

**Subject: Ordinance #1491 – Adopting
 City of Ruston 2017 Budget**

Dept. Origin: Mayor’s Office
Prepared by: Jennifer Robertson
For Agenda of: December 6, 2016
Exhibits: Ordinance #1491

Proposed Council Action:

This is scheduled for a Public Hearing and Second Reading on December 6, 2016. Hold The Public Hearing and deliberate on the Budget. The Budget is schedule for Third Reading and Adoption on December 20, 2016.

	Initial & Date
Concurred by Mayor:	_____
Approved by City Planner:	_____
Approved as to form by City Atty:	<u>JSR/11-29-16</u>
Approved by Finance Director:	_____
Approved by Department Head:	_____

INFORMATION / BACKGROUND

In accordance with State law,¹ the Mayor of the City of Ruston completed and placed on file with the City Clerk-Treasurer a proposed budget and estimate of the amount of monies required to meet the public expenses, interest, reserve funds, and expense of government of the city of Ruston for the fiscal year ending December 31, 2017. The Council is required to adopt its budget ordinance prior to January 1, 2017.²

The City Council Budget consideration schedule for Fiscal Year 2017 is as follows:

Mayor’s Budget Message to Council:	November 15, 2016
Council discussion of revenue sources:	October 18, 2016
Public Hearing on Proposed Budget:	December 6, 2016
Public Hearing on Revenue Sources:	November 15, 2016
Budget Discussion #1:	October 18, 2016
Budget Discussion #2:	November 15, 2016
Budget Discussion #3:	December 6, 2016
Budget Discussion #4:	December 20, 2016
Adoption of Tax Levy:	November 15, 2016
Adoption of Final Annual Budget for 2017:	December 20, 2016

Prior to budget adoption, the City Clerk will have fully complied with state law³ by publishing notice of the availability of the budget for public review and publishing notice of the required

¹ RCW 35A.33.052.

² RCW 35A.33.075.

³ RCW 35A.33.060 and RCW 84.55.120.

public hearings on the City’s proposed tax levy (scheduled for November 15th) and budget (scheduled for December 6th).

The totals of estimated revenues and appropriations for each separate fund and the aggregate totals for all such funds combined are set forth below:

Fund Name	Resources		Uses	
Fund 001 – General Fund	\$	874,973	\$	1,389,736
Fund 005 – Surplus Real Estate	\$	2,925,495	\$	2,925,495
Fund 101 – City Street Fund	\$	68,500	\$	55,880
Fund 102 – Equipment Reserve	\$	9,730	\$	9,730
Fund 105 – Street Reserve	\$	108,000	\$	-
Fund 110 – Winnifred Street	\$	1,000	\$	1,000
Fund 301 – Capital Construction	\$	258,000	\$	258,000
Fund 401 - Electric Utility	\$	626,300	\$	599,088
Fund 402 – Electric Utility Reserve	\$	251,000	\$	251,000
Fund 403 – Sewer Utility	\$	1,047,000	\$	1,045,651
Fund 404 – Sewer Reserve	\$	260,000	\$	260,000
Fund 405 – Garbage Utility	\$	269,400	\$	255,636
Fund 406 – Garbage Utility Reserve	\$	36,650	\$	36,650
Fund 407 – Storm Sewer Utility	\$	223,000	\$	219,681
Fund 410 – Sewer Capital Projects	\$	182,000	\$	182,000
Fund 622 – WR Rust Playfield	\$	28,421	\$	22,235
Fund 623 – Electric Meter Deposits	\$	92,000	\$	92,000
Fund 624 – School Building	\$	192,050	\$	204,231
Total	\$	7,453,519	\$	7,808,013

FISCAL CONSIDERATION

Approval of this Ordinance adopts the 2017 Budget and establishes the appropriations necessary to authorize expenditures for each of the City's funds as detailed in Ordinance #1491 and the attachment thereto.

BOARD OR COMMITTEE RECOMMENDATION

N/A

RECOMMENDATION / MOTION

1. Hold a public hearing and discuss the proposed budget.

MOTION 1: I move to open the public hearing.

[Take testimony.]

MOTION 2: I move to close the public hearing.

2. Deliberate on the budget/give direction to staff.

This is the Second Reading of Ordinance #1491. The Council is encouraged to discuss the budget and give direction to staff on any changes requested to the budget. Any changes directed by Council should be made by either obtaining consensus of the Council as a whole, or by an affirmative vote of the Council on a motion to direct staff to amend the budget on a specific issue. This motion would be in a form similar to the example listed below.

MOTION: I move to direct staff to amend the proposed budget to [appropriate an additional] or [reduce the appropriation by] \$[dollar amount] to the [name of fund] for the purpose of [state purpose].

This is scheduled for Third Reading and Adoption on December 20, 2016.

