

**CITY OF RUSTON
REGULAR COUNCIL MEETING
TUESDAY, September 20, 2016**

MEETING CALLED TO ORDER

At 7:02PM Mayor Hopkins called the Regular Council Meeting to order. Councilmembers present were: Jane Hunt, Lyle Hardin, Deb Kristovich and Lynn Syler. Councilmember Hedrick took his seat at 7:07PM. Following the flag salute, Mayor Hopkins called for approval of the agenda. Councilmember Hunt moved to amend the agenda to add the Ruston-Point Defiance Business District as item one under the Business section, with a second from Councilmember Hardin, passed 4-0. The agenda as amended passed 4-0.

MINUTES

Councilmember Hunt moved to approve the minutes for the Regular Council meeting of September 6, 2016, with a second from Councilmember Hardin, passed 4-0.

STAFF REPORT –

Ruston Police – Chief Celis – See attached.

Ruston Fire – Chief Torbet – See attached.

GENERAL PUBLIC COMMENTS – Nothing at this time.

BUSINESS

Ruston Point Defiance Business District – Joseph Atkinson, President of the Ruston Point Defiance Business District provided an update on the Sunday Farmers Market. There is a strong commitment to hold the Sunday Farmers Market in 2017. The Business District identified lessons learned and will set up discussions with other Farmers Markets. There were two primary goals in launching the Sunday Farmers Market; to get neighbors out and meet each other and to focus on the Ruston Point Defiance Business District as a destination. The Market had twenty-nine active vendors who participated, from farm fresh vegetables and fruit to artisan crafts; and they have a Facebook following. Wren and Willow will install two art projects in the month of October one will be located at the Blue Octopus and the other at the Antique Sandwich shop. Mr. Atkinson thanked all who supported the Sunday Farmers Market and was looking forward to next year.

ORD 1487 – Complete Streets (2nd reading). Earlier this year, the City of Ruston completed work on the multi-year process of adopting a new Comprehensive Plan. The new Comp Plan was adopted by the Council on March 1, 2016 under Ordinance No. 1482. The updated Comprehensive Plan outlines the City’s vision for the future growth and development for Ruston. Part of this vision is for a multi-modal transportation network in and around Ruston. The Comp Plan specifically addresses this need by describing “Complete Streets” to provide transportation for all modes of travel.

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Although the Ruston Municipal Code already requires that new developments and new road projects provide multi-mode transportation options, in order to ensure that the City's Comprehensive Plan vision is implemented, adoption of a new chapter 14.09 in the Street and Sidewalk Title of the Ruston Municipal Code to address the criteria and procedures for Complete Streets is recommended. Adopting this Ordinance will open up additional grant opportunities for the City for transportation grant funds. Adopting a Complete Streets Policy into the Ruston Municipal Code also opens up additional funding opportunities and makes the City eligible for additional grant monies which are a significant motivating for bringing this new Ordinance to the City Council at this time. Councilmember Hedrick moved to approve Ordinance 1487, with a second from Councilmember Hunt, passed 5-0.

ORD 1490 – Update to Chapter 16-03 Parking on Park Avenue (1st reading). The City has received a request from Metro Parks Tacoma to allow parking on certain streets while the Point Defiance Park update is in process. Specifically, MPT requested that the City open up the following “no parking” zones to allow parking:

1. Parking on the north side of 54th Street between Pearl Street and Bennett Street (RMC 16.03.050(e)(14)); and
2. Parking any time of day on the east side of Pearl Street from N. 49th Street to N. 54th Street (RMC 16.03.050(e)(2)).

In order to continue to work collaboratively with Metro Parks Tacoma, staff recommends an update to the parking restrictions to facilitate use of the waterfront and Point Defiance Park by updating RMC 16.03.050(e) to allow the parking as requested. In addition, RMC 16.03.050(e) (16) prohibits parking in the Ruston Way Tunnel. Because the Tunnel is no longer in use as a City right of way, this restriction should be removed from having parking restrictions as a housekeeping matter.

RES 638 – Electrical Utilities Privacy Policy. In 2015, the Washington Legislature passed two laws regarding consumer privacy and customer data. The discussion centered around two concerns (1) the potential for selling of customer data, and (2) the privacy of customer information. The first law, HB 1896, prohibits consumer-owned electric utilities from selling customer data and prohibits the disclosure of customer data for marketing purposes, either by the utility or its vendors and contractors. The second law, HB 2264, was passed in the special session in 2015 to amend HB 1896 (the first law). This bill makes it clear that consumer-owned utilities are not subject to the Consumer Protection Act; rather they are required to have a consumer complaint process for customers if they suspect a disclosure of their data by the utility or a contractor.

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In addition, consumer-owned utility governing boards are required to adopt a Privacy Policy. HB 2264 requires adoption of policies implementing these laws by October 9, 2016. Cities and other utility representatives worked on these bills to make sure any new requirements were reasonable and minimally burdensome. To help with compliance, WPUA convened and Benton PUD chaired a work group comprised of municipal utility reps, cooperatives and PUDs to develop model privacy policy documents that would be useful to all public utilities. The work group has spent more than a year on this effort and should be commended for their effort. The policy attached to Resolution #638 was adapted from the model policy provided by AWC to all small cities operating utilities. These include the minimum provisions outlined in the legislation and is adopted by the AWC Governing Board. While there are no penalties for failing to meet the October 9th deadline as defined in these two bills, public utilities are subject to review by the State Auditor's Office for compliance with the plethora of legislative mandates and requirements. Adoption by October 9, 2016 will demonstrate compliance. Councilmember Hedrick moved to approve Resolution 638 with a second from Councilmember Hunt, passed 5-0.

CLAIMS/PAYROLL – Councilmember Hedrick moved to approve Claims and Payroll, with a second from Councilmember Hunt, passed 5-0.

MAYOR'S TIME – Mayor Hopkins distributed the budget to staff. Staff will turn in their 2017 budgets on October 4, 2016 and the proposed 2017 budget will be available for Council review at the November 1st Council meeting. Balancing the 2016 budget will be dismal due to the slow development at Point Ruston. This would have brought in an estimated revenue of 70-75%. The positive side is the City is in its early development stages at Point Ruston and the Farrelli's Pizza building is being built to open in 2017. The Coles Building is moving along and the opening date is still to be determined. The City Building Official completed a walk through and is impressed with the work so far.

COUNCIL TIME –
Councilmember Hedrick – Nothing at this time.

Councilmember Hunt – Complemented staff for the paint work that was done on the front of the Ruston School.

Councilmember Hardin – Wanted to express how lucky we were to have Lynette for all the work that Lynette does. Thank you to all staff.

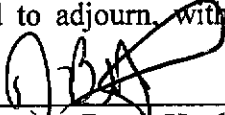
Councilmember Kristovich – Wanted to know who the contractor was for Farrelli's Pizza. Mayor Hopkins noted that Farrelli's Pizza has their own contractor, Powell's Construction.

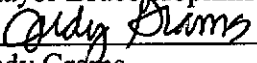
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Councilmember Syler – Complimented Chief Torbet and the Ruston Fire Department for providing CPR training. Councilmember Syler made a commitment to attend one.

MEETING AJOURNED -

At 7:48PM Councilmember Hedrick moved to adjourn, with a second from Councilmember Hunt, passed 5-0.



Mayor Bruce Hopkins


Judy Grams

ATTEST:



**Chief's Report
Ruston Police Department
Tuesday September 20, 2016**

Chief of Police:

During the month of August the Police Department responded to 163 calls for service in Ruston. This number is made up of dispatched calls, officer initiated calls, and traffic stops, and it does not include any calls for service that took place in the City of Tacoma where Ruston officers responded. The most noteworthy of the calls were numerous thefts either from residences, garages, or vehicles. This should be a good reminder to ensure all of your property is put away and locked. Thefts are usually crimes of opportunity so the better we secure our things the better the chance thieves won't be able to take them.

Other Personnel Issues:

We are continuing a background investigation on one person in hopes of filling the vacant officer spot. We have an officer out of work due to an injury so staffing levels are at a critical level. I would like to thank our part time officers for their flexibility and willingness to assist during this time.

Civil Service Commission:

The civil service commission met and certified an officer list that contains four names for consideration.

Equipment:

The police department was in great need of new computers for the police station work stations. The computers we had been using were at least 7-8 years old and had never been upgraded. 3 of the 4 computers were replaced.

Training:

Due to the staffing level the monthly department meeting was not held. Officers are currently in the process of signing up for their annual emergency vehicle operations training.

Please contact me by phone (253) 761-0272 or by email victor.celis@cityofruston.net if you have any questions or concerns regarding this month's report.

Submitted By:
Victor M. Celis
Chief of Police
09/20/16



Ruston Fire Department | 5117 North Winnifred | Ruston, WA 98407

Ruston Fire Department Monthly Review for August 2016

Tuesday, September 20th, 2016

Presented by Chief Torbet

Total Incidents: 7 (1 Fire/ Service, 6 Medical Aid)

Total Volunteer Hours: Total 1,795 Hours August 170 Hours

Membership Roster (out of 25): 19 (12 FF, 7 Officers)

Recent Membership Changes: Added Calvin Dyer

State of the Business:

- There will be talks with Point Ruston regarding the need for a radio repeater in the parking garage
- We will be discussing more efficient ways to respond to calls in the Point Ruston parking garages
- National Night Out was a success again this year
- We have Calvin Dyer enrolled in the Browns Point Fire Academy
- We have three more candidates in the pipeline
- All vehicles and fire tools are fully operational with the exception of the generator on E339
- Recurring CPR training is offered quarterly for the Ruston community. Over 160 people have been **CPR certified** since the training has been offered. Although we didn't meet our goal of 100% CPR certification for the city, we continue to provide training as needed. As always, community members may enroll at City Hall or by emailing rustonfire@rustonwa.org.
- **Fire Station tours** are provided to the public when resources are available. Please contact rustonfire@rustonwa.org for further information.

Ruston Fire Department's Master Business Objectives for August 2016

OBJECTIVE	START DATE	TARGET COMPLETION	COMPLETE %	ACTION OWNERS
Recruitment	8/2016	<i>ongoing</i>	19 of 25	WHERRETT/SHERMAN
CPR Training	8/2016	<i>ongoing</i>	100%	ANDERSON