbox"/> Substructure	I certify that I have read and examined this application and have completed it with information that I know to be true and correct. I also give permission for Town employees to enter the site to perform any necessary inspections. <div style="display: flex; justify-content: space-between;"> _____ _____ </div> <div style="display: flex; justify-content: space-between;"> Applicant Signature Date </div>
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Applicant Checklist for Street Excavation - (Please see RMC 14.08 for additional details)		Included?			
Yes	N/A		Yes	Need	N/A
<input type="checkbox"/>		Review Fee Deposit (one half of estimated consultants cost or a minimum of \$500 as per RMC 1.14.050(d), due at the time of application submittal. Please attach a copy of proof of payment.)	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/>		Copy of City of Ruston Business License. (All contractors performing work within the City must have a Town business license.) Please provide 1 copy.	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/>		Project Description (A written description of the proposed project, including the nature, location and purpose of the excavation).	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/>		Site Plan (Plans showing the location and extent of the proposed excavation work).	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/>	<input type="checkbox"/>	Traffic Control Plan (The applicant must maintain both travel lanes of traffic at all times. Any lane closures must be approved in writing and in advance by the City Engineer. Place traffic signs in accordance with the latest edition of the Manual on Uniform Traffic Control Devices or as directed by the City Engineer. Erect, maintain, and provide proper lighting on such barriers and warning signs during the progress of the work as may be necessary or as directed by the City Engineer for the protection of the traveling public. Make no excavation, and place no obstacle within the limits of a City road in such a manner as to interfere with the travel over said road. Property owner/residents/businesses shall have the right to safe ingress and egress at all times.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	Pole Attachments For new or expanded pole attachments, provide all of the information that is listed and set forth in RMC 14.08.045(e). In addition, to expand or enlarge any attachment to a pole located in the City's ROW, applicant must provide calculation and analysis of the load on the poles performed and must be signed/stamped by a professional engineer.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>		Soil Contamination Information regarding the remediation status of the land in which digging will occur. This may require a soil sample.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>		Indemnification Agreement. The applicant shall be required to indemnify and hold the City harmless from any and all claims for bodily injury or property damage that may arise out of or in connection with the applicant's permitted use.	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/>		Certificate of Insurance and other information demonstrating that the applicant has the financial ability to complete the project.	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/>		Performance Bond , as described in RMC 14.06.060(D).	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/>		Description of previously completed projects , or other information demonstrating that the applicant has the technical ability to properly complete the project in accordance with City standards.	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/>	<input type="checkbox"/>	Critical Areas Documentation , if applicable (wetlands, steep slopes, aquifer recharge, fish and wildlife), as required by RMC 25.01.070	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	SEPA Checklist , if applicable (see WAC 197-11-800 for a list of exemptions)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Please submit this completed application along with all required materials to the permit coordinator at permits@rustonwa.org or the City Clerk at 5117 North Winnifred Ruston WA 98407			staff use only		

Ruston Street Excavation Permit Indemnification Agreement

In accepting this Permit, the Permittee agrees to protect the Town of Ruston and hold it harmless from all claims, actions or damages of every kind of description which may accrue to or be suffered by any person or persons, corporation or property by reason of the performance of any such work, character of materials used or manner or installation, maintenance and operation or by the improper occupancy of right of way or public place or public structure, and in case any suit or action is brought against said Town for damages arising out of or by reason of any of the above causes, the petitioner, his/her successors or assigns will upon notice to him/her or them of commencement of such action, defend the same at his/her or their own sole cost and expense and will satisfy judgment after the said suit or action shall have finally been determined if adverse to the Town.

If the Work done under this Permit interferes with the drainage of the Town roads, or causes damage, the Permittee shall wholly and at his/her own expense make such provision as the Mayor or his designee may direct to take care of said drainage and/or damage.

The Mayor and/or his designee hereby reserves the right to order the change of location or the removal of any structure or structures authorized by this Permit, at any time. Said change or removal shall be made at the sole expense of the Permittee.

All permitted changes, reconstruction or relocation by the Permittee shall be done in such manner as will cause the least interference with any Town work. The Town shall in no way be held liable for any damage to the Permittee by reason of any such work by the Town, its agents or representatives, or by the exercise of any rights by the Town upon the roads, streets, public places or structures in question.

The Permittee recognizes and agrees that it is responsible for and will make at its own expense any changes that may be required in the location of any utility constructed under this Permit due to any reconstruction, improvement, or maintenance of the roadway and/or other appurtenances including drainage facilities within the right-of-way and/or any damage that may be done in the roadway or right-of-way or user of the road that may in any way be attributed by the Mayor and/or his designee to the utility installation or operation.

This Permit or privilege shall not be deemed or held to be an exclusive one and shall not prohibit the Town from granting other permits or franchise rights of like or other nature to other public or private utilities, nor shall it prevent the Town from using any of its roads, streets, or public places, or affect its right to full supervision and control over all or any part of them, none of which is hereby surrendered.

The Mayor and/or his designee may revoke, annul, change, amend, amplify, or terminate this Permit or any of the conditions herein enumerated if the Permittee fails to comply with any or all of its provisions, requirements and regulations as herein set forth.

In accepting this Permit, the Permittee agrees that any damage or injury done to the property of the Permittee or any expense incurred by the Permittee through the operation of a contractor, shall be at the sole expense of the Permittee.

Applicant Signature

Date

Definitions:

Permittee	The party or parties to whom this permit is issued, or their successors and/or assigns.
Town	The Town of Ruston
Work	The work herein contemplated and approved by this Permit.