ORDINANCE NO. 1491

**AN ORDINANCE OF THE CITY OF RUSTON,
WASHINGTON ADOPTING THE CITY OF RUSTON
ANNUAL BUDGET FOR THE FISCAL YEAR ENDING
DECEMBER 31, 2017, SETTING FORTH THE ESTIMATED
REVENUES AND APPROPRIATIONS, AND
ESTABLISHING AN EFFECTIVE DATE.**

WHEREAS, in accordance with RCW 35A.33.052, the Mayor of the City of Ruston has completed and placed on file with the City Clerk-Treasurer a proposed budget and estimate of the amount of monies required to meet the public expenses, interest, reserve funds, and expense of government of the city of Ruston for the fiscal year ending December 31, 2017; and

WHEREAS, in accordance with RCW 35A.33.060 and RCW 84.55.120, the City Clerk timely published notice of the availability of the budget for public review and notice of the required public hearing on the City's proposed tax levy and the required public hearing on the City's proposed budget; and

WHEREAS, the public hearing for the City's tax levy was held on November 15, 2016; and

WHEREAS, the public hearing for the City's budget was held on December 6, 2016; and

WHEREAS, the City Council held the following meetings on the City Budget:

Mayor's Budget Message to Council:	November 15, 2016
Council discussion of revenue sources:	October 18, 2016
Public Hearing on Proposed Budget:	December 6, 2016
Public Hearing on Revenue Sources:	November 15, 2016
Budget Discussion #1:	October 18, 2016
Budget Discussion #2:	November 15, 2016
Budget Discussion #3:	December 6, 2016
Budget Discussion #4:	December 20, 2016
Adoption of Tax Levy:	November 15, 2016
Adoption of Final Annual Budget for 2017:	December 20, 2016

WHEREAS, the proposed budget does not exceed the limit of taxation allowed by law to be levied on real property within the City of Ruston for the purposes set forth in the budget, and the estimated expenditures set forth in said budget are necessary to carry on the government and sufficient to meet the various needs of the City of Ruston during 2017; and

WHEREAS, the Final Budget's beginning balance of \$4,650,136 plus taxes, license fees, service charges, fine, forfeitures and other revenues totaling \$2,252,295, plus inter-fund transfer(s) of \$551,088 are combined in the Final Budget for a total expenditures and ending balances amount of \$7,453,519; and

WHEREAS, in accordance with RCW 35A.33.075, following the conclusion of the hearing, and prior to the beginning of the fiscal year, the City Council has made any such adjustments and changes as it deems necessary or proper and after determining the allowance in each item, department, classification and fund; and

WHEREAS, in accordance with RCW 35A.33.075, this Ordinance sets forth in summary form the totals of estimated revenues and appropriations for each separate fund and the aggregate totals for all such funds combined; and

WHEREAS, on November 15, 2016, the City Council held a public hearing on the tax levy and first reading of this budget ordinance; and

WHEREAS, on December 6, 2016, the City Council held a public hearing on this Ordinance and the second reading of this Ordinance; and

WHEREAS, on December 20, 2016, the City Council held the third reading of this Ordinance and adopted this Ordinance during its regular meeting at the third reading; **NOW,**

THEREFORE

**THE CITY COUNCIL OF THE CITY OF RUSTON DOES HEREBY ORDAIN AS
FOLLOWS:**

Section 1. The Annual budget for the City of Ruston, Washington, for the year ending December 31, 2017, is hereby ADOPTED in its final form as shown on the attached Final Budget document, which is attached to this Ordinance No. 1491 as Exhibit “A” and incorporated herein by this reference.

Section 2. In accordance with RCW 35A.33.075, the totals of estimated revenues and appropriations for each separate fund and the aggregate totals for all such funds combined are set forth below:

Fund Name	Resources		Uses	
Fund 001 – General Fund	\$	874,973	\$	1,389,736
Fund 005 – Surplus Real Estate	\$	2,925,495	\$	2,925,495
Fund 101 – City Street Fund	\$	68,500	\$	55,880
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Fund 624 – School Building	\$	192,050	\$	204,231
Total	\$	7,453,519	\$	7,808,013

Section 3. Clerk to Keep Budget on File. Three copies of the Annual Budget adopted herein shall be kept on file in the Office of the City Clerk-Treasurer.

Section 4. Clerk to Transmit Budget. The City Clerk-Treasurer is hereby directed to transmit one certified copy of the Annual Budget which is adopted herein to the State Auditor’s Office, and a second copy to the Association of Washington Cities.

Section 5. Severability. If any section, sentence, clause or phrase of this Ordinance should be held to be unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this Ordinance.

Section 6. Publication. This Ordinance shall be published by an approved summary consisting of the title.

Section 7. Effective Date. This Ordinance shall be effective five days after publication as provided by law.

ADOPTED by the City Council of the City of Ruston and attested by the City Clerk in authentication of such passage on this 20th day of December, 2016.

APPROVED by the Mayor this 20th day of December, 2016.

Bruce Hopkins, Mayor

ATTEST/AUTHENTICATED:

Judy Grams, City Clerk

APPROVED AS TO FORM:
Office of the City Attorney

Jennifer S. Robertson

FILED WITH THE CITY CLERK: _____
PASSED BY THE CITY COUNCIL: _____
PUBLISHED: _____
EFFECTIVE DATE: _____
ORDINANCE NO: 1491