

**Subject: Ordinance #1499 – Adopting  
 City of Ruston 2018 Budget**

**Dept. Origin: Mayor’s Office**  
**Prepared by: Jennifer Robertson**  
**For Agenda of: December 4, 2017**

**Proposed Council Action:**

This is scheduled for a Public Hearing and for Second Reading. Unless directed otherwise, this Ordinance will be brought back on December 19, 2017 for Third Reading and Adoption.

**Exhibits: Ordinance #1500**

Initial & Date

**Concurred by Mayor:** \_\_\_\_\_  
**Approved by City Planner:** \_\_\_\_\_  
**Approved as to form by City Atty:** JSR/11-28-17  
**Approved by Finance Director:** \_\_\_\_\_  
**Approved by Department Head:** \_\_\_\_\_

**INFORMATION / BACKGROUND**

In accordance with State law,<sup>1</sup> the Mayor of the City of Ruston completed and placed on file with the City Clerk-Treasurer a proposed budget and estimate of the amount of monies required to meet the public expenses, interest, reserve funds, and expense of government of the city of Ruston for the fiscal year ending December 31, 2018. The Council is required to adopt its budget ordinance prior to January 1, 2018.<sup>2</sup>

The City Council Budget consideration schedule for Fiscal Year 2018 is as follows:

Mayor’s Budget Message to Council:	November 21, 2017
Council discussion of revenue sources:	November 7, 2017
Public Hearing on Proposed Budget:	December 5, 2017
Public Hearing on Revenue Sources:	November 7, 2017
Budget Discussion #1:	November 7, 2017
Budget Discussion #2:	November 21, 2017
Budget Discussion #3:	December 5, 2017
Budget Discussion #4:	December 19, 2017
Adoption of Tax Levy:	November 21, 2017
Adoption of Final Annual Budget for 2018:	December 19, 2017

Prior to budget adoption, the City Clerk will have fully complied with state law<sup>3</sup> by publishing notice of the availability of the budget for public review and publishing notice of the required

<sup>1</sup> RCW 35A.33.052.  
<sup>2</sup> RCW 35A.33.075.  
<sup>3</sup> RCW 35A.33.060 and RCW 84.55.120.

public hearings on the City’s proposed tax levy (November 7<sup>th</sup>) and budget (scheduled for December 5<sup>th</sup>).

The totals of estimated revenues and appropriations for each separate fund and the aggregate totals for all such funds combined are set forth below:

Fund Name	Resources	Uses
Fund 001 – General Fund	\$1,308,891	\$1,308,891
Fund 005 – Surplus Real Estate	\$2,304,432	\$2,304,432
Fund 101 – City Street Fund	\$152,900	\$152,900
Fund 102 – Equipment Reserve	\$1,000	\$1,000
Fund 105 – Street Reserve	\$108,000	\$108,000
Fund 110 – Winnifred Street	\$1,000	\$1,000
Fund 301 – Capital Construction	\$286,400	\$286,400
Fund 401 - Electric Utility	\$635,500	\$635,500
Fund 402 – Electric Utility Reserve	\$227,060	\$227,060
Fund 403 – Sewer Utility	\$1,304,700	\$1,304,700
Fund 404 – Sewer Reserve	\$360,500	\$360,500
Fund 405 – Garbage Utility	\$318,000	\$318,000
Fund 406 – Garbage Utility Reserve	\$66,650	\$66,650
Fund 407 – Storm Sewer Utility	\$237,600	\$237,600
Fund 410 – Sewer Capital Projects	\$255,000	\$255,000
Fund 622 – WR Rust Playfield	\$33,500	\$33,500
Fund 623 – Electric Meter Deposits	\$106,000	\$106,000
Fund 624 – School Building	\$299,000	\$299,000
Total	\$8,006,133	\$8,006,133

**FISCAL CONSIDERATION**

Approval of this Ordinance adopts the 2018 Budget and establishes the appropriations necessary to authorize expenditures for each of the City's funds as detailed in Ordinance #1499 and the attachment thereto.

**BOARD OR COMMITTEE RECOMMENDATION**

N/A

**RECOMMENDATION / MOTION**

**1. Hold a public hearing and discuss the proposed budget.**

MOTION 1: I move to open the public hearing.

[Take testimony.]

MOTION 2: I move to close the public hearing.

**2. Deliberate on the budget/give direction to staff.**

This is the Second Reading of Ordinance #1499. The Council is encouraged to discuss the budget and give direction to staff on any changes requested to the budget. Any changes directed by Council should be made by either obtaining consensus of the Council as a whole, or by an affirmative vote of the Council on a motion to direct staff to amend the budget on a specific issue. This motion would be in a form similar to the example listed below.

MOTION: I move to direct staff to amend the proposed budget to [appropriate an additional] or [reduce the appropriation by] \$[dollar amount] to the [name of fund] for the purpose of [state purpose].

This is scheduled for Third Reading and Adoption on December 21, 2019.

