


Subject: Resolution #640 -- Authorizing
 The Execution of a Fleet Car
 Wash Agreement with Car
 Wash Enterprises, Inc.

Dept. Origin: Police Department
Prepared by: Jennifer Robertson
 City Attorney's Office
For Agenda of: October 4, 2016
Exhibits: Resolution #640 with
 attached agreement

Proposed Council Action:

Pass Resolution #639.

Concurred by Mayor: _____ Initial & Date
Approved/form by City Atty: 9-21-16/ 
Approved by _____ Director: _____
Approved by Department Head: _____

INFORMATION / BACKGROUND

The City of Ruston keeps its police patrol vehicles clean by using the local Brown Bear carwash (owned by Car Wash Enterprises, Inc.). Recently, the City received notice that the procedures for utilizing these services have changed and Car Wash Enterprises has requested the City execute an agreement confirming the new procedures which include the use of a RFID program for all fleet account. The City is then billed \$5 per wash used and will have 30 days to pay each monthly invoice. The standard agreement required payment in a 10 day period, however, at the request of the City, this was changed to 30 days (due to the logistical challenge of council meeting timing). The new system will generate monthly invoices that provide a detailed report with the monthly bill regarding who washed what car, when, and where. The added benefit for the City is that it allows us to use other Brown Bear car washes for fleet vehicle cleaning.

FISCAL CONSIDERATION

None. The price is the same and is in the City's police budget.

BOARD OR COMMITTEE RECOMMENDATION

N/A

RECOMMENDATION / MOTION

Pass Resolution #640.

MOTION: I move to approve Resolution #640 authorizing the Mayor to execute the Fleet Services Agreement with Car Wash Enterprises, Inc