

**CITY OF RUSTON
REGULAR COUNCIL MEETING
TUESDAY, March 21, 2017**

MEETING CALLED TO ORDER

At 7:00PM City Clerk Grams called the Regular Council Meeting to order. Councilmembers present were: Jim Hedrick, Jane Hunt, Lyle Hardin, Deb Kristovich and Lynn Syler. Mayor Hopkins was excused. Councilmember Hunt moved to elect Councilmember Hedrick as Mayor Pro Tem, with a second by Councilmember Hardin, passed 5-0. Councilmember Hunt moved to approve the agenda, with a second from Councilmember Hardin passed 5-0.

MINUTES

Councilmember Hedrick moved to approve the minutes for the Regular Council meeting minutes of March 7, 2017, with a second from Councilmember Hunt, passed 5-0.

STAFF REPORT –

Ruston Police – Interim Chief Estes – See attached.

Ruston Fire – Chief Torbet - See attached.

GENERAL PUBLIC COMMENTS – Nothing at this time.

BUSINESS-

Ruston-Point Defiance Business District – John Trueman provided an overview on behalf of Joseph Atkinson, President of the Ruston Point Defiance Business District. The Business District will be working with Mitchell's Catering to hold the 2017 Farmers Market at Mitchell's business location. The Farmers Market Committee would like to work with City of Ruston on a fee structure soon. The Business District will present various alternatives to Council.

CLAIMS/PAYROLL – Councilmember Hedrick moved to approve Payroll, with a second from Councilmember Hunt, passed 5-0.

MAYOR'S TIME – Excused at this time.

COUNCIL TIME –

Councilmember Hedrick – Nothing at this time.

Councilmember Hunt – Nothing at this time.

Councilmember Hardin – Nothing at this time.

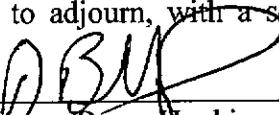
Councilmember Kristovich – Nothing at this time.

Councilmember Syler – Nothing at this time.

CITY OF RUSTON
Regular Council Minutes
March 21, 2017

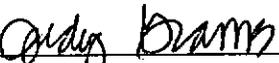
MEETING AJOURNED -

At 7:44PM Councilmember Hedrick moved to adjourn, with a second from Councilmember Hunt, passed 5-0.



Mayor Bruce Hopkins

ATTEST:



Judy Grams



**Chief's Report
Ruston Police Department
Tuesday February 17, 2017**

Chief of Police:

During the month of January the Police Department responded to 108 calls for service in the City of Ruston. This does not include calls for service outside the city limits.

A great deal of this month has been spent training and equipment our new officer, Clayton Grubb. Officer Grubb is a quick learner and is going to be on his own starting on Friday. Officer John Roberts took the lead on training Officer Grubb and has done an outstanding job.

Personnel Issues:

One position is currently open awaiting the decision on the appointment of Chief.

Civil Service Commission:

The Civil Service Commission has certified two hiring lists. One for the Chief of Police and another for an officer position.

Equipment:

There are currently no equipment issues or needs.

Training:

There was no department training in the month of February. All of Officer Grubbs training was done by Ruston officers with the exception of a Speed Radar Certification course, which was taught by an officer from an outside agency that I found was willing to donate his time.

Please contact me by phone (253) 761-0272 or by email anders.estes@rustonwa.org if you have any questions or concerns regarding this month's report.

Submitted By:



Ruston Fire Department | 5117 North Winnifred | Ruston, WA 98407

Ruston Fire Department Monthly Review for February 2017

Tuesday, March 21, 2017

Presented by Chief Torbet

Total Incidents: 8 (3 Fire/ Service, 5 Medical Aid)

Total Volunteer Hours: Total 389 Hours February 191 Hours

Membership Roster (out of 25): 17 (10 FF, 7 Officers)

Recent Membership Changes: Remove Andrew Tarbeaux and Brandon Tiley

State of the Business:

- Norma Pancake from Pierce County EMS has certified us to give Narcan and IM epinephrine
- The aid van is out of service for mechanical and should be back in service this week
- We will be focusing on training new members in core firefighting competencies
- All fire tools are fully operational
- Recurring CPR training is offered quarterly for the Ruston community. Over 160 people have been **CPR certified** since the training has been offered. Although we didn't meet our goal of 100% CPR certification for the city, we continue to provide training as needed. As always, community members may enroll at City Hall or by emailing rustonfire@rustonwa.org.
- **Fire Station tours** are provided to the public when resources are available. Please contact rustonfire@rustonwa.org for further information.

Ruston Fire Department's Master Business Objectives for February 2017

OBJECTIVE	START DATE	TARGET COMPLETION	COMPLETE %	ACTION OWNERS
Recruitment	2/2017	<i>ongoing</i>	17 of 25	WHERRETT/SHERMAN
CPR Training	2/2017	<i>ongoing</i>	100%	ANDERSON