**ORDINANCE NO. 1499**

**AN ORDINANCE OF THE CITY OF RUSTON,  
WASHINGTON ADOPTING THE CITY OF RUSTON  
ANNUAL BUDGET FOR THE FISCAL YEAR ENDING  
DECEMBER 31, 2018, SETTING FORTH THE ESTIMATED  
REVENUES AND APPROPRIATIONS, AND  
ESTABLISHING AN EFFECTIVE DATE.**

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WHEREAS, in accordance with RCW 35A.33.052, the Mayor of the City of Ruston has completed and placed on file with the City Clerk-Treasurer a proposed budget and estimate of the amount of monies required to meet the public expenses, interest, reserve funds, and expense of government of the city of Ruston for the fiscal year ending December 31, 2018; and

WHEREAS, in accordance with RCW 35A.33.060 and RCW 84.55.120, the City Clerk timely published notice of the availability of the budget for public review and notice of the required public hearing on the City’s proposed tax levy and the required public hearing on the City’s proposed budget; and

WHEREAS, the public hearing for the City’s tax levy was held on November 7, 2017; and

WHEREAS, the public hearing for the City’s budget was held on December 5, 2017; and

WHEREAS, the City Council held the following meetings on the City Budget:

Mayor’s Budget Message to Council:	November 21, 2017
Council discussion of revenue sources:	November 7, 2017
Public Hearing on Proposed Budget:	December 5, 2017
Public Hearing on Revenue Sources:	November 7, 2017
Budget Discussion #1:	November 7, 2017
Budget Discussion #2:	November 21, 2017
Budget Discussion #3:	December 5, 2017
Budget Discussion #4:	December 19, 2017
Adoption of Tax Levy:	November 21, 2017
Adoption of Final Annual Budget for 2018:	December 19, 2017

WHEREAS, the proposed budget does not exceed the limit of taxation allowed by law to be levied on real property within the City of Ruston for the purposes set forth in the budget, and the estimated expenditures set forth in said budget are necessary to carry on the government and sufficient to meet the various needs of the City of Ruston during 2018; and

WHEREAS, the Final Budget's beginning balance of \$4,652,397 plus taxes, license fees, service charges, fine, forfeitures and other revenues totaling \$2,763,7365, plus inter-fund transfer(s) of \$590,000 are combined in the Final Budget for a total expenditures and ending balances amount of \$8,006,133; and

WHEREAS, in accordance with RCW 35A.33.075, following the conclusion of the hearing, and prior to the beginning of the fiscal year, the City Council has made any such adjustments and changes as it deems necessary or proper and after determining the allowance in each item, department, classification and fund; and

WHEREAS, in accordance with RCW 35A.33.075, this Ordinance sets forth in summary form the totals of estimated revenues and appropriations for each separate fund and the aggregate totals for all such funds combined; and

WHEREAS, on November 7, 2017, the City Council held a public hearing on the tax levy; and

WHEREAS, on November 21, 2017, the City Council adopted the tax levy ordinance (Ordinance No. 1498) and held first reading of this budget ordinance (Ordinance No. 1499); and

WHEREAS, on December 5, 2017, the City Council held a public hearing on this Ordinance and the second reading of this Ordinance; and

WHEREAS, on December 19, 2017, the City Council held the third reading of this Ordinance and adopted this Ordinance during its regular meeting at the third reading; **NOW,**

**THEREFORE**

**THE CITY COUNCIL OF THE CITY OF RUSTON DOES HEREBY ORDAIN AS  
FOLLOWS:**

**Section 1.** The Annual budget for the City of Ruston, Washington, for the year ending December 31, 2018, is hereby ADOPTED in its final form as shown on the attached Final Budget document, which is attached to this Ordinance No. 1499 as Exhibit “A” and incorporated herein by this reference.

**Section 2.** In accordance with RCW 35A.33.075, the totals of estimated revenues and appropriations for each separate fund and the aggregate totals for all such funds combined are set forth below:

<b>Fund Name</b>	<b>Resources</b>	<b>Uses</b>
Fund 001 – General Fund	\$1,308,891	\$1,308,891
Fund 005 – Surplus Real Estate	\$2,304,432	\$2,304,432
Fund 101 – City Street Fund	\$152,900	\$152,900
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Total	\$8,006,133	\$8,006,133

**Section 3. Clerk to Keep Budget on File.** Three copies of the Annual Budget adopted herein shall be kept on file in the Office of the City Clerk-Treasurer.

**Section 4. Clerk to Transmit Budget.** The City Clerk-Treasurer is hereby directed to transmit one certified copy of the Annual Budget which is adopted herein to the State Auditor’s Office, and a second copy to the Association of Washington Cities.

**Section 5. Severability.** If any section, sentence, clause or phrase of this Ordinance should be held to be unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this Ordinance.

**Section 6. Publication.** This Ordinance shall be published by an approved summary consisting of the title.

**Section 7. Effective Date.** This Ordinance shall be effective five days after publication as provided by law.

ADOPTED by the City Council of the City of Ruston and attested by the City Clerk in authentication of such passage on this 19th day of December, 2017.

APPROVED by the Mayor this 19th day of December, 2017.

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Bruce Hopkins, Mayor

ATTEST/AUTHENTICATED:

\_\_\_\_\_  
Judy Grams, City Clerk

APPROVED AS TO FORM:  
Office of the City Attorney

\_\_\_\_\_  
Jennifer S. Robertson

FILED WITH THE CITY CLERK: \_\_\_\_\_  
PASSED BY THE CITY COUNCIL: \_\_\_\_\_  
PUBLISHED: \_\_\_\_\_  
EFFECTIVE DATE: \_\_\_\_\_  
ORDINANCE NO: 